

**VIJAYANAGARA SRI KRISHNADEVARAYA UNIVERSITY  
BALLARI**

**Department of Studies and Research in Social Work**



**Syllabus**

**Department of Studies and Research in Social Work**

**BACHELOR OF SOCIAL WORK**

**(I to VI Semester)**

***With effect from 2016-2017***

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**List of Courses for BSW Program**  
**As per UGC curriculum and VSK University UG CBCS Program**  
**WEF 2016-17 Academic Year**

Code	Type of Subject	Title	Internal Marks	External Marks	Total	Hours per Week	Credits
<b>Semester –I</b>							
<b>BSWS 101</b>	<b>Hard Core</b>	<b>Language-I</b>	<b>30</b>	<b>70</b>	<b>100</b>	<b>4</b>	<b>04</b>
<b>BSWS 102</b>	<b>Hard Core</b>	<b>Language-II</b>	<b>30</b>	<b>70</b>	<b>100</b>	<b>4</b>	<b>04</b>
<b>BSWS 103</b>	<b>Hard Core</b>	<b>Indian Constitution</b>	<b>30</b>	<b>70</b>	<b>100</b>	<b>4</b>	<b>04</b>
BSWS 104	Soft Core	Introduction to Social Work	30	70	100	4	04
BSWS 105	Soft Core	Sociology for Social Work Practice	30	70	100	4	04
BSWS 106	Soft Core	Social Work Practicum-I	30	70	100	4	04
<b>BSWS 107</b>	<b>Soft Core</b>	<b>Co-Curricular Activities</b>	<b>30</b>	<b>70</b>	<b>100</b>	<b>4</b>	<b>04</b>
<b>Semester –II</b>							
<b>BSWS 201</b>	<b>Hard Core</b>	<b>Language-I</b>	<b>30</b>	<b>70</b>	<b>100</b>	<b>4</b>	<b>04</b>
<b>BSWS 202</b>	<b>Hard Core</b>	<b>Language-II</b>	<b>30</b>	<b>70</b>	<b>100</b>	<b>4</b>	<b>04</b>
<b>BSWS 203</b>	<b>Hard Core</b>	<b>Environment Studies</b>	<b>30</b>	<b>70</b>	<b>100</b>	<b>4</b>	<b>04</b>
BSWS 204	Soft Core	Anthropology for Social Work Practice	30	70	100	4	04
BSWS 205	Soft Core	Human Growth and Development	30	70	100	4	04
BSWS 206	Soft Core	Social Work Practicum-II	30	70	100	4	04
<b>BSWOE 207</b>	<b>Open Electives</b>	<b>Social Science Perspectives for Social Work Practice-</b>	<b>30</b>	<b>70</b>	<b>100</b>	<b>4</b>	<b>04</b>
<b>Semester –III</b>							
BSWS 301	Hard Core	<b>Language-I</b>	30	70	100	4	04
BSWS 302	Hard Core	<b>Language-II</b>	30	70	100	4	04
BSWS 303	Hard Core	<b>Computer Fundamentals</b>	30	70	100	4	04
BSWS 304	Soft Core	Working with Individuals and Families	30	70	100	4	04
BSWS 305	Soft Core	Work with Groups	30	70	100	4	04
BSWS 306	Soft Core	Social Work Practicum-III	30	70	100	4	04
<b>BSWOE 307</b>	<b>Open Electives</b>	<b>Management of Non-Government Organizations</b>	<b>30</b>	<b>70</b>	<b>100</b>	<b>4</b>	<b>04</b>
<b>Semester –IV</b>							
BSWH 401	Hard Core	<b>Language-I</b>	<b>30</b>	<b>70</b>	<b>100</b>	<b>4</b>	<b>04</b>
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BSWH 403	Hard Core	<b>Computer Applications</b>	<b>30</b>	<b>70</b>	<b>100</b>	<b>4</b>	<b>04</b>
BSWS 404	Soft Core	Work with Communities	30	70	100	4	04
BSWS 405	Soft Core	Social Work Practicum and Social	30	70	100	4	04

		Work Camp-IV					
BSWS 406	Soft Core	Social Work Research	30	70	100	4	04
<b>BSWOE 407</b>	<b>Open Electives</b>	<b>Disaster Management</b>	<b>30</b>	<b>70</b>	<b>100</b>	<b>4</b>	<b>04</b>
<b>Semester –V</b>							
BSWH 501	Hard Core	Administration of Social Welfare Organizations	30	70	100	4	04
BSWH 502	Hard Core	Management of Non- Governmental Organizations	30	70	100	4	04
BSWH 503	Hard Core	Social Work Practicum-V	30	70	100	4	04
BSWS 504	Soft Core	Social Work with Rural and Tribal Communities	30	70	100	4	04
BSWS 505	Soft Core	Communication and Counselling	30	70	100	4	04
BSWS 506	Soft Core	Social Work with Elderly	30	70	100	4	04
<b>BSWOE 507</b>	<b>Open Electives</b>	<b>Rehabilitation and After Care Services</b>	<b>30</b>	<b>70</b>	<b>100</b>	<b>4</b>	<b>4</b>
<b>Semester –VI</b>							
BSWH 601	Hard Core	Social Work with Urban Communities	30	70	100	4	04
BSWH 602	Hard Core	Social Work Practicum—VI	30	70	100	4	04
BSWH 603	Hard Core	Block Field Work	30	70	100	4	04
BSWS 604	Soft Core	Population Dynamics and Family Welfare	30	70	100	4	04
BSWS 605	Soft Core	Social Work and Mental Health Care	30	70	100	4	04
BSWS 606	Soft Core	Legal information of Social Work	30	70	100	4	04
<b>BSWOE 607</b>	<b>Project Core*</b>	<b>Project Work*</b>	<b>30</b>	<b>70</b>	<b>100</b>	<b>4</b>	<b>04</b>

**Note= \* for PW607, Student must opt any one hard core area for project among the three subjects falling under particular department.**

**BACHELOR SOCIAL WORK**  
**COURSE OF VSK UNIVERSITY**

**BSW: Semester I**

**BSWS 104: INTRODUCTION TO SOCIAL WORK**

Sub Code: BSWS 104	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

1. Understand the basic concepts pertaining to social work profession and to understand the context and reasons for the origin and development of social work in India and the West.
2. Understand the rationale, goals, ideals and ethics for bringing about desired social change.

<b>Module I:</b>	<b>Social Service tradition in India:</b>	<b>10 Hours</b>
	Social Service tradition in India: Culture, Religious, Roots of Charity and Philanthropy. Approaches to Persons in need. Role of Institutions like the Joint family, the Caste Groups and the Panchayats in meeting Human needs. The emergence of the rationalistic – Humanistic tradition.	
<b>Module II:</b>	<b>Social Reform Movements:</b>	<b>12 Hours</b>
	Social Reform Movements: contribution of major Saints and Social Reformers of the 19th and 20th century and their Contributions to Social Welfare.	
<b>Module III:</b>	<b>Role of state and voluntary organizations:</b>	<b>12 Hours</b>
	Role of state and voluntary organizations in social welfare in India and in the current situation. Social welfare, social services, Social Development.	
<b>Module IV:</b>	<b>Historical development of social work:</b>	<b>14 Hours</b>
	Historical development of social work: Over-view of the in the international perspective with reference to the ideal of the welfare state. Emergence and the development of professional social work, development of social welfare in India after independence.	
<b>Module V:</b>	<b>The Goals of Social Work:</b>	<b>12 Hours</b>
	The Goals of Social Work Developmental/ Promotional/ Remedial/ Ameliorative-Radical concepts of social reform. Values of the professional Social Work, such as belief in the inherent worth and dignity of the person, acceptance of physical, emotional, social and spiritual needs of the individual, capacity of the individual for growth and change, be involved in his/her life, and the right to self-fulfillment.	

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15. Wadia, A.R: History and Philosophy of Social Work in India, Bombay, Allied Publishers, 1968.
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**BACHELOR SOCIAL WORK**  
**COURSE OF VSK UNIVERSITY**

**BSW: Semester I**

**BSWS 105: SOCIOLOGY FOR SOCIAL WORK PRACTICE**

Sub Code: BSWS 105	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

1. To understand the concepts to examine social phenomenon.
2. Develop the Skills to analyse Indian Society and Change.

<b>Module I:</b>	<b>Sociology</b>	<b>10 Hours</b>
	Definitions, Subject Matter and Scope of Sociology as a discipline; Sociology and the other Social Sciences; Relevance of Sociology for Social Work.	
<b>Module II:</b>	<b>Society and Culture:</b>	<b>12 Hours</b>
	Society and the individual – Social Interactions, The Process of Socialization mechanisms and the agents of Socialization. Social Control and Deviance – The Process and Mechanisms of Social Control: Social Causation and Consequences of deviance.	
<b>Module III:</b>	<b>Social Groups:</b>	<b>12 Hours</b>
	Primary and Secondary relation: Type of Social Groups; Organizations and bureaucracy. Social Status: Meaning, Definition and Nature. The Social Processes- The Concept of Social Process – Meaning of Social Interaction.	
<b>Module IV:</b>	<b>Social Structure:</b>	<b>14 Hours</b>
	Elements of Social Structure. Institutions –definitions and characteristics – primary and secondary institutions- functions of social institutions – associations and institutions.	
<b>Module V:</b>	<b>Social Inequality and Social Stratification:</b>	<b>12 Hours</b>
	Class and Caste Stratification. Gender roles and Gender Inequality. Urban, Rural and Tribal Society. <b>Social Change</b> – Theories of Social Change, Sources of Change, Social Development; Collective Behavior and Social Movements	

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1. Ahuja, Ram: Society in India, Rawat Publications, Jaipur, 1999.
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**BACHELOR OF SOCIAL WORK**  
**I SEMESTER**  
**BSWS106: FIELD WORK PRACTICUM-I (CONCURRENT FIELD WORK)**

Code	Title	Credits	Marks		Total Marks
			IA	Exam	
BSWS106	Field work Practicum-I (Concurrent Field Work)	4	30	70	100

**I. CONCURRENT FIELD WORK**  
**(ASSESSMENT SCHEME FOR 100 MARKS)**

**RATIONALE FOR FIELD WORK**

Theory provides the perspective and information base to understand the socio-economic, political and cultural contexts, within which human societies interact, engage and strive to create better living conditions. The classroom provides this theoretical knowledge and understanding which forms the foundation and core areas of social work. Field work ensures the development of competence in social work practice because ‘knowing’ does not automatically result in the ability to ‘do’ or to ‘feel’ which is essential for professional development. Fieldwork is the ‘learning by doing’ aspect of social work education and an integral part of the total curriculum. Fieldwork plays a pivotal role and provides the experimental basis for the student’s academic programme. It offers an environment within which students are given an opportunity to develop a coherent framework for social work practice by integrating and reinforcing the knowledge acquired in the classroom with actual practice. It also enables students to acquire and test relevant practice skills.

First year field work instruction in particular aims at developing capacities among the students which can be broadly explained as mentioned below:

1. A capacity to interact and intervene with people (individuals, groups, communities and institutions) consciously and purposefully.
2. An ability to analyse structural issues from the view point of the poor, marginalized and vulnerable sections.
3. A readiness to recognize structural and social processes that shape individual, social and institutional relations.
4. An ability to identify constituencies and stakeholders for intervention with reference to specific issues.
5. A capacity to examine concepts and think critically about classroom learning and field of practice i.e. praxis and reflectivity from a pro-poor stance integral to social work.

**General Objectives for Concurrent Field Work:**

1. Develop an understanding of the application of methods of social work practice in the field and develop a holistic view of social work and related interventions in the community with special emphasis on the agency’s role in human services.

2. To help students to understand the socio-economic cultural and political milieu and develop capacity for critical examination of positive and maintenance factors of social problems and their consequences.
3. To understanding the problems and opportunities in working with diverse populations and develop practice skills appropriate to each phase of the change process and apply them in direct work with people and communities.
4. To develop the self-awareness necessary to assess one's own values, attitudes, feelings, strengths, limitations, interests and performance and understanding the Community and Community dynamics.
5. To enable students to develop core skills of Social Work practice and to help students identify, plan and implement social work instruments and to assess their impact on different client system in various agency settings.
6. To help students appreciate the role of social work profession in empowering individuals, groups and communities and in facilitating social change.
7. To help students to develop skills and appropriate personality required for professional social work practice and provide opportunities to accept challenges and respond to them.
8. Learning by doing is the core of field work practice and practice of community empowerment and intervention programs.
9. To develop the belief to work as a member in a team, reinforce the inherent strength of the people to meet their needs and resolve problems and make conscious use of professional values and ethics.

#### **REQUISITS FOR COCURRENT FIELD WORK:**

1. **Structured Experience Laboratory:** - is a classroom activity, which provides opportunities through the games/activities, to form the involvement of self in various practice skills. These laboratory experiences are designed in small groups to encourage participation, sharing of the experience and aid in examining learning and applications of skills. These sessions have a specific objective of experiencing self, and applying /using self in practice. (Relationship skills, Communication skills etc., will be focused).
2. **Concurrent practice learning of two-days a week:** ongoing learning of practice is an opportunity to develop intervention skills in reality situations. This entails learning social work practice for two days or its equivalent (16 hours), each week of the semester.
  - a. Field work Allotment: After completion of the orientation visits each . The students can be placed in nearby open community setting/ non-government organizations working in local communities, urban/rural /tribal/Govt. agency, Industrial sector, Medical sector etc". to practice the social work and each student will be monitored by faculty member. The Field work days are Wednesday and Thursday. This is mentoring the student to become professional.
  - b. Every student has to attend Maximum 25 concurrent fieldwork days including special field work in each semester and 75 percent attendance is compulsory in fieldwork.

- c. Students will have to submit his/her weekly fieldwork report i.e., Two Log Reports on every Saturday and Two Detail Reports on every Monday.
- d. It will be the responsibility of the student to keep his/her movement & attendance record specific and at a proper and easily approachable place, so that the supervisor under visit can locate them easily. Otherwise, it will be adverse observation against the student.
- e. The students who will be found late in the fieldwork will be treated as absent on that every day.
- f. Individual and Group conferences: To facilitate learning, Individual as well as group conference will be organized every week.
- g. Presentation of field-work visits/ internal viva: After completion of 10 visits and the end of the field work, students should present their learning in a special class which will be organized for this purpose.

### **3. Role of Field Work Supervisor:**

Every staff member is required to visit periodically, supervise and monitor the field work training. All reports be regularly corrected and weekly individual and group conference be scheduled and held

- 1. Three-way matching of students-agency-fieldwork coordination in the department.
- 2. Providing adequate supervision inputs to the agency supervisor.
- 3. Providing counseling support, assistance to the students for effective learning in the field.
- 4. Another educational responsibility is the assessment of the student's performance, in terms of his/her progress in the field of learning social work perspectives and skills. With the emphasis on participatory learning and consistent interaction between the Field Supervisor and the student.
- 5. The Field work Supervisor is responsible for workload allocation to ensure that the student has sufficient number and variety of tasks to accomplish the objectives of the education plan.

### **4. Viva Voce examination**

After completion of the field work, BoE Chairman has to schedule viva-voce examination for concurrent field work as follows..

- 1. Every student has to submit duly signed by internal and external supervisor live visit dairy or records to the department for the purpose of assessment.
- 2. The students learning and applicability of theory into practice will be assessed.
- 3. Viva-voce examination will be conducted for seventy marks (70) marks at the PG-Department of Social work, VSKU, Bellary/P.G Centre, Nandihalli, PG centre Koppal and each student is expected to give a presentation on field work.
- 4. Maximum 20 students Viva-voce examination may be schedule during morning and afternoon each session.

## 5. ASSESSMENT/ EVALUATION GUIDELINES

### I. Internal assessment Criteria- Field Work

#### Concurrent Field Work

**Max marks= 30**

Sl. No.	Criteria	Marks
1	Field Work Diary and Report	05
2	Action Plan Preparation and Performance	10
3	No. of Live Visits	05
4	Professional Learning	05
5	Field Work Presentation	05
<b>Total</b>		<b>30</b>

**\*Note: Internal evaluation/ Assessment shall be done in two or three stages**

#### 1. Field work Diary and Report= Max Marks= 05

Sl. No.	Area	Max marks	Dimensions to be considered while awarding marks	Criteria
1	Maintenance of field work diary	2	Language, content, logical connection, etc	Rating scale <1 <span style="float: right;">2</span> <hr style="width: 100%;"/> Satisfactory <span style="float: right;">Very Good</span>
2	Field work report	3	Language, content, logical connection, submitted the reports in time, etc	Rating scale <1 <span style="float: right;">2- 3</span> <hr style="width: 100%;"/> Satisfactory <span style="float: right;">Very Good</span>
<b>Total</b>		<b>05</b>		

#### 2. Action plan and performance- Max Marks=10

Sl No	Area	Max marks	Dimensions to be considered while awarding marks	Criteria
1	Takes initiative in preparing future visits plan	2	discuss with the faculty supervisor, agency supervisor, review the related literature	Rating scale <1 <span style="float: right;">2</span> <hr style="width: 100%;"/> Satisfactory <span style="float: right;">Very Good</span>
2	Participation in individual conference	2	Participation in individual conference	Rating scale <1 <span style="float: right;">2</span> <hr style="width: 100%;"/> Satisfactory <span style="float: right;">Very Good</span>
3	Administrative procedures	2	Understanding the knowledge of administrative procedures, programme management.	Rating scale <1 <span style="float: right;">2</span> <hr style="width: 100%;"/> Satisfactory <span style="float: right;">Very Good</span>
4	Capacity to work in a team	2	Has adaptable skills in the agency	Rating scale <1 <span style="float: right;">2</span> <hr style="width: 100%;"/> Satisfactory <span style="float: right;">Very Good</span>
5	Field work supervision/consultation with agency officials	2	Periodically meets the agency supervisor , regular in field work, etc	Rating scale <1 <span style="float: right;">2</span> <hr style="width: 100%;"/> Satisfactory <span style="float: right;">Very Good</span>
<b>Total</b>		<b>10</b>		



**5. Presentation of reports and discussion with faculty supervisor- Max Marks=05**

Sl. No.	Area	Max marks=05	Dimensions to be considered while awarding marks	Criteria
1	Presentation of reports and discussion with faculty supervisor	05	Part A: Profile of the community/ organization/Industry <ul style="list-style-type: none"> <li>• Address</li> <li>• Genesis (History of the agency)</li> <li>• Vision and mission (Aim and objectives)</li> <li>• Interventions/ Programmes</li> <li>• Target group/s</li> <li>• Organizational structure</li> <li>• Funding sources</li> <li>• Monitoring and evaluation framework</li> </ul> PartB: Observational & Experiential learning <ul style="list-style-type: none"> <li>• Personal learning</li> <li>• Professional learning</li> <li>• Social problems and the role of social work</li> </ul>	Rating scale <1                      2-3                      4-5 <hr/> Satisfactory      Good      Very Good
	<b>Total</b>	<b>05</b>		

**II. Criterion for Field Work Viva-Voce Examination**

The following criterion is designed to assess the BSW student's performance in the Field Work Viva-Voce examination.

**Maximum marks: 70**

Sl. No.	Assessment Domains	Marks	Assessment tool
1	Field Work Diary and Report	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good      Very Good
2.	Understanding about the community/ Organization/ industry: structure, target group and Programmes	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good      Very Good
3.	Action plan (Preparation of action plan and implementation)	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good      Very Good
4.	Learning outcome (Professional and personal)	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good      Very Good
5.	Theoretical and conceptual knowledge (Social Work Practice linkage)	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good      Very Good
	<b>Total</b>	<b>70</b>	

**BACHELOR SOCIAL WORK**  
**COURSE OF VSK UNIVERSITY**

**BSW: Semester II**

**BSWS 204: ANTHROPOLOGY FOR SOCIAL WORK PRACTICE**

Sub Code: BSWS 204	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

<b>Module I:</b>	<b>Meaning and scope of Anthropology:</b>	<b>10 Hours</b>
	Relationship with other disciplines: History, Economics, Sociology, Psychology, Political Science, Life Science, Medical Science. Main branches of Anthropology, their scope and relevance a) Social-cultural Anthropology. b) Physical and biological Anthropology. c) Archaeological Anthropology.	
<b>Module II:</b>	<b>Human Evolution and emergence of Man:</b>	<b>12 Hours</b>
	Anthropology as a field in understanding of tribal society. Tribal society, towards a systematic view, kinship, descent and social structure, marriage, family and community.	
<b>Module III:</b>	<b>Social and economic development programmes:</b>	<b>12 Hours</b>
	(Health, education, economic development etc) and their use to tribal groups, programmes, methods of implementations, benefits, future outlook. Development programmes and their impact on tribal population. Dislocation and resettlement, future directions of work in this area.	
<b>Module IV:</b>	<b>Study of culture, patterns and processes:</b>	<b>14 Hours</b>
	Concept of culture, patterns of culture, relationships between culture and civilization and society. Concept of Social Change and Cultural Change: Ecological Anthropology..	
<b>Module V:</b>	<b>Tribal population and development:</b>	<b>12 Hours</b>
	Scope of social work intervention and the role of social workers.	

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1. Kumar, A: Tribal Development in India, Sarup and Sons, New Delhi, 2002.
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3. Keesing, R.M: Cultural Anthropology: A Contemporary Perspective, New York: Holt, Rinehart and Winston, 1975.
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**BACHELOR SOCIAL WORK**  
**COURSE OF VSK UNIVERSITY**

**BSW: Semester II**

**BSWS 205: HUMAN GROWTH AND DEVELOPMENT**

Sub Code: BSWS 205	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

1. Develop an overall understanding of the principles of growth; their relevance and application to behavior at various phases in the life span.
2. Understand the twin roles of individual's heritage and environmental influences in growth and development.

<b>Module I:</b>	<b>Human Development:</b>	<b>10 Hours</b>
	Human Development: Determinants, stages of Human Development / Prenatal Development, Infancy and Childhood ; Preschool & Middle school –Childhood, Puberty & Adolescence, Early & Middle Adulthood, Later Adulthood & Aging Characterizes (stages of human development may be described only in brief).	
<b>Module II:</b>	<b>Human Behaviour:</b>	<b>12 Hours</b>
	Human Behaviour: Heredity & Environment: Heredity- concept and mechanisms, Environment – internal and external, interplay of heredity and environment in shaping behavior. Environment and early development of the child. Motivation; concepts of motives, types of motives with special reference to social motives.	
<b>Module III:</b>	<b>Personality:</b>	<b>12 Hours</b>
	Personality: Definition , Nature & Assessment, Brief discussion of some Theories- Psycho-Dynamic Theories ( Freud, Jung & Adler ) Behavior and Learning Theories (Dollard & Miller, Skinner, Bandura &Walters) Humanistic Theories ( Rogers and Maslow). Note: the theories may be discussed only in brief to highlight major contributions of each towards explaining personality	
<b>Module IV:</b>	<b>Basic Psychological Processes:</b>	<b>14 Hours</b>
	Basic Psychological Processes: Intelligence – concept, levels and assessment. Learning: nature and definition of learning, remembering and forgetting, factors of forgetting – motivated forgetting, psychological amnesia.	
<b>Module V:</b>	<b>Adjustment:</b>	<b>12 Hours</b>
	Adjustment: concept of adjustment and maladjustment. Factors in adjustment, stress, frustration and conflicts, coping strategies, attitudes, values and adjustment, psychological testing, definition & principles of psychological testing, use of testing in social work	

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**BACHELOR OF SOCIAL WORK**  
**II SEMESTER**  
**BSWS206: FIELD WORK PRACTICUM-II (CONCURRENT FIELD WORK)**

Code	Title	Credits	Marks		Total Marks
			IA	Exam	
BSWS 206	Field work Practicum-II (Concurrent Field Work)	4	30	70	100

**I. CONCURRENT FIELD WORK**  
**(ASSESSMENT SCHEME FOR 100 MARKS)**

**REQUISITS FOR COCURRENT FIELD WORK:**

- 1. Structured Experience Laboratory:** - is a classroom activity, which provides opportunities through the games/activities, to form the involvement of self in various practice skills. These laboratory experiences are designed in small groups to encourage participation, sharing of the experience and aid in examining learning and applications of skills. These sessions have a specific objective of experiencing self, and applying /using self in practice. (Relationship skills, Communication skills etc., will be focused).
- 2. Concurrent practice learning of two-days a week:** ongoing learning of practice is an opportunity to develop intervention skills in reality situations. This entails learning social work practice for two days or its equivalent (16 hours), each week of the semester.
  - a. Field work Allotment: After completion of the orientation visits each . The students can be placed in nearby open community setting/ non-government organizations working in local communities, urban/rural /tribal/Govt. agency, Industrial sector, Medical sector etc". to practice the social work and each student will be monitored by faculty member. The Field work days are Wednesday and Thursday. This is mentoring the student to become professional.
  - b. Every student has to attend Maximum 25 concurrent fieldwork days including special field work in each semester and 75 percent attendance is compulsory in fieldwork.
  - c. Students will have to submit his/her weekly fieldwork report i.e., Two Log Reports on every Saturday and Two Detail Reports on every Monday.
  - d. It will be the responsibility of the student to keep his/her movement & attendance record specific and at a proper and easily approachable place, so that the supervisor under visit can locate them easily. Otherwise, it will be adverse observation against the student.
  - e. The students who will be found late in the fieldwork will be treated as absent on that every day.
  - f. Individual and Group conferences: To facilitate learning, Individual as well as group conference will be organized every week.

- g. Presentation of field-work visits/ internal viva: After completion of 10 visits and the end of the field work, students should present their learning in a special class which will be organized for this purpose.

### 3. Role of Field Work Supervisor:

Every staff member is required to visit periodically, supervise and monitor the field work training. All reports be regularly corrected and weekly individual and group conference be scheduled and held

1. Three-way matching of students-agency-fieldwork coordination in the department.
2. Providing adequate supervision inputs to the agency supervisor.
3. Providing counseling support, assistance to the students for effective learning in the field.
4. Another educational responsibility is the assessment of the student's performance, in terms of his/her progress in the field of learning social work perspectives and skills. With the emphasis on participatory learning and consistent interaction between the Field Supervisor and the student.
5. The Field work Supervisor is responsible for workload allocation to ensure that the student has sufficient number and variety of tasks to accomplish the objectives of the education plan.

### 4. Viva Voce examination

After completion of the field work, BoE Chairman has to schedule viva-voce examination for concurrent field work as follows..

1. Every student has to submit duly signed by internal and external supervisor live visit diary or records to the department for the purpose of assessment.
2. The students learning and applicability of theory into practice will be assessed.
3. Viva-voce examination will be conducted for seventy marks (70) marks at the PG-Department of Social work, VSKU, Bellary/P.G Centre, Nandihalli, PG centre Koppal and each student is expected to give a presentation on field work.
4. Maximum 20 students Viva-voce examination may be schedule during morning and afternoon each session.

### 5. ASSESSMENT/ EVALUATION GUIDELINES

#### I. Internal assessment Criteria- Field Work

#### Concurrent Field Work

Max marks= 30

Sl. No.	Criteria	Marks
1	Field Work Diary and Report	05
2	Action Plan Preparation and Performance	10
3	No. of Live Visits	05
4	Professional Learning	05
5	Field Work Presentation	05
<b>Total</b>		<b>30</b>

**\*Note: Internal evaluation/ Assessment shall be done in two or three stages**

**1. Field work Diary and Report= Max Marks= 05**

Sl. No.	Area	Max marks	Dimensions to be considered while awarding marks	Criteria
1	Maintenance of field work diary	2	Language, content, logical connection, etc	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
2	Field work report	3	Language, content, logical connection, submitted the reports in time, etc	Rating scale <1 <span style="float:right">3</span> ----- Satisfactory <span style="float:right">Very Good</span>
<b>Total</b>		<b>05</b>		

**2. Action plan and performance- Max Marks=10**

Sl No	Area	Max marks	Dimensions to be considered while awarding marks	Criteria
1	Takes initiative in preparing future visits plan	2	discuss with the faculty supervisor, agency supervisor, review the related literature	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
2	Participation in individual conference	2	Participation in individual conference	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
3	Administrative procedures	2	Understanding the knowledge of administrative procedures, programme management.	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
4	Capacity to work in a team	2	Has adaptable skills in the agency	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
5	Field work supervision/consultation with agency officials	2	Periodically meets the agency supervisor , regular in field work, etc	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
<b>Total</b>		<b>10</b>		

**3. No of Live Visits - Max Marks= 05**

Sl. No.	Area	Max Marks	Dimensions to be considered while awarding marks	Criteria
1	Number of live visits	5	75% - 80% 81% to 85% 86% to 90% 91%-95% 96% -100%	1 Mark 2 Marks 3 Marks 4 Marks 5 Marks
<b>Total</b>		<b>05</b>		

**4. Professional learning- Max Marks=05**

<b>Sl. No.</b>	<b>Area</b>	<b>Max marks=05</b>	<b>Dimensions to be considered while awarding marks</b>	<b>Criteria</b>
1	Application of theory in to practical context	2	Integration of theory into practice, able to understand the theory and relates to practice	Rating scale <div style="display: flex; justify-content: space-between;"> <span>&lt;1</span> <span>2</span> </div> <hr/> Satisfactory          Very Good
2	Practice of case work/ group work etc.) in the first semester.	3	Practices case work and group work process, skills, etc in first semester.	Rating scale <div style="display: flex; justify-content: space-between;"> <span>&lt;1</span> <span>2-3</span> </div> <hr/> Satisfactory          Very Good
	<b>Total</b>	<b>05</b>		

**5. Presentation of reports and discussion with faculty supervisor- Max Marks=05**

<b>Sl. No.</b>	<b>Area</b>	<b>Max marks=05</b>	<b>Dimensions to be considered while awarding marks</b>	<b>Criteria</b>
1	Presentation of reports and discussion with faculty supervisor	05	Part A: Profile of the community/ organization/Industry <ul style="list-style-type: none"> <li>• Address</li> <li>• Genesis (History of the agency)</li> <li>• Vision and mission (Aim and objectives)</li> <li>• Interventions/ Programmes</li> <li>• Target group/s</li> <li>• Organizational structure</li> <li>• Funding sources</li> <li>• Monitoring and evaluation framework</li> </ul> Part B: Observational & Experiential learning <ul style="list-style-type: none"> <li>• Personal learning</li> <li>• Professional learning</li> <li>• Social problems and the role of social work</li> </ul>	Rating scale <div style="display: flex; justify-content: space-between;"> <span>&lt;1</span> <span>2-3</span> <span>4-5</span> </div> <hr/> Satisfactory    Good    Very Good
	<b>Total</b>	<b>05</b>		

## II. Criterion for Field Work Viva-Voce Examination

The following criterion is designed to assess the BSW student's performance in the Field Work Viva-Voce examination.

**Maximum marks: 70**

Sl. No.	Assessment Domains	Marks	Assessment tool
1	Field Work Diary and Report	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
2.	Understanding about the community/ Organization/ industry: structure, target group and Programmes	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
3.	Action plan (Preparation of action plan and implementation)	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
4.	Learning outcome (Professional and personal)	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
5.	Theoretical and conceptual knowledge (Social Work Practice linkage)	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
	<b>Total</b>	<b>70</b>	<hr/> <hr/>

**BACHELOR SOCIAL WORK**  
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**BSW: Semester II**

**BSWOE 207: SOCIAL SCIENCE PERSPECTIVES FOR SOCIAL WORK PRACTICE**

Sub Code: BSWOE 207	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

1. Understand the concepts of social science and examine social phenomenon and develop skills to analyse Indian society and change.
2. Understand change and conflict and understand the system for economic order, skills for social analysis and development and its impact.

<b>Module I:</b>	<b>Sociology and its relationship to other disciplines:</b>	<b>10 Hours</b>
	Sociology and its relationship to other disciplines: Meaning, scope and significance - Its relationship with other social sciences such as History, Economics, Politics, Psychology, Anthropology and Social work. Society and Culture: Society as a system of relationship - Social Structure: Meaning, status and roles - Culture: Meaning and contents - Tradition, customs, values, norms, folklore and mores. Indian Society: Composition of Indian Society: the concept of unity amidst diversity - Social classification in India: Tribal, rural and urban divisions - Social stratification in India: Meaning, caste, class divisions. Socialization: Meaning, process of socialization - The development of self - Agencies of socialization.	
<b>Module II:</b>	<b>Social Groups, Social Institutions and Social Control:</b>	<b>12 Hours</b>
	Social Groups, Social Institutions and Social Control - Meaning and types: Primary and Secondary groups, in-groups and out-groups, reference groups - Types of social institutions: Marriage, Family, Religion, State and Law. Meaning and Functions of Social Control: Social Control exercised through the social institutions Theories of Society: Significance of a theoretical understanding of society – Evolutionary, cyclical, conflict and systems theories.	
<b>Module III:</b>	<b>Development - A Human Right Perspective:</b>	<b>12 Hours</b>
	Development - A Human Right Perspective: Social Ideals of Indian Constitution - Fundamental Rights - Human Rights. Socio-economic order and comparative economic system: Capitalism, Socialism and Mixed economy, their features, merits and demerits - Marxian political economy. Social Analysis: Significance of social analysis: A brief analysis of socio-economic, political and cultural systems - Inter-linkages in the Indian context.	
<b>Module IV:</b>	<b>Under-development and its causes and Contemporary Development Dynamics:</b>	<b>14 Hours</b>
	Under-development and its causes and Contemporary Development Dynamics: A historical overview with reference to developing countries of Asia, Africa and Latin America - North-south relations, world trades, Multinational corporations and their influences on Third World economics - Trends and counter trends (Paradoxes) in the	



	global, political, economic, military, ecological and socio-cultural spheres. Theories of Economic Development, Globalization and its impact on Developing Countries: Stages of growth theory - Structural internationalist theory. Privatization, liberalization and structural adjustment programmes - Role of international financial institutions.	
<b>Module V:</b>	<b>Social Change:</b>	<b>12 Hours</b>
	Social Change: Meaning, characteristics and factors inducing change with reference to India. Social Movements in India: Meaning, factors essential for a Movement - Dominant social movements in India - Social reform movement and contributions of social reforms - Peasant movement - Trade Union movement - Social movements and social change in India.	

## REFERENCES:

1. Acuff, F. Gene; Allen, Donald E. and Taylor Lloyd, A. 1973 From Man to Society, Hinsdale, Illinois, The Dryden Press.
2. Agrawal, A. N. and Lal Kundan 1989, Economics and Development and Planning, Delhi, New Vikas Publishing House Private Limited .
3. Augushine, John S. (Ed.) 1989 Strategies for Third World Development, New Delhi: Sage Publications.
4. Bharadwaj, A. N. 1979 Problems of SC/ ST in India, New Delhi: Light and Life Publication.
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8. Elsenhans, Hartmut. 1991: Development and Under Development: The History, Economics and Politics of North South Relations, New Delhi: Sage Publications.
9. Jain, P. C. 1991 Social Movements among Tribals, New Delhi, Rawat Publication.
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15. Pandey, A. K. 1997 Tribal Society in India, New Delhi: Manak Publishing Ltd.
16. Rao, D. Bhaskar, 1998: World Summit for Social Development, New Delhi: Discovery Publications.
17. Rao, V. Lakshmana 1994 Essays on Indian Economy, New Delhi: Ashish Publishing House.
18. Reddy, D. V. 1994: Development and New International Economic Order, New Delhi:

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19. Ross, Aileen D. 1961: The Hindu Family in its Urban Setting, Delhi: Oxford University Press.
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21. Srinivas, M. N. 1996: Village, Caste, Gender and Method (Essay in Indian Social Anthropology), Delhi: Oxford University Press.

**Journals/ Magazines:**

1. Sociological Bulletin (Journal of the Indian Sociological Society).
2. Contribution to Indian Sociology.
3. Social change, Issues and Perspectives (Journal of the Council for Social Development).
4. Economic and Political Weekly, EPW Research Foundations, Mumbai.

**BACHELOR SOCIAL WORK**  
**COURSE OF VSK UNIVERSITY**

**BSW: Semester III**

**BSWS 304: WORKING WITH INDIVIDUALS AND FAMILIES**

Sub Code: BSWS 304	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

1. To understand human behavior and coping capacities of individuals.
2. To understand the principles and techniques of working with individuals and families and to learn the applicability of social case work in various setting.

<b>Module I:</b>	<b>Understanding the individual:</b>	<b>10 Hours</b>
	Understanding the individual: individual reactions to stress, coping and defense mechanisms, application of concepts from ego psychology, socialization and role theories, analysis of factors affecting individual differences in needs, behaviour and coping capacities, and family dynamics and their impact. Historical development of the method of case work, importance of the method. Values and basic principles underlying work with individuals, viz. acceptance, confidentiality, non biased attitude and client participation	
<b>Module II:</b>	<b>Application of method:</b>	<b>12 Hours</b>
	Application of method: to concrete problems as a result of environmental/ circumstantial factors. Introduction to approaches in working with individuals and families, development, promotive, remedial. Work with the individual in the context of the family and other sub-systems. Major components in the methods; person, problem, place (setting/ organization/ agency) process. Phases of social case work.	
<b>Module III:</b>	<b>Communication, Relationship, Interview techniques:</b>	<b>12 Hours</b>
	Communication: techniques of listening, giving feedback, verbal and non-verbal communication, skills to deal with barriers and enhance worker's and individual's communication skills. Relationship: initiating contact and collecting information and sustaining professional relationships. Types of relationship. Collaborative, co-operative, conflict, handling problems related to relationship viz, handling resistance, transference and counter transference. Interview techniques: phases in the problem solving process from initial contact to termination.	
<b>Module IV:</b>	<b>Social Case work:</b>	<b>14 Hours</b>
	<b>Social Case work.</b> Counseling, psychotherapy, family therapy. Similarities and differences. Role of social worker: enabler, facilitator, resource mobilizer and guide. Meaning, importance and uses of recording. Types of recording, summary and Evaluation	
<b>Module V:</b>	<b>Theories and Models of Helping:</b>	<b>12 Hours</b>
	Theories and Models of Helping: Psycho-analytical, psycho social, problem solving, crisis intervention. Growth of professional self. Application of case work method in Family and child welfare settings, School settings, Medical and psychiatric settings, Correctional settings, Industrial settings	

## REFERNCES:

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2. Friedlander, W.A.: Concepts and Methods of Social Work, New Delhi, Prentice-Hall, 1964.
3. Goldstein: Ego Psychology and Social Work Practice, New York, Free Press, 1984.
4. Hamilton: Principles of Social Case Recording, NY: Columbia University Press, 1946.
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6. Hollis: Case work: A Psychosocial Therapy, New York, Random House.
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11. Skid more, Rex A and Thackeray, Milton G: Introduction to Social Work, Prentice-Hall, Englewood Cliffs, New Jersey, 1982.
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**BACHELOR SOCIAL WORK**  
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**BSW: Semester III**  
**BSWS 3.5: WORK WITH GROUPS**

Sub Code: BSWS 305	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

1. To develop awareness about the specific characteristics of Group Work and its contributions as a method of social work intervention.
2. To develop knowledge and principles, skills and techniques to be used by the social worker in group and identify the various situations and settings where the method could be used in the context of social realities of the country.

<b>Module I:</b>	<b>Social Group Work:</b>	<b>10 Hours</b>
	Meaning, Definition, objectives, purpose and scope. Components of Group work - Group, Problems, Process, Place and Evaluation, Principles of social group work. Group and significance of different groups in the life of the individual /society. Historical development and current application of group work as a method with special reference to India.	
<b>Module II:</b>	<b>Social group work as a method of social work:</b>	<b>12 Hours</b>
	Social group work as a method of social work in the context of other methods, with emphasis on the Indian reality. Specific objectives of group work, values and principles underlying work with groups.	
<b>Module III:</b>	<b>Types of Groups:</b>	<b>12 Hours</b>
	Therapeutic and non-therapeutic. Special emphasis to be laid on open, development groups and short term groups. Process of group work - Fact-finding, Analysis and Assessment, Treatment, Evaluation, Termination and Follow-up, Dynamics and interaction processes in the various phases of a group.	
<b>Module IV:</b>	<b>Knowledge of skills and techniques for effective work with Groups:</b>	<b>14 Hours</b>
	Problem solving, program planning, program media, use of resources, Group Counseling.	
<b>Module V:</b>	<b>Use of Group Work in Different Settings:</b>	<b>12 Hours</b>
	Use of Group Work in Different Settings and analysis of group processes therein - skill and knowledge required for group worker and his role in various situations/ settings.	

**REFERNCES:**

1. Balgopal, P.R. and Vassal, T.V: Group on Social Work – An Ecological Perspective,
2. Macmillan Publication Co., New York, 1983.
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**BACHELOR OF SOCIAL WORK**  
**III SEMESTER**  
**BSWS 306: FIELD WORK PRACTICUM-III (CONCURRENT FIELD WORK)**

Code	Title	Credits	Marks		Total Marks
			IA	Exam	
BSWS306	Field work Practicum-III (Concurrent Field Work)	4	30	70	100

**I. CONCURRENT FIELD WORK**  
**(ASSESSMENT SCHEME FOR 100 MARKS)**

**REQUISITS FOR COCURRENT FIELD WORK:**

1. **Structured Experience Laboratory:** - is a classroom activity, which provides opportunities through the games/activities, to form the involvement of self in various practice skills. These laboratory experiences are designed in small groups to encourage participation, sharing of the experience and aid in examining learning and applications of skills. These sessions have a specific objective of experiencing self, and applying /using self in practice. (Relationship skills, Communication skills etc., will be focused).
2. **Concurrent practice learning of two-days a week:** ongoing learning of practice is an opportunity to develop intervention skills in reality situations. This entails learning social work practice for two days or its equivalent (16 hours), each week of the semester.
  1. Field work Allotment: After completion of the orientation visits each. The students can be placed in nearby open community setting/ non-government organizations working in local communities, urban/rural /tribal/Govt. agency, Industrial sector, Medical sector etc". to practice the social work and each student will be monitored by faculty member.
  2. The Field work days are Wednesday and Thursday. This is mentoring the student to become professional.
  3. Every student has to attend Maximum 25 concurrent fieldwork days including special field work in each semester and 75 percent attendance is compulsory in fieldwork.
  4. Students will have to submit his/her weekly fieldwork report i.e., Two Log Reports on every Saturday and Two Detail Reports on every Monday.
  5. It will be the responsibility of the student to keep his/her movement & attendance record specific and at a proper and easily approachable place, so that the supervisor under visit can locate them easily. Otherwise, it will be adverse observation against the student.
  6. The students who will be found late in the fieldwork will be treated as absent on that every day.
  7. Individual and Group conferences: To facilitate learning, Individual as well as group conference will be organized every week.

8. Presentation of field-work visits/ internal viva: After completion of 10 visits and the end of the field work, students should present their learning in a special class which will be organized for this purpose.

### 3. Role of Field Work Supervisor:

Every staff member is required to visit periodically, supervise and monitor the field work training. All reports be regularly corrected and weekly individual and group conference be scheduled and held

1. Three-way matching of students-agency-fieldwork coordination in the department.
2. Providing adequate supervision inputs to the agency supervisor.
3. Providing counseling support, assistance to the students for effective learning in the field.
4. Another educational responsibility is the assessment of the student's performance, in terms of his/her progress in the field of learning social work perspectives and skills. With the emphasis on participatory learning and consistent interaction between the Field Supervisor and the student.
5. The Field work Supervisor is responsible for workload allocation to ensure that the student has sufficient number and variety of tasks to accomplish the objectives of the education plan.

### 4. Viva Voce examination

After completion of the field work, BoE Chairman has to schedule viva-voce examination for concurrent field work as follows..

1. Every student has to submit duly signed by internal and external supervisor live visit diary or records to the department for the purpose of assessment.
2. The students learning and applicability of theory into practice will be assessed.
3. Viva-voce examination will be conducted for seventy marks (70) marks at the PG-Department of Social work, VSKU, Bellary/P.G Centre, Nandihalli, PG centre Koppal and each student is expected to give a presentation on field work.
4. Maximum 20 students Viva-voce examination may be schedule during morning and afternoon each session.

### 5. ASSESSMENT/ EVALUATION GUIDELINES

#### I. Internal assessment Criteria- Field Work

Concurrent Field Work		Max marks= 30
Sl. No.	Criteria	Marks
1	Field Work Diary and Report	05
2	Action Plan Preparation and Performance	10
3	No. of Live Visits	05
4	Professional Learning	05
5	Field Work Presentation	05
<b>Total</b>		<b>30</b>

**\*Note: Internal evaluation/ Assessment shall be done in two or three stages**



**1. Field work Diary and Report= Max Marks= 05**

Sl. No.	Area	Max marks	Dimensions to be considered while awarding marks	Criteria
1	Maintenance of field work diary	2	Language, content, logical connection, etc	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
2	Field work report	3	Language, content, logical connection, submitted the reports in time, etc	Rating scale <1 <span style="float:right">3</span> ----- Satisfactory <span style="float:right">Very Good</span>
<b>Total</b>		<b>05</b>		

**2. Action plan and performance- Max Marks=10**

Sl No	Area	Max marks	Dimensions to be considered while awarding marks	Criteria
1	Takes initiative in preparing future visits plan	2	discuss with the faculty supervisor, agency supervisor, review the related literature	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
2	Participation in individual conference	2	Participation in individual conference	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
3	Administrative procedures	2	Understanding the knowledge of administrative procedures, programme management.	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
4	Capacity to work in a team	2	Has adaptable skills in the agency	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
5	Field work supervision/consultation with agency officials	2	Periodically meets the agency supervisor , regular in field work, etc	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
<b>Total</b>		<b>10</b>		

**3. No of Live Visits - Max Marks= 05**

Sl. No.	Area	Max Marks	Dimensions to be considered while awarding marks	Criteria
1	Number of live visits	5	75% - 80% 81% to 85% 86% to 90% 91%-95% 96% -100%	1 Mark 2 Marks 3 Marks 4 Marks 5 Marks
<b>Total</b>		<b>05</b>		

#### 4. Professional learning- Max Marks=05

Sl. No.	Area	Max marks=05	Dimensions to be considered while awarding marks	Criteria
1	Application of theory in to practical context	2	Integration of theory into practice, able to understand the theory and relates to practice	Rating scale <div style="display: flex; justify-content: space-between; width: 100%;"> <span>&lt;1</span> <span>2</span> </div> <hr/> <div style="display: flex; justify-content: space-between; width: 100%;"> <span>Satisfactory</span> <span>Very Good</span> </div>
2	Practice of case work/ group work etc.) in the first semester.	3	Practices case work and group work process, skills, etc in first semester.	Rating scale <div style="display: flex; justify-content: space-between; width: 100%;"> <span>&lt;1</span> <span>2-3</span> </div> <hr/> <div style="display: flex; justify-content: space-between; width: 100%;"> <span>Satisfactory</span> <span>Very Good</span> </div>
<b>Total</b>		<b>05</b>		

#### 5. Presentation of reports and discussion with faculty supervisor- Max Marks=05

Sl. No.	Area	Max marks=05	Dimensions to be considered while awarding marks	Criteria
1	Presentation of reports and discussion with faculty supervisor	05	Part A: Profile of the community/ organization/Industry <ul style="list-style-type: none"> <li>• Address</li> <li>• Genesis (History of the agency)</li> <li>• Vision and mission (Aim and objectives)</li> <li>• Interventions/ Programmes</li> <li>• Target group/s</li> <li>• Organizational structure</li> <li>• Funding sources</li> <li>• Monitoring and evaluation framework</li> </ul> Part B: Observational & Experiential learning <ul style="list-style-type: none"> <li>• Personal learning</li> <li>• Professional learning</li> <li>• Social problems and the role of social work</li> </ul>	Rating scale <div style="display: flex; justify-content: space-between; width: 100%;"> <span>&lt;1</span> <span>2-3</span> <span>4-5</span> </div> <hr/> <div style="display: flex; justify-content: space-between; width: 100%;"> <span>Satisfactory</span> <span>Good</span> <span>Very Good</span> </div>
<b>Total</b>		<b>05</b>		

## II. Criterion for Field Work Viva-Voce Examination

The following criterion is designed to assess the BSW student's performance in the Field Work Viva-Voce examination.

**Maximum marks: 70**

Sl. No.	Assessment Domains	Marks	Assessment tool
1	Field Work Diary and Report	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
2.	Understanding about the community/ Organization/ industry: structure, target group and Programmes	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
3.	Action plan (Preparation of action plan and implementation)	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
4.	Learning outcome (Professional and personal)	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
5.	Theoretical and conceptual knowledge (Social Work Practice linkage)	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
	<b>Total</b>	<b>70</b>	

**BACHELOR SOCIAL WORK**  
**COURSE OF VSK UNIVERSITY**

**BSW: Semester III**

**BSWOE 307: Management of Non-Governmental Organizations**

Sub Code: BSWOE 307	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

1. Develop an understanding about the role of NGOs in societal development.
2. Develop knowledge about management of NGOs and develop the ability to identify collaborative strategies between NGOs and Government institutions.

<b>Module I:</b>	<b>Non Profits as Organisational Entities:</b>	<b>10 Hours</b>
	Non-profits as modern organizational forms- NGOs as nonprofit organizations involved in development work -common denominators and overlaps in business, public and non- profit managements - legal - rational structure of non-profits - trusts, societies and companies special reference to Trust Act, Societies Registration Act and Companies Act	
<b>Module II:</b>	<b>Organisational Design:</b>	<b>12 Hours</b>
	Vision, Mission and Goals of NGOs - matching intervention paradigms with mission and vision - translating vision and mission into action - Role of Strategic Planning - Operational goals, Programmes and Projects - Division of responsibility, authority and power relations - Decision-making - Participation, empowerment, teamwork and ownership Voluntarism, Individual Autonomy and Organisational accountability, Transparency and Stakeholder Accountability - Knowledge generation and management - Leadership styles suited for NGOs.	
<b>Module III:</b>	<b>NGO Environment:</b>	<b>12 Hours</b>
	Interfacing with community and community based organizations - NGO-State relationship - Critical collaboration and autonomy - Managing and maintaining donor constituency - Other NGOs and CBO - Networking, Partnering, Collaborating, etc. - Relating to market and business- NGI- Corporate relationship. NGO Capacity Building - Building the competencies in NGOs - Identification and procurement of right competencies, Training and development and performance appraisal - Organisational - techno - managerial capacity, Capacity for	
<b>Module IV:</b>	<b>Resource Management for Non- Profits:</b>	<b>14 Hours</b>
	Resource Mobilisation for NGO - Non-financial resource, natural resources, physical resources in the form of common property - Human capital resources and social capital financial resource - Institutional and non-institutional sources of funding - National and international Fund-raising strategies - Foreign contributions - Statutory obligations	
<b>Module V:</b>	<b>Accounting for Non- Profit Organizations:</b>	<b>12 Hours</b>
	Basic accounting principles and concepts- Preparation and analysis of financial statements- Ratio analysis, cash flow and fund flow analysis - Responsibility	

accounting, performance budgeting and zero base budgeting; Financial Management: Investment, Financing - Management of working capital.
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1. Chowdhary, D. P 1981. Role of Voluntary Action in Social Welfare Development, New Delhi, Sidhartha Publications.
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3. Gangrada, K.D, 1988 Social Welfare and Social Development, New Delhi, Northern Book Centre
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6. Kapoor, K.K, 1986 Directory of Funding Organisations, Delhi, Information and News Network.
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**BACHELOR SOCIAL WORK  
COURSE OF VSK UNIVERSITY**

**BSW: Semester IV**

**BSWS 404: WORK WITH COMMUNITIES**

Sub Code: BSWS 404	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

1. To understand the critical elements of Community organization process and to enhance critical understanding of models and strategies.
2. To gain knowledge on the various techniques and skills of Community organization to develop the basic skills to apply those in the Community.

<b>Module I:</b>	<b>Community:</b>	<b>10 Hours</b>
	<p><b>Community:</b> Definition, characteristics and types of communities. Analysis of structure and functions of the community- urban, rural and tribal communities.</p> <p><b>Community Organization-</b> Meaning and Definitions, community organization as a method of intervention and its scope, principles of community organization. Historical development of community organization in UK and USA</p> <p><b>Community Development:</b> concept, meaning and its scope in India.</p>	
<b>Module II:</b>	<b>Community organization and community development in India:</b>	<b>12 Hours</b>
	Community welfare council and community welfare chest. Strategies for understanding and establishing relationship and identifying community problems- factors affecting integration and disintegration of community life- analysis of problems of marginalized groups-designing and launching of community awareness programme- education and extension programmes.	
<b>Module III:</b>	<b>Major processes in Community Organization:</b>	<b>12 Hours</b>
	Community study, analysis, identification of needs, making priorities, planning and implementation, evaluation and follow-up.	
<b>Module IV:</b>	<b>Methods / techniques of community organization:</b>	<b>14 Hours</b>
	Resource Mobilization, Conflicts Resolution, Organizing Meetings, Recording and Documentation, Participatory Rural Appraisal (PRA) , Participatory Training (PT), Role of community organizer.	
<b>Module V:</b>	<b>Community organization in India-</b>	<b>12 Hours</b>
	National community development programme sectoral approaches- multi-sectoral/ convergence of programmes – target group approach- Anthyodaya model- participatory approaches- community development scene in Karnataka.	

## **REFERENCES:**

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3. Government of Karnataka, Department of Law and Parliamentary Affairs: the Karnataka Zilla Parishads, Taluk Panchayath Samithis, Mandal Panchayath and Nyaya Panchayaths Act, 1983 / Amendments
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8. Mcmillan, W: Community Organization for Social Welfare, University of Chicago Press, Chicago, 1945.

**MASTER OF SOCIAL WORK  
II SEMESTER  
BSWS 405: FIELD WORK PRACTICUM-II (CONCURRENT FIELD WORK AND  
SOCIAL WORK CAMP)**

Code	Title	Credits	Marks		Total Marks
			IA	Exam	
BSWS 405	Field work Practicum-II (Concurrent Field Work and Social Work Camp)	4	30	70	100

**I. CONCURRENT FIELD WORK**

**(ASSESSMENT SCHEME FOR 50 MARKS)**

**REQUISITS FOR COCURRENT FIELD WORK:**

1. **Structured Experience Laboratory:** - is a classroom activity, which provides opportunities through the games/activities, to form the involvement of self in various practice skills. These laboratory experiences are designed in small groups to encourage participation, sharing of the experience and aid in examining learning and applications of skills. These sessions have a specific objective of experiencing self, and applying /using self in practice. (Relationship skills, Communication skills etc., will be focused).
2. **Concurrent practice learning of two-days a week:** ongoing learning of practice is an opportunity to develop intervention skills in reality situations. This entails learning social work practice for two days or its equivalent (16 hours), each week of the semester.
  - a. Field work Allotment: After completion of the orientation visits each. The students can be placed in nearby open community setting/ non-government organizations working in local communities, urban/rural /tribal/Govt. agency, Industrial sector, Medical sector etc”. to practice the social work and each student will be monitored by faculty member. The Field work days are Wednesday and Thursday. This is mentoring the student to become professional.
  - b. Every student has to attend Maximum 25 concurrent fieldwork days including special field work in each semester and 75 percent attendance is compulsory in fieldwork.
  - c. Students will have to submit his/her weekly fieldwork report i.e., Two Log Reports on every Saturday and Two Detail Reports on every Monday.
  - d. It will be the responsibility of the student to keep his/her movement & attendance record specific and at a proper and easily approachable place, so that the supervisor under visit can locate them easily. Otherwise, it will be adverse observation against the student.
  - e. The students who will be found late in the fieldwork will be treated as absent on that every day.
  - f. Individual and Group conferences: To facilitate learning, Individual as well as group conference will be organized every week.



- g. Presentation of field-work visits/ internal viva: After completion of 10 visits and the end of the field work, students should present their learning in a special class which will be organized for this purpose.

### 3. Role of Field Work Supervisor:

Every staff member is required to visit periodically, supervise and monitor the field work training. All reports be regularly corrected and weekly individual and group conference be scheduled and held

1. Three-way matching of students-agency-fieldwork coordination in the department.
2. Providing adequate supervision inputs to the agency supervisor.
3. Providing counseling support, assistance to the students for effective learning in the field.
4. Another educational responsibility is the assessment of the student's performance, in terms of his/her progress in the field of learning social work perspectives and skills. With the emphasis on participatory learning and consistent interaction between the Field Supervisor and the student.
5. The Field work Supervisor is responsible for workload allocation to ensure that the student has sufficient number and variety of tasks to accomplish the objectives of the education plan.

### 4. Viva Voce examination

After completion of the field work, BoE Chairman has to schedule viva-voce examination for concurrent field work as follows..

1. Every student has to submit duly signed by internal and external supervisor live visit diary or records to the department for the purpose of assessment.
2. The students learning and applicability of theory into practice will be assessed.
3. Viva-voce examination will be conducted for seventy marks (70) marks at the PG-Department of Social work, VSKU, Bellary/P.G Centre, Nandihalli, PG centre Koppal and each student is expected to give a presentation on field work.
4. Maximum 20 students Viva-voce examination may be schedule during morning and afternoon each session.

## 5. ASSESSMENT/ EVALUATION GUIDELINES

### I. Internal assessment Criteria- Field work

#### Concurrent Field Work

Max marks= 15

Note: Internal evaluation/ Assessment shall be done in two or three stages

Sl. No	Criteria	Marks
1	Field Work Diary and Report	03
2	Action Plan Preparation and Performance	03
3	No. of Visits (attended)	03
4	Professional Learning	03
5	Field Work Presentation	03
<b>Total</b>		<b>15</b>

**1. Field work Diary and report= Max Marks= 03**

Sl. No.	Area	Max marks=03	Dimensions to be considered while awarding marks	Criteria
1	Maintenance of field work diary	1	Language, content, logical connection, etc.	Rating scale 1 <hr/> Satisfactory
2	Field work report	2	Language, content, logical connection, submitted the reports in time, etc	Rating scale 1                          2 <hr/> Satisfactory          Very Good
<b>Total</b>		<b>03</b>		

**2. Action plan and performance- Max Marks=03**

Sl No	Area	Max marks =03	Dimensions to be considered while awarding marks	Criteria
1	Takes initiative in preparing future visits plan	1	discuss with the faculty supervisor, agency supervisor, review the related literature	Rating scale 1 <hr/> Satisfactory
2	Participation in individual conference	1	Participation in individual conference	Rating scale 1 <hr/> Satisfactory
3	Field work supervision/consultation with agency officials	1	Periodically meets the agency supervisor , regular in field work, etc	Rating scale 1 <hr/> Satisfactory
<b>Total</b>		<b>03</b>		

**3. No. of Live Visits - Max Marks= 03**

Sl. No.	Area	Max marks=03	Dimensions to be considered while awarding marks	Criteria
1	Number of Live Visits	3	75% - 85% 86% - 95% 96% -100%	1 Mark 2 Marks 3 Marks
<b>Total</b>		<b>03</b>		

**4. Professional learning- Max Marks=03**

Sl No	Area	Max marks=03	Dimensions to be considered while awarding marks	Criteria
1	Application of theory in to practical context	2	Integration of theory into practice, able to understand the theory and relates to practice	Rating scale <1                          2 <hr/> Satisfactory          Very Good
2	Practice of case work/ group work etc.) in the second semester.	1	Practices case work and group work process, skills, etc in the second semester.	Rating scale <1 <hr/> Satisfactory
<b>Total</b>		<b>03</b>		

### 5. Presentation of reports and discussion with faculty supervisor- Max Marks=03

Sl no	Area	Max marks	Dimensions to be considered while awarding marks	Criteria
1	Presentation of reports and discussion with faculty supervisor	03	Part A: Profile of the community/ organization/Industry <ul style="list-style-type: none"> <li>• Address</li> <li>• Genesis (History of the agency)</li> <li>• Vision and mission (Aim and objectives)</li> <li>• Interventions/ Programmes</li> <li>• Target group/s</li> <li>• Organizational structure</li> <li>• Funding sources</li> <li>• Monitoring and evaluation framework</li> </ul> Part B: Observational & Experiential learning <ul style="list-style-type: none"> <li>• Personal learning</li> <li>• Professional learning</li> <li>• Social problems and the role of social work</li> </ul>	Rating scale <1    2-3 <hr/> Satisfactory                                  Very Good
	<b>Total</b>	<b>03</b>		

### 6. Criterion for Field Work Viva-Voce Examination

The following criterion is designed to assess the BSW student's performance in the Field Work Viva-Voce examination.

**Maximum marks: 35**

Sl. No.	Assessment Domains	Marks	Assessment tool
1.	Field Work Diary and Report	07	Rating scale <2                                  3-5                                  6-7 <hr/> Satisfactory      Good                          Very Good
2.	Understanding about the community/ Organization/ industry: structure, target group and Programmes	07	Rating scale <2                                  3-5                                  6-7 <hr/> Satisfactory      Good                          Very Good
3.	Action plan (Preparation of action plan and implementation)	07	Rating scale <2                                  3-5                                  6-7 <hr/> Satisfactory      Good                          Very Good
4.	Learning outcome (Professional and personal)	07	Rating scale <2                                  3-5                                  6-7 <hr/> Satisfactory      Good                          Very Good
5.	Theoretical and conceptual knowledge (Social Work Practice linkage)	07	Rating scale <2                                  3-5                                  6-7 <hr/> Satisfactory      Good                          Very Good
<b>Total=</b>		<b>35</b>	

## **II. SOCIAL WORK CAMP (ASSESSMENT SCHEME FOR 50 MARKS)**

Social work camp with duration of maximum 7- 10 days provide opportunities to experience Rural, Tribal and Urban life, analyze the dynamics, and observe the functioning of Government machinery (local self-government) and voluntary organizations. Micro-planning exercise and Participatory Rural Appraisal (PRA, PLA) activity shall be the part of social work camp. However, this will be an opportunity to practice community organization method. This experience aids peer participation in planning for activities for own group and those for local people. It also helps to develop skills to carry out, evaluate, and report the experience.

### **Objectives:**

1. To acquire knowledge of various approaches to Rural, Tribal and Urban community development.
2. Develop an understanding of the functions of Panchayat Raj Institutions.
3. To gain knowledge about the application of social work in Rural, Tribal and Urban community.
4. Understand the characteristics and problems of Rural, Tribal and Urban communities.

### **A. Submissions and Evaluation of Social Work Camp Report:**

1. The candidate has to submit the report within the time frame as prescribed by Board of Studies.
2. The report should be hand written.
3. The report should not exceed 40 pages.
4. The report should be submitted within 10 Days after completion of the social work camp.

### **B. Evaluation:**

1. The Social Work Camp report of a candidate shall be assessed for maximum of 50 marks [consisting of 15 marks for Camp report evaluation by the internal guide and 35 marks by external guide for viva-voce examination].
2. **Internal Evaluation:** The internal guide shall evaluate the report for a maximum of FIFTEEN (15) marks based on parameters specified by BOS in Social work.
3. **Internal Assessment:** The internal assessment is done by the Social Work Camp Director/Coordinator of the rural, tribal and urban camp is a full-time faculty member working in Social Work department of the VSKU/affiliated colleges where **Master Social Work** program offered.
4. **External Evaluation:** An Assistant professor, associate professor or professor level faculty member of other university shall do external evaluation for maximum of THIRTY FIVE (35) marks.
5. **Viva-voce/Presentation:** A viva-voce examination will be conducted for THIRTY FIVE (35) marks at the PG-Department of Social work, VSKU, Bellary/P.G Centre, Nandihalli and PG centre Koppal and each student is expected to give a presentation on rural, tribal and urban camp.
6. The Co-ordinator/faculty of the department and an expert appointed by the BOE chairman shall conduct the viva-voce examination.

7. The candidate who fails to attend and/or fulfill the requirements of the course shall not be eligible and he/she shall re-register for the course when offered.

**1. INTERNAL ASSESSMENT CRITERIA- SOCIAL WORK CAMP**

**Social Work Camp**

**Max Marks 50**

<b>Internal Assessment by the Social Work Camp Director for 15 Marks</b>		
<b>Sl. No</b>	<b>Aspects</b>	<b>Marks</b>
1	Area Selection	3
2	Preparation	3
3	Participation with Community	3
4	Resource Mobilisation skill	3
5	Practice of social work	3
	<b>Total</b>	<b>15</b>

**2. Viva-Voce examination**

<b>3. Viva-Voce examination by external examiner for 35 Marks</b>		
<b>Sl. No</b>	<b>Aspects</b>	<b>Marks</b>
1	Presentation skill	7
2	Communication skill	7
3	Subject knowledge	7
4	Practice of social work	7
5	Report writing	7
	<b>Total</b>	<b>35</b>

**BACHELOR SOCIAL WORK**  
**COURSE OF VSK UNIVERSITY**

**BSW: Semester IV**

**BSWS 406: SOCIAL WORK RESEARCH**

Sub Code: BSWS 406	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

1. To understand the need for Scientific Approach to human inquiry in place of common sense approach.
2. The Conceptualize and formulate a simple research project, prepare and administer of simple tools of data collection and report writing skills.

<b>Module I:</b>	<b>Social Work Research and Social Research:</b>	<b>10 Hours</b>
	Social Work Research and Social Research – Concept, objectives - Social Work Research as a method of social work – Importance of Social Work Research – Steps - Identifying and formulating a problem from the learner’s experience in field work or through reading – Deriving objectives and raising research questions. Clarifying concepts and variables Formulation of Hypotheses.	
<b>Module II:</b>	<b>Research Designs:</b>	<b>12 Hours</b>
	Research Designs: Case studies survey (exploratory and explanatory) Experimentation (natural or post-facto, quasi, field and laboratory) Impact studies, cost-benefit studies, monitoring and evaluation; Social indicators.	
<b>Module III:</b>	<b>Research Tools:</b>	<b>12 Hours</b>
	Research Tools: Observation, interview schedule, Guide. Questionnaire, Methods of Data Collection: Observation and interview – Pilot study and Pre-testing – Sources of data: Primary and Secondary _ published and Unpublished Sampling: Need, types and Procedures – Determination of sample size.	
<b>Module IV:</b>	<b>Data Analysis:</b>	<b>14 Hours</b>
	Data Analysis: Preparing univariate and bivariate tables and simple graphic presentation – Computing percentages and Measures of Central Tendency – Arithmetic Mean, Mode and Median, Measures of variation – range, standard deviation.	
<b>Module V:</b>	<b>Data Interpretation:</b>	<b>12 Hours</b>
	Data Interpretation: writing a short report of the finding. Deriving Implications of the findings for field practice – Computer application and Social work research.	

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**BACHELOR SOCIAL WORK**  
**COURSE OF VSK UNIVERSITY**

**BSW: Semester V**

**BSWS 407: Disaster Management**

Sub Code: BSWS 407	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

1. To develop an understanding of eco system equilibrium and disequilibrium and to develop skills to analyze the factors contributing to disaster
2. To develop and understanding of the process of Disaster Management and to understand the role of the Social Worker in Disaster Management

<b>Module I:</b>	<b>Meaning and concept of Disaster;:</b>	<b>10 Hours</b>
	Concept, types and impact - Famine, floods, cyclones, hurricanes, warfare, earthquake, volcanoes; traditional and modern disaster threats and care factor, classification of disasters; Disaster management - Definition and concept; approaches to disaster management, importance and relevance of disaster management in the present environmental scenario, cases studies of disaster management.	
<b>Module II:</b>	<b>Disaster and Social Work Intervention:</b>	<b>12 Hours</b>
	Scope of disaster related intervention, intervention during disaster impact stage, trauma counseling and crisis intervention, post disaster management, damage assessment and long term rehabilitation and reconstruction, networking and co-ordination between government, NGOs, donor agencies, local bodies, police, military etc.	
<b>Module III:</b>	<b>Disaster Management and Policy Perspectives</b>	<b>12 Hours</b>
	Disaster Management Policy; Legislation pertaining to relief, recovery and rehabilitation. National and International resources. Intervening parties; Government, Voluntary organization, Local groups, Community Participation, volunteers, social workers. Working with special groups; Women, Children. Principles of Disaster management. Spectrum care and Stress management of emergency workers	
<b>Module IV:</b>	<b>Disaster Prevention and Preparedness:</b>	<b>14 Hours</b>
	Vulnerability analysis, hazard mapping, community based disaster preparedness programmes, training for CBDP, preparedness for post-disaster emergency response and long term rehabilitation, organization and planning, logistics; resource utilization, specialized skills and training needs; public awareness and education; first-aid training, civil defense training.	
<b>Module V:</b>	<b>Institutions and Instruments in Disaster Response:</b>	<b>12 Hours</b>
	International decade for natural disaster reduction and UN resolutions, administration of relief in India - National, state, district and local levels; Disaster related legislations and policies; national and international donor agencies; NGOs, mental health institutions in disaster management and relief.	



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**BACHELOR SOCIAL WORK**  
**COURSE OF VSK UNIVERSITY**

**BSW: Semester V**

**BSWH 501: ADMINISTRATION OF SOCIAL WELFARE ORGANISATIONS**

Sub Code: BSWH 501	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

1. To understand Fundamental aspects pertaining to administration of social organizations.
2. To enhance the skills of administration in different welfare organizations.

<b>Module I:</b>	<b>Social Welfare Administration:</b>	<b>10 Hours</b>
	Introduction, Meaning, definitions, objectives, Principles, Scope and Functions – Planning, Organization, Staffing, Direction, Coordination, Recording & Budgeting- Meaning, Definition, Characteristics.	
<b>Module II:</b>	<b>Registration of social welfare organizations:</b>	<b>12 Hours</b>
	Types of Acts, constitution and policy, organizational design and structure in its environmental context.	
<b>Module III:</b>	<b>Service delivery for target groups:</b>	<b>12 Hours</b>
	Eligibility criteria, type of service. Authority relationship and inter-personal relationships, working with boards and committees.	
<b>Module IV:</b>	<b>Policies and practices for personnel in organizations:</b>	<b>14 Hours</b>
	Volunteers, professionals, Paraprofessionals. Communication in organization- essential components, types, barriers, decision making levels and methods.	
<b>Module V:</b>	<b>Program Management:</b>	<b>12 Hours</b>
	Unit of work, time allotment, workload, responsibility, coordination, staff-client relation, team-work, supervision- control, directing, conflict resolution., day-to-day administration, records, and public relations	

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**BACHELOR SOCIAL WORK**  
**COURSE OF VSK UNIVERSITY**

**BSW: Semester V**

**BSWH 502: MANAGEMENT OF NON GOVERNMENTAL ORGANISATIONS**

Sub Code: BSWH 502	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

1. To develop an understanding about the role of NGOs in societal and to develop the knowledge about management of NGOs.
2. Develop the ability to identify collaborative strategies between NGOs and Government institutions

<b>Module I:</b>	<b>Voluntary Action:</b>	<b>10 Hours</b>
	Voluntary Action- concept need and types of voluntary action – factors motivating voluntary action. Voluntary action in pre-independent India – government policy for voluntary action in India – influence of voluntary action on social welfare and development	
<b>Module II:</b>	<b>Voluntary Organizations:</b>	<b>12 Hours</b>
	Voluntary Organizations- constitution and registration of voluntary organizations societies’ registration act and trusts registration act – main characteristics of voluntary, organization –structure and functions of voluntary organizations –functionaries, personnel management and capacity building in voluntary organizations. Voluntary organizations and network building. Comparison between governmental and nongovernmental organizations	
<b>Module III:</b>	<b>Project Management:</b>	<b>12 Hours</b>
	Project Management- project approach for development– identification and formulation of development projects- project planning, coordination and supervision – project appraisal methods- Financial resources for voluntary action – identification and mobilization of local resources –resource partnership with district administration, state and central department- international funding agencies and FCRA provisions	
<b>Module IV:</b>	<b>Project implementation:</b>	<b>14 Hours</b>
	Project implementation- monitoring and evaluation. Project monitoring methods and practices –project status, achievement and trend analysis-concurrent and mid-term evaluation patterns – post project evaluation patterns. Appointment of enquiry commissions and committees.	
<b>Module V:</b>	<b>Emerging trends in voluntary action:</b>	<b>12 Hours</b>
	Emerging trends in voluntary action: gender issues, sensitization and empowerment of women, human rights, awareness building and protection – health for all, sanitation, nutrition and health care – environmental conservation and regeneration – micro planning, PRA and participatory development. International voluntary organizations: Red Cross societies, international associations of lions clubs, OXFAM, rotary international, CARE – objectives, programmes and activities.	

## **REFERENCES:**

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**BACHELOR OF SOCIAL WORK**  
**II SEMESTER**  
**BSWH 503: FIELD WORK PRACTICUM-I (CONCURRENT FIELD WORK)**

Code	Title	Credits	Marks		Total Marks
			IA	Exam	
BSWH 503	Field work Practicum-I (Concurrent Field Work)	4	30	70	100

**I. CONCURRENT FIELD WORK**  
**(ASSESSMENT SCHEME FOR 100 MARKS)**

**REQUISITS FOR COCURRENT FIELD WORK:**

1. **Structured Experience Laboratory:** - is a classroom activity, which provides opportunities through the games/activities, to form the involvement of self in various practice skills. These laboratory experiences are designed in small groups to encourage participation, sharing of the experience and aid in examining learning and applications of skills. These sessions have a specific objective of experiencing self, and applying /using self in practice. (Relationship skills, Communication skills etc., will be focused).
2. **Concurrent practice learning of two-days a week:** ongoing learning of practice is an opportunity to develop intervention skills in reality situations. This entails learning social work practice for two days or its equivalent (16 hours), each week of the semester.
  - a. Field work Allotment: After completion of the orientation visits each. The students can be placed in nearby open community setting/ non-government organizations working in local communities, urban/rural /tribal/Govt. agency, Industrial sector, Medical sector etc”. to practice the social work and each student will be monitored by faculty member. The Field work days are Wednesday and Thursday. This is mentoring the student to become professional.
  - b. Every student has to attend Maximum 25 concurrent fieldwork days including special field work in each semester and 75 percent attendance is compulsory in fieldwork.
  - c. Students will have to submit his/her weekly fieldwork report i.e., Two Log Reports on every Saturday and Two Detail Reports on every Monday.
  - d. It will be the responsibility of the student to keep his/her movement & attendance record specific and at a proper and easily approachable place, so that the supervisor under visit can locate them easily. Otherwise, it will be adverse observation against the student.
  - e. The students who will be found late in the fieldwork will be treated as absent on that every day.
  - f. Individual and Group conferences: To facilitate learning, Individual as well as group conference will be organized every week.

- g. Presentation of field-work visits/ internal viva: After completion of 10 visits and the end of the field work, students should present their learning in a special class which will be organized for this purpose.

### 3. Role of Field Work Supervisor:

Every staff member is required to visit periodically, supervise and monitor the field work training. All reports be regularly corrected and weekly individual and group conference be scheduled and held

1. Three-way matching of students-agency-fieldwork coordination in the department.
2. Providing adequate supervision inputs to the agency supervisor.
3. Providing counseling support, assistance to the students for effective learning in the field.
4. Another educational responsibility is the assessment of the student's performance, in terms of his/her progress in the field of learning social work perspectives and skills. With the emphasis on participatory learning and consistent interaction between the Field Supervisor and the student.
5. The Field work Supervisor is responsible for workload allocation to ensure that the student has sufficient number and variety of tasks to accomplish the objectives of the education plan.

### 4. Viva Voce examination

After completion of the field work, BoE Chairman has to schedule viva-voce examination for concurrent field work as follows..

1. Every student has to submit duly signed by internal and external supervisor live visit diary or records to the department for the purpose of assessment.
2. The students learning and applicability of theory into practice will be assessed.
3. Viva-voce examination will be conducted for seventy marks (70) marks at the PG-Department of Social work, VSKU, Bellary/P.G Centre, Nandihalli, PG centre Koppal and each student is expected to give a presentation on field work.
4. Maximum 20 students Viva-voce examination may be schedule during morning and afternoon each session.

## 5. ASSESSMENT/ EVALUATION GUIDELINES

### 1. Internal assessment Criteria- Field Work

#### Concurrent Field Work

Max marks= 30

Sl. No.	Criteria	Marks
1	Field Work Diary and Report	05
2	Action Plan Preparation and Performance	10
3	No. of Live Visits	05
4	Professional Learning	05
5	Field Work Presentation	05
<b>Total</b>		<b>30</b>

**\*Note: Internal evaluation/ Assessment shall be done in two or three stages**

**1. Field work Diary and Report= Max Marks= 05**

Sl. No.	Area	Max marks	Dimensions to be considered while awarding marks	Criteria
1	Maintenance of field work diary	2	Language, content, logical connection, etc	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
2	Field work report	3	Language, content, logical connection, submitted the reports in time, etc	Rating scale <1 <span style="float:right">3</span> ----- Satisfactory <span style="float:right">Very Good</span>
	<b>Total</b>	<b>05</b>		

**2. Action plan and performance- Max Marks=10**

Sl No	Area	Max marks	Dimensions to be considered while awarding marks	Criteria
1	Takes initiative in preparing future visits plan	2	discuss with the faculty supervisor, agency supervisor, review the related literature	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
2	Participation in individual conference	2	Participation in individual conference	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
3	Administrative procedures	2	Understanding the knowledge of administrative procedures, programme management.	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
4	Capacity to work in a team	2	Has adaptable skills in the agency	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
5	Field work supervision/consultation with agency officials	2	Periodically meets the agency supervisor , regular in field work, etc	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
	<b>Total</b>	<b>10</b>		



### 3. No of Live Visits - Max Marks= 05

Sl. No.	Area	Max Marks	Dimensions to be considered while awarding marks	Criteria
1	Number of live visits	5	75% - 80% 81% to 85% 86% to 90% 91%-95% 96% -100%	1 Mark 2 Marks 3 Marks 4 Marks 5 Marks
<b>Total</b>		<b>05</b>		

### 4. Professional learning- Max Marks=05

Sl. No.	Area	Max marks=05	Dimensions to be considered while awarding marks	Criteria
1	Application of theory in to practical context	2	Integration of theory into practice, able to understand the theory and relates to practice	Rating scale <1                      2 ----- Satisfactory            Very Good
2	Practice of case work/ group work etc.) in the first semester.	3	Practices case work and group work process, skills, etc in first semester.	Rating scale <1                      2-3 ----- Satisfactory            Very Good
<b>Total</b>		<b>05</b>		

### 5. Presentation of reports and discussion with faculty supervisor- Max Marks=05

Sl. No.	Area	Max marks=05	Dimensions to be considered while awarding marks	Criteria
1	Presentation of reports and discussion with faculty supervisor	05	Part A: Profile of the community/ organization/Industry • Address • Genesis (History of the agency) • Vision and mission (Aim and objectives) • Interventions/ Programmes • Target group/s • Organizational structure • Funding sources • Monitoring and evaluation framework PartB: Observational & Experiential learning • Personal learning • Professional learning • Social problems and the role of social work	Rating scale <1                      2-3                      4-5 ----- Satisfactory    Good    Very Good
<b>Total</b>		<b>05</b>		

## II. Criterion for Field Work Viva-Voce Examination

The following criterion is designed to assess the BSW student's performance in the Field Work Viva-Voce examination.

**Maximum marks: 70**

Sl. No.	Assessment Domains	Marks	Assessment tool
1	Field Work Diary and Report	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
2.	Understanding about the community/ Organization/ industry: structure, target group and Programmes	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
3.	Action plan (Preparation of action plan and implementation)	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
4.	Learning outcome (Professional and personal)	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
5.	Theoretical and conceptual knowledge (Social Work Practice linkage)	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
	<b>Total</b>	<b>70</b>	

**BACHELOR SOCIAL WORK**  
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**BSW: Semester V**

**BSWS 504: SOCIAL WORK WITH RURAL AND TRIBAL COMMUNITIES**

Sub Code: BSWS 504	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

1. To develop an understanding of tribal and rural communities and to understand the characteristics and problems of rural and tribal communities.
2. To acquire knowledge about the contribution of Government and Non-governmental organizations to tribal and rural development and develop an understanding of the functions of Panchayat Raj Institutions with particular reference to Karnataka

<b>Module I:</b>	<b>Rural Society and Development:</b>	<b>10 Hours</b>
	Rural Society – Historical perspective. Analysis of the basic problems- Indian rural economy- role of agriculture in the rural economy – need for agricultural development- social forestry. Rural Development- nature and scope in India-changes in rural scenes- social implications- early experiments, sriniketan, marthandom and gurgaon –rural reconstruction in Baroda, firka scheme in madras- nilokhere experiment, Etowah pilot project. History of Indian peasant’s movement. Rural development programme; objectives, characteristics, organization and administration –evaluation.	
<b>Module II:</b>	<b>Co-operation:</b>	<b>12 Hours</b>
	Co-operation: Meaning and Scope – Philosophy and principles of co-operation- cooperative movements in India. Origin and history –role of co-operatives in rural areas. Panchayat raj: Origin, philosophy and characteristics-Balwant Rai Mahta committee report-Ashok Mehta committee report - Panchayats raj in Karnataka. Role of social worker: working with voluntary organizations and governmental agencies in rural areas.	
<b>Module III:</b>	<b>Scheduled Tribes:</b>	<b>12 Hours</b>
	Scheduled Tribes: Definition of - major scheduled tribes in India and with special reference to Karnataka and their ecological distribution. Characteristics of tribal society: economic, social, political and cultural problems of tribal life: employment, communication, health, education, housing, indebtedness – exploitation of tribals and the impact acculturation on tribal society.	
<b>Module IV:</b>	<b>Historical Analysis of Tribal Society:</b>	<b>14 Hours</b>
	Historical Analysis of Tribal Society: ancient, medieval, colonial and post independent. Emerging trends in tribal social institutions- family and kinship systems, economic structure (land relations), political organizations. Tribal communication – linguistics.	
<b>Module V:</b>	<b>Government Programmes:</b>	<b>12 Hours</b>
	Government Programmes: since independence and their impact on tribal societies, programmes of voluntary agencies and their impact on tribal societies – social work intervention – needs, scope and importance. Use of legislation and policies relevant to issues existing in the tribal community. Social work with tribal communities.	

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**BACHELOR SOCIAL WORK**  
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**BSW: Semester V**

**BSWS 505: COMMUNICATION AND COUNSELLING**

Sub Code: BSWS 505	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

1. To understand the meaning and importance of communication in day-to-day life.
2. To focus on interpersonal communication of interviewing and allied aspects and to develop holistic understanding of counseling as a tool for help.

<b>Module I:</b>	<b>Communication:</b>	<b>10 Hours</b>
	<b>Communication:</b> meaning and importance of communication, process of communication. Key elements in the communication process- communication message, audience, channel of communication, verbal & non-verbal communication, basics of communication	
<b>\ +/Module II:</b>	<b>Interpersonal communication:</b>	<b>12 Hours</b>
	Interpersonal communication: interviewing- objectives, principles of interviewing, Listening, qualities of effective communicator. Seminars, conferences, lectures, group discussions, panel discussion, symposium, workshop, role playing, simulation exercises, written communication, report writing, letter writing, articles/ essay writing, games, brain storming, street play.	
<b>Module III:</b>	<b>Visual aids in communication:</b>	<b>12 Hours</b>
	Visual aids in communication: poster making, use of notice boards, flip charts, flash cards, photographs, pamphlets, slide shows, mass communication, television, exhibition, newspapers & magazines, advertisements radio, films, VCD/DVD. Counseling: definition, meaning & relevance of counseling as an approach of social work, ethics of counseling. Counselor as a professional – Principles of Counseling.	
<b>Module IV:</b>	<b>Counseling:</b>	<b>14 Hours</b>
	Counseling: Counselor – counselee relationship, process of counseling – qualities of an effective counselor – practical counseling skills, types of counseling – interrelationship between counseling and psychotherapy	
<b>Module V:</b>	<b>Practice of Counseling in Different Settings:</b>	<b>12 Hours</b>
	Practice of Counseling in Different Settings: Practice of counseling in family counseling centers, family courts, counseling bureau- premarital and marital counseling, vocational counseling centers, mental health centers, child guidance clinics, correctional institutions, de-addiction & rehabilitation centers, educational institutions	

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**BACHELOR SOCIAL WORK**  
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**BSW: Semester V**

**BSWS 506: SOCIAL WORK WITH ELDERLY**

Sub Code: BSWS 506	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

1. To understand the various challenges related to aging, healthy aging and problems of the elderly in difficult situations.
2. To identify agencies working with elderly, the different care settings and issues in working with elderly in different settings. To gain an insight into process of working with elderly.

<b>Module I:</b>	<b>Aged:</