

VIJAYANAGARA SRI KRISHNADEVARAYA UNIVERSITY
Department of Studies and Research in Political Science
Jnanasagara campus, Vinayakanagara, Cantonment, Ballari -583105



Syllabus

Department of Studies and Research in Political Science

BACHELOR OF ARTS
PANCHAYATHRAJ INSTITUTIONS

(I to VI Semester)

With effect from 2016-2017

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List of Courses for BA Panchayathraj Institutions Program

As per UGC curriculum and VSK University UG CBCS Program

WEF 2016-17 Academic Year

Code	Type of Subject	Title	Internal Marks	External Marks	Total	Hours per Week	Credits
Semester –I							
BAPRS 101	Soft-core	Historical Background of Panchayathraj Institutions	30	70	100	4	04
Semester -II							
BAPRS 201	Soft-core	Committees on Panchayathraj Institutions	30	70	100	4	04
BAPRO 202	Open Elective	local self Government in India	30	70	100	4	04
Semester -III							
BAPRS 301	Soft-core	Different Models of Panchayathraj Institutions after Independence	30	70	100	4	04
BAPRO 302	Open Elective	Decentralization and Reforms in the Local Governments	30	70	100	4	04
Semester –IV							
BAPRS 401	Soft-core	Grama Panchyaths in Karnataka	30	70	100	4	04
BAPRO 402	Open Elective	Empowerment of Local Government	30	70	100	4	04
Semester –V							
BAPRH 501	Hardcore	Taluk Panchyaths in Karnataka	30	70	100	4	04
BAPRS 502	Soft-core	Zilla Panchyaths in Karnataka	30	70	100	4	04
BAPRO 503	Open Elective	sustainable rural development	30	70	100	4	04
Semester –VI							
BAPRH 601	Hardcore	Major Programmes of the centre & state in PRI	30	70	100	4	04
BAPRS 602	Soft-core	Administrative Machinery in PRIs	30	70	100	4	04
PW607	Project Work*		30	70	100	4	04

Note= * for PW607, Student must opt any one hard core area for project among the three subjects falling under particular department.

BACHELOR OF ARTS PANCHAYATHRAJ INSTITUTIONS
 COURSE OF VSK UNIVERSITY
 Semester I

BAPRS 101: Historical Background of Panchayathraj Institutions

Sub Code: BAPRS 101	No of Lecture Hours per week: 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

Objectives:

- To familiarize the students with the PRI's in India
- To understand the Political aspects affecting the Rural people.

Module I	INTRODUCTION	10 Hours
	Democracy- Concept, Definition, Evolution, Kinds and features. Democracy and Decentralization.	
Module II	Origins and Development	15 Hours
	Evolution of Panchayathraj Institutions. Ancient Period to Mughal Period.	
Module III	British and Post Independence	15 Hours
	Lord Rippon's reforms PRI's in the Post Independence Period.	
Module IV	Constitutional Provisions	15 Hours
	Constituent Assembly debates on Panchayat Raj and Constitutional Provisions.	
Module V	Major Constitutional Amendments	10 Hours
	Development after 73 rd and 74 th Amendments.	

References:

1. Hoshiar Singh, Local Government in India, Britain, France and America, Kitab Mahal, Delhi 2000.
2. Pradeep Sachdeva, Urban Local Government and Administration in India, Kitab Mahal, Delhi 2000.

BACHELOR OF ARTS PANCHAYATHRAJ INSTITUTIONS
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Semester II

BAPRS 201: Committees on Panchayath Raj Institutions

Sub Code: BAPRS 201	No of Lecture Hours per week: 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

Objectives:

- To familiarize the students with on the various Committees of the PRI's.
- To understand and analyze the significance of these Committee of the PRI's.

Module I	Introduction- to Committees	15 Hours
	Major Recommendations of Balwant Rao Mehta Committee	
Module II	Committees and recommendations	10 Hours
	Major Recommendations of Ashok Mehta Committee.	
Module III	Significant Recommendations	15 Hours
	Important Recommendations of GVK Rao Committee and L M Singhvi Committee.	
Module IV	Belur Declaration-	15 Hours
	Belur Declaration- Panchayat Raj Institutions and Attempt towards Redressing Inequality.	
Module V	Important judgments	10 Hours
	Some important judgments relating to – Elections, Reservations, President & Vice-President Elections and Interventions.	

References:

1. Mutalib M.A and N. Umapathy, ed, Urban Government and Administration, regional centre for Urban and Environmental Studies, Hyderabad, 1981.
2. S. K Sharma and V.N Shawla, ed, Muncipal Administration in India: Some Reflections, Jalandhar International Book, Jalandhar, 1975.

BACHELOR OF ARTS PANCHAYATHRAJ INSTITUTIONS
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Semester II

BAPRO 202 OE: Local Self Government In India

Sub Code: BAPRO 202	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

Objectives:

- To introduce the students to the structure of Local Self Government in India. To make students aware of the various Local Self Institutions, their functions, compositions and importance.
- To identify the role of Local Government and Local Leadership in rural development and to ensure the various reforms made in the current context.

Module I:	Evolution of Local Self Government	10 Hours
	Pre-Independence Period : British Period Post-Independence Period :Community Development Programme, Balwantrai Mehta Committee and Ashok Mehta Committee	
Module II:	73rd and 74th Amendments	15 Hours
	73rd Amendment – Various Provisions 74th Amendment- Various Provisions Features and Importance	
Module III:	Rural Local Bodies : Composition, Power and Functions	15 Hours
	Gram Panchayat –Composition Powers and Functions Panchayat Samiti - Composition Powers and Functions Zillah Parishad- Composition Powers and Functions	
Module IV:	Urban Local Bodies: Composition, Power and Functions	15 Hours
	Nagar Panchayat- Composition Powers and Functions Municipal Council- Composition Powers and Functions Municipal Corporation- Composition Powers and Functions	
Module V:	Challenges before Local Self Government	10 Hours
	Finance Commission and Issues in local finance Issues of participation Emerging patterns of Leadership Impact of leadership on development	

References

1. S.R Maheshwari Local Government in India, Lakshmi Narayan Agarwal, Agra, 1984.
2. Abdual Aziz, Decentralised Planning, the Karnataka Experiment, Sage New Delhi, 1992.
3. Amitav Mukherjee ed. Decentralisation: Panchayat Raj in the Nineties, Vikas, New Delhi 1994.

BACHELOR OF ARTS PANCHAYATHRAJ INSTITUTIONS
COURSE OF VSK UNIVERSITY
Semester III

BAPRS 301: Different models of panchayat raj institutions after independence

Sub Code: BAPRS 301	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

Objectives:

- To understand and comprehend the different Models of the PRI's in India.
- To understand basic characteristics of these Models.

Module I	Panchayat Raj Institutions in Rajasthan –	15 Hours
	Panchayat Raj Institutions in Rajasthan – Evolution of PRI, different models, working of PRIs.	
Module II	Panchayat Raj Institutions in West Bengal -	10 Hours
	Panchayat Raj Institutions in West Bengal – Evolution of PRI, different models, working of PRIs.	
Module III	Panchayat Raj Institutions in Kerala –	10 Hours
	Panchayat Raj Institutions in Kerala – Evolution of PRI, different models, working of PRIs.	
Module IV	Panchayat Raj Institutions in Gujarat –	15 Hours
	Panchayat Raj Institutions in Gujarat – Evolution of PRI, different models, working of PRIs.	
Module V	Problems of the working of PRIs in the above states.	15 Hours
	Problems of the working of PRIs in the above states. a) Political b) Finance c) Development	

References:

1. B.S. Bhargava, Grassroots Leadership: A study of Leadership in Panchayati Raj Institutions, Ashish, New Delhi 1979.
2. Government of India, Report of the Committee on Panchayati Raj Institutions, Govt. of New Delhi 1978.
3. P.C Mathur, Political Dynamics of Panchayati Raj, Konark, New Delhi, 1991.

BACHELOR OF ARTS PANCHAYATHRAJ INSTITUTIONS
COURSE OF VSK UNIVERSITY
Semester III

BAPRO 302: Reforms and Decentralization in the Local Governments

Sub Code: BAPROE: 302	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

Objectives:

- To understand and comprehend Decentralization of the Local Governments
- To understand basic Reforms undertaken in the PRI's

Module I	Introduction	15 Hours
	Meaning, Nature and Scope of Decentralization.	
Module II	Features and structures	10 Hours
	Major Features and Structure of Local Government in Karnataka and India	
Module III	Major Amendments	10 Hours
	73rd and 74th Constitutional Amendments in India.	
Module IV	Functions and Role	15 Hours
	Functions and Role of Local Governments in India.	
Module V	Local Relations	15 Hours
	State – Local Relations in India	

REFERENCES:

1. George Mathew, ed, Panchayat Raj in Karnataka Today: Its National Dimensions, Concepts, New Delhi, 1986.
2. Vinita Kumar, Economic Growth and Rural Poverty: The Indian Experience, 1960-1995, Concept, New Delhi 1997.
3. K.P.Jayswal – Hindu Polity.

BACHELOR OF ARTS PANCHAYATHRAJ INSTITUTIONS
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Semester IV

BAPRS 401 : Grama Panchyaths In Karnataka

Sub Code: BAPRS 401	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

Objectives:

- To understand and the different issues in the Gram Panchayat.
- To understand the behavior and determination of the Gram Panchayat.

Module I	Grama Panchayat	10 Hours
Grama Panchayat- Composition, Powers and Functions		
Module II	President	15Hours
President - Election, Powers and Functions.		
Module III	Grama Panchayat Committees	15 Hours
Ward Sabha, Grama Sabha & Standing Committees.		
Module IV	Finance	10 Hours
Financial Resources & Auditing.		
Module V	Strategies	15 Hours
Planning, Monitoring and Implementation.		

References:

1. A.S.Altekar – Ancient India.
2. Constituent Assembly Debates.
3. ಕೆ.ಚಂದ್ರಶೇಖರ್, ಕರ್ನಾಟಕದಲ್ಲ ಪಂಚಾಯತ್‌ರಾಜ್ ವ್ಯವಸ್ಥೆ.
4. ಕರ್ನಾಟಕ ಪಂಚಾಯತ್‌ರಾಜ್ ಅಧಿನಿಯಮ 1993.
5. ಇತ್ತೀಚಿನ ಗ್ರಾಮೀಣ ಅಭಿವೃದ್ಧಿ ಮತ್ತು ಪಂಚಾಯತ್ ರಾಜ್ ಇಲಾಖೆ ಹೊರ ತಂದಿರುವ ಪ್ರಕಟಣೆಗಳು.
6. Panchayat Raj department publications, government of India and Kerala, W.Bengal, Rajasthan and Gujarat government publication.

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Semester IV

BAPRO 402: Empowerment of Local Government

Sub Code: BAPRH 401	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

Objectives:

- Understand the existing context of Local Government Institutions (LGI) in India.
- Describe the need for empowerment of LGIs.
- Devise appropriate empowerment strategies for LGIs..

Module I	Empowerment	10 Hours
Definition, meaning, significance – Improving and Empowering Local Governments: Meaning, need, Relevance and Approaches: Constitutional/Legal approach and Political Approach, Administrative Approach, Economic Approach.		
Module II	Constitutional and Political Empowerment	15Hours
Division of powers between Centre and States – Redrawing division of powers between Centre and States (73 rd and 74 th amendment) – Decentralization of Powers (political, administrative, economic) from the States to Local Institutions .		
Module III	Administrative Empowerment	15 Hours
Panchayat Presidents, Municipal Chairpersons, Mayors, District Collectors – Relationship between policymakers and implementing authorities -Relationship between Local Government Authorities and Central and State government Service Providers – Empowering representatives, leaders and functionaries through capacity building and leadership training.		
Module IV	Economic Empowerment	10 Hours
Revenue raising avenues for LGIs – Grants from Centre and State Governments - Aid and support from Centre and State Governments.		
Module V	Challenges for Local Government Institutions	15 Hours
Challenges for Local government Institutions in India: Gender, Caste and Class dimensions, Diversity of Local Structures - Financial Constraints, Administrative Constraints, Political Constraints.		

References:

- 1) Emmanuel Brunet-Jailley and John F.Martin. (2010). Local Government in a Globalized World, Oxford University Press, New Delhi.
- 2) Sawalia Bihari Verma, et. al (Eds.). (2006). Empowerment of the Panchayati Raj Institutions in India, Sarup and Sons, New Delhi.
- 3) R Venkata Ravi, et.al.(Eds). (2006). Empowering Rural India : Experiments and Experiences, Kanishka, New Delhi. D. Bandopadhyaya and Amitava Mukherjee. (2006). Empowering Women Panchayat Members, Concept, New Delhi. B.S. Baviskar and George Mathew (Eds.). (2009). Inclusion and Exclusion In Local Governance: Field Studies From Rural India, New Delhi, Sage.
- 4) Niraja Gopal Jayal. (2006). Representing India: Ethnic Diversity and governance of Public Institutions, Palgrave Macmillan.
- 5) World Bank. (2007). Empowerment in Practice: Analysis and Implementation, World Bank Institute, Washington DC.
- 6) R Berg and N Rao (Eds.). (2005). Transforming Political Leadership in Local Government, Palgrave. Anand Prakash. (2013). State and District Administration, Wisdom Press, New Delhi.
- 7) Pradeep S. Chauhan. (2010). Fiscal Policy, Decentralization and Economic Growth in India, New Century, New Delhi. Sudhir Krishna. (2007). From Centre to State-Finance Commission Transfers in India, Manak.
- 8) M.M. Sury. (2008). Centre-State Financial Relations in India, New Century, New Delhi.
- 9) Rajesh Tandon and Mohini Kak (Eds.). (2007). Citizen Participation and Democratic Governance: In Our Hands, Concept, New Delhi.
- 10) Smita Mishra Panda. (2008). Engendering Governance Institutions, Sage.
- 11) S. Chandra Sekar. (2008). Panchayati Raj and Financial Resources, Regal, New Delhi.

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Semester V

BAPRH 501: Taluk Panchyaths in Karnataka

Sub Code: BAPRH 501	No of Lecture Hours per week: 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

Objectives:

- To enable the students to understand various dimensions of the Taluk Panchayaths.
- To enhance student understanding about various functions and objectives.

Module I	Introduction	10 Hours
	Taluk Panchayat - Composition, Powers and Functions	
Module II	Taluk Panchayat- President	10 Hours
	President - Election, Powers and Functions.	
Module III	Taluk Panchayat-committees	15Hours
	Standing Committees – Composition, Powers & Functions.	
Module IV	Finance	15Hours
	Financial Resources & Auditing.	
Module V	Recent Developments	15 Hours
	People's Participation and Recent Development experiences in Karnataka.	

References:

1. Bhargava, B. S.: Polity- Administrative Dynamics in Panchayat Raj, Ashish Publishing House, New Delhi, 1978.
2. Bhargava, B.S.: Grass Roots Leadership: A study of Leadership in Panchayat Raj Institutions, Ashish Publishing House, New Delhi, 1979 b.
3. Bhatnagar, B.S.: Politic-administrative Dynamics in Panchayat Raj, Ashish Publishing House, New Delhi, 1978.

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Semester V

BAPRS 502: Zilla Panchayaths in Karnataka

Sub Code: BAPRS 502	No of Lecture Hours per week: 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

Objectives:

- To familiarize students with basic features of the Zilla Panchayaths .
- To train students in understanding the different problems in the Zilla Panchayats.

Module I	Introduction	15 Hours
Zilla Panchayat - Composition, Powers and Functions.		
Module II	President	10 Hours
President - Election, Powers and Functions.		
Module III	Committees	15 Hours
Standing Committees – Composition, Powers & Functions.		
Module IV	Vice- President	15Hours
Vice-President – Election, Powers & Functions.		
Module V	Finance	10 Hours
Financial Resources – Budget & Auditing.		

References:

1. Biswas, S. K.: Election to Local Bodies in Andamans, 2010: A Critical Review, Local Government Quarterly, October –December 2011.
2. Kataria, S.K.: “ Future of Panchayati Raj” : The S.K. Model , Local Government Quarterly, April-June 2009.
3. Khanna, R. D.: Panchayat Raj In India , The English Book Shop, Chandigarh, 1956.

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Semester V

BAPRO 503: Sustainable Rural Development

Sub Code: BAPRO 503	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

Objectives:

- To understand the evolution of the problems and issues of development.
- The students will be oriented in the approaches on the concept and context of Rural development.

Module I	Sustainable Development - Introduction	15 Hours
	Sustainable Development - Meaning and Definition- Objectives and goals of sustainable development.	
Module II	Models and Modes of development	10 Hours
	Models and Modes of development- Alternate development paradigm - Need for People-centered approach to rural development. Key principles of strategies for sustainable development - Sustainable development indicators.	
Module III	Core Development Challenges	10 Hours
	Core Development Challenges - Poverty, Inequality, Conflict, Environmental degradation, Energy and sustainable development, Population explosion.	
Module IV	Gandhi and sustainable Development	15 Hours
	Gandhi and sustainable Development - Gandhian Approach to development - Principles of Gandhian Economics as the solution for sustainable rural development.	
Module V	Institutions for sustainable development	15 Hours
	Institutions for sustainable development - Governments, Civil Society Organizations, NGOs. Role of PRIs in sustainable rural development.	

References

1. Nityananda Satapathy: Sustainable Development (An alternate paradigms), Ahmedabad: Karnavati Publications, 1998.
2. World Bank, Sustainable Development in a Dynamic World, World Development Report 2003, Washington DC: The World Bank, 2003.
3. Seshadri .G.B., Economic Doctrines, Delhi: B.R. Publishing Corporation, 1999.
4. Jitendra Kumar Sharma, Rural Development in South Asia, Delhi: Authors Press, 2001.

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Semester VI

BAPRH 601: Major Programmes of the Centre and State In PRI's.

Sub Code: BAPRH 601	No of Lecture Hours per week: 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

Objectives:

- To enable the students to study the various Programmes of the Central and state Governments.
- To provide a understanding of basic issues in the Major Programmes.

Module I	Introduction- MNREGA	15 Hours
	Mahatma Gandhi National Rural Employment Guarantee Programme. (MNREGA) (MGNAREGA) Mahatma Gandhi National Rural Employment Guarantee Act.(Aims & objectives, importance & limitations.)	
Module II	PMGSY	15 Hours
	Prime Minister Gram Sadak Yojana (Aims & objectives, importance & limitations)	
Module III	Sanitation	10 Hours
	Nirmal Bharath Abhiyana (Aims & objectives, importance & limitations)	
Module IV	Suvarna Grama Yojana	10 Hours
	Suvarna Grama Yojana (Aims & objectives, importance & limitations)	
Module V	Sarvasikshana Abhiyana -	15 Hours
	Sarvasikshana Abhiyana - (Aims & objectives, importance & limitations)	

References:

1. Anshuman, Jaswal., Paulomee, Minstry.(2009): “Will NREGA Ensure Security Against hunger?” Disha, Ahmedabad.
2. Kar, Spandita (2013): “Empowerment through MNREGS: Issues and Challenges” Odisha Review, Feb. - March.
3. Debroy Bibek, Kaushik P.D (2005): “Energising Rural Development Through Panchayats” Publication: Academic Foundation

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Semester VI

BAPRS 602: Administrative Machinery in Panchayat Raj.

Sub Code: BAPRS 602	No of Lecture Hours per week: 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

Objectives:

- To understand the fundamentals of computer applications for research.
- To familiarize students with basic issues related to databases used for research.

Module I	Introduction-The PDO	15 Hours
	Gram Panchayat – PDO – Appointment, Powers & function, control over PDO.	
Module II	The Executive Officer	10Hours
	EO - Appointment, Powers & functions, control over EO	
Module III	The Chief Executing Officer	15 Hours
	Zilla Panchayat – CEO - Appointment, Powers & function, control over CEO	
Module IV	The Decentralized Planning-	15 Hours
	Decentralized Planning- Opportunities and challenges. District Planning & Rural Development.	
Module V	Structure and Working of Departments	10 Hours
	Structure and Working of Different departments towards Rural Development (Health, Agriculture, Education, Public Works department.)	

References:

1. Chandrasheker B.K., Panchayatiraj in India, Status Report, 1999, Rajiv Gandhi Foundation, New Delhi, 2000.
2. Harichandran, C., 1983. Panchayatiraj and Rural Development: A Study of Tamil Nadu, New Delhi, Concept Publishing.

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Semester VI

PW 607: Project Work

Sub Code: PW 607	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Report Evaluation: 70 =100

VSKU Guidelines for Project Work

Objectives:

1. To provide an opportunity for students to apply theoretical concepts in real life situations at the work place;
2. To sensitize students to the nuances of corporate culture and familiarize them with the corporate code of behavior;
3. To enable students to manage resources, work under deadlines, identify and carry out specific goal oriented tasks;
4. To enable students discover their professional strengths and weaknesses and align them with the changing economic and business environment;
5. To sharpen domain knowledge and provide cross functional skills.
6. To expose the students to the current economic and business environment.
7. To learn apply multidisciplinary concepts, tools and techniques to solve organizational problems.
8. To understand the processes involved in the working of the various functional departments of the organization.
9. To know the current status of a particular economic /business/NGO unit.
10. To create awareness for various research topics in the economic and business environment.

General Guidelines:

- A. Nature of project work:** The student will have to identify a project work in Political Science or business enterprise that matches the student's area of specialization. Project work is a combination of In-plant study and a research project. Students are expected to study the functioning of an organization, identify a problem area and provide suggestions to overcome the problems. No two students of the Department/College shall work on the same topic in the same organization. Students can take field based research in different sectors of the economy.
- B.** No two students of the department/college shall work on the same problem in the same organization.
- C. Duration of project work:** The project works shall be for a period of ONE SEMESTER. Students are expected to take up the preliminary work such as identifying

the organization, finalization of topic and review of literature during the previous semester itself and start the Internship/ project work.

D. Guide: guide of the project work is a faculty member working in Political Science department of the VSKU/affiliated colleges where **Bachelor of Arts in Panchayath raj institutions** program offered.

E. Schedule to be followed before commencement of Internship [During V semester of the Bachelor of Arts]

Activity	Time-line	Remarks
Identifying the Organization and Problem Identification	1 st two weeks	Student individually identifies an organization and identifies problem for his/her study, according to his/her interest
Problem Statement	3 rd week	His/her interests discussed with guide.
Research design	4 th week	Discussion with internal guide to decide on suitable design for the research
Synopsis preparation	5 th and 6 th week	Preparation of synopsis* incorporating the Objectives
Presentation of synopsis	7 th and 8 th Week	The student will present Synopsis with the detailed execution plan to the internship committee** who will review and may a) approve, b) approve with modification or c) Reject for fresh synopsis.
Approval status	9 th and 10 th Week	The approval status is submitted to Chairman, UG Department of Political Science who will officially give concurrence for execution of the internship/Project work.

Structure of Synopsis

Synopsis is a 3-5 pages hard copy document and to be submitted to the Chairman with the signatures of Internal Guide and the Student.

Page	Content
Page 1	1. Title 2. Contact addresses of student -with details of internal Guide
Page 2	1. Introduction with objectives, 2. Review of articles/literature about the topic with source of information 3. Expected results (300 words).
Page 3	1. Time-Activity Chart
**Composition of the Internship Committee in the department 1. Chairman of UG Department 2. Domain Expert	

3. Guide

Schedule to be followed during Project Work [In VI semester]

Activity	Time-line	Remarks
Understanding structure, culture and functioning of the organization.	20 Days	Student should understand products /services and problems of the organization.
Preparation of research instrument for data collection	30 Days	Discussion with the guide for finalization of research instrument in his/her domain and submit the same to the guide. (First presentation to Internship Committee)
Data collection and processing	30 Days	Data collected to be edited, coded, tabulated and present for analysis with the guide's suggestions. (Second presentation to Internship Committee)
Analysis and finalization of report	25 Days	Students must use appropriate and latest statistical tools and techniques for analyzing the data (It is mandatory to use latest statistical packages whose results should be shown in the report) (Third presentation to Internship Committee)
Submission of report	15 Days	Final report should be submitted to the university before two week of the commencement of theory examination.

F. Format of the Internship report:

- a. **The report shall be prepared using a MS Word** processor with Times New Roman font sized 12, on a page layout of A4 size with 1" margin on all three sides and left with 1.5", double line spacing and only front side print, [no back-to-back print]. The report may not exceed 85 pages.

G. Submission of report:

- a) Students should submit **TWO** copies of report in Hard bound "**Navy Blue**" color with Golden Embossing or screen-printing.
- b) Students should also submit the report in electronic form [CD].
- c) Only, in PDF file to the department and colleges where **Bachelor of Arts in Panchayathraj institutions** program offered. Colleges in turn shall submit ONE copy of the report and CD of their students along with a consolidated master list with university registration number, Name of the student, and Title of the report to the Examination Section, VSKUB before the commencement of the theory examinations.

H. Publication of research findings:

- a) Students expected to present their research findings in seminars/conferences/technical events/fests or publish their research work in journals in association with their internal guide of the department with VSKU Bellary affiliation as a tag. Appropriate weightage should be given to this in the internal evaluation of the project report.

I. Evaluation:

- a) The project report of a candidate shall be assessed for maximum of 100 marks consisting of 70 marks for report evaluation by the University and 30 marks for viva-voce examination.
- b) **Evaluation:** An Examiner appointed by the BOE, shall do evaluation for maximum of SEVENTY (70) marks.
- c) **Viva-voce/Presentation:** A viva-voce examination will be conducted for thirty [30] marks at the College, by the examiners appointed by the University. Each student is expected to give a presentation of his/her work.

The Candidate who fails to attend and/or fulfill the requirements of the course shall not be eligible and he/she shall re-register for the course when offered.

J. Marks allocation for Project report:

Evaluation by an Examiner appointed by University for 70 Marks		
Sl. No	Aspects	Marks
1	Introduction and Methodology	15
2	Industry and Company profile/ Profile of the study area	10
3	Theoretical Background of the Study	15
4	Data Analysis and interpretation	15
5	Summary of Findings, suggestions and Conclusion	15
Total		70

Viva-voce by Examiner appointed by University for 30 Marks		
Sl. No	Aspects	Marks
1	Presentation Skills	05
2	Communication Skills	05
3	Subject Knowledge	05
4	Objective of the study/Methodology	05
5	Analysis using Statistical tools and Statistical Packages	05
6	Findings and appropriate suggestions	05
Total		30

Project Report on
(Title of the Report in Capital Letters with inverted commas)

BY
(Student Name)
(Registration Number)



Submitted to
VIJAYANAGARA SRI KRISHNADEVARAYA UNIVERSITY, BELLARY
In partial fulfilment of the requirements for the award of the degree of
Bachelor of Arts in Panchayathraj institutions

Under the guidance of

INTERNAL GUIDE
(Name)
(Designation)

Department of Political Science,
Vijayanagara Sri Krishnadevaraya University,
Jnana Sagara Campus, Vinayaka Nagar, Cantonment, Bellary-583 104

2017-2018

DECLARATION

DECLARATION

I, the undersigned, hereby declare that the Project Report titled “-----
-----” written and submitted by me to Vijayanagara Sri Krishnadevaraya University, Bellary in partial fulfilment of requirements for the Award of Degree of Bachelor of Arts in Panchayathraj institutions under the guidance of _____ is my original work and the conclusions drawn therein are based on the material collected by myself.

Place: Bellary

Date:

Signature

(Name Research Student)

CERTIFICATE

This is to certify that the Project Report titled “-----
-----” which is being submitted herewith for the award of the degree of Bachelor of Arts in Panchayathraj institutions of Vijayanagara Sri Krishnadevaraya University, Bellary is the result of the original research work completed by Mr. _____ bearing URN (xxxx), under my supervision and guidance and to the best of my knowledge and belief the work embodied in this Project Report has not formed earlier the basis for the award of any degree or similar title of this or any other University or examining body.

Signature of Research Guide

Signature of the HOD in Case of affiliated College

Place:

Date:

Signature of the Chairman/Principal

Place: Bellary

Date:

COMPANY CERTIFICATE:

This certificate is to be obtained on original letterhead of the company by the project student where he/she carried out project work. For example

CERTIFICATE or TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Mr/Miss/Mrs.....** has worked in the Political Science department from 7th May 2017 to 7th July 2017 in our organization. During this period, he successfully completed the work assigned to him. He has been sincere, hardworking and punctual in his work. I wish good and prospers carrier for his future.

Signature

[Name of the Person}

Designation with Office Seal

Note: The above-cited content certificate is to be obtained on original letterhead of the company by the project student where he/she carried out project work.

F. CONTENT PAGE

CONTENTS		
Items		Page No.
ACKNOWLEDGEMENT		Roman No
LIST OF TABLES		Roman No
LIST OF FIGURES		Roman No
CHAPTER I:	Introduction	Arabic No
CHAPTER II:	Profile of the Organization	Arabic No
CHAPTER III:	Research Design and Methodology	Arabic No
CHAPTER IV:	Data Presentation, Analysis and Interpretation	Arabic No
CHAPTER V:	Findings and suggestions	Arabic No
BIBLIOGRAPHY		Arabic No
ANNEXURE		Arabic No

G. ACKNOWLEDGMENT

A page for Acknowledgment

Here the students can acknowledge for the people who are concern to the work and project. For example:

ACKNOWLEDGMENT

I take this opportunity as privilege to express my deep sense of gratitude to my research guide Dr./Shri _____, [Designation], Department of Political Science, Vijayanagara Sri Krishnadevaraya University, Bellary for his continuous encouragement, invaluable guidance and help for completing the present research work.

I am deeply indebted to Dr. _____, Chairman/HOD/Principal, Department of Political Science, Vijayanagara Sri Krishnadevaraya University, Bellary or College for being a source of inspiration to me and I am indebted to him for initiating me in the field of research.

I am deeply grateful to all authorities of the Vijayanagara Sri Krishnadevaraya University, Bellary without their help completion of the project was highly impossible.

I take this opportunity as privilege to articulate my deep sense of gratefulness to the Managing Director, and the staff of the ----- of Company for their timely help, positive encouragement and without their help completion of the project was highly impossible.

I wish to express a special thanks to all teaching and non-teaching staff members, the Vijayanagara Sri Krishnadevaraya University, Bellary for their forever support. Their encouragement and valuable guidance are gratefully acknowledged. I would like to acknowledge my all my family members, relatives and friends for their help and encouragement.

Place: Bellary

Date:

Name of the Student

H. LIST OF TABLES**A PAGE FOR LIST OF TABLES**

LIST OF TABLES		
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Table No. 1.2		
Table No. 2.1		
Table No. 2.2		
Table No. 3.1		
Table No. 3.2		
Table No. 4.1		
Table No. 4.2		
Table No. 5.1		
Table No. 5.2		

Tables may be more or less depending upon the tables in the each chapter

I. LIST OF FIGURES**A PAGE FOR LIST OF FIGURES**

LIST OF FIGURES		
Figure No	Title of the Figure	Page No.
Figure No. 1.1		
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Figure No. 5.3		
Figure No. 5.4		

Figures may be more or less depending upon the figure in the each chapter

LIST OF ABBREVIATIONS

All the abbreviations used in the research project should be listed alphabetically here.

For example

ACCSs :	Agricultural Credit Co-operative Societies
AMUL :	Anand Milk Union Limited
DSO :	District statistical Office
EEC :	European Economic Community
FYPs :	Five-Year Plans
GATT :	General Agreement on Trade and Tariff
GOI :	Government of India
ICA :	International Co-operative Alliance
IDA :	International Development Association

EXECUTIVE SUMMARY OF THE PROJECT

This page should consist of the executive summary of research project carried out by the project student/researcher.

Question Paper Pattern for BA Semester
(CBCS) Degree Examinations of Panchayathraj Institutions

Paper Code:

Paper Title:

Time: 3 Hours

Max. Marks: 70

Instruction: Answer all Sections

SECTION-A

Answer any **Ten** of the following

(10X2=20)

- Q1. English version followed by next line Kannada
Q2.
Q3.
Q4.
Q5.
Q6.
Q7.
Q8.
Q9.
Q10.
Q11.
Q12.

SECTION-B

Answer any **TWO** of the following

(2X10=20)

- Q13. – Q16 English version followed by next line Kannada

SECTION-C

Answer any **TWO** of the following

(2X15=30)

- Q17- Q20. English version followed by next line Kannada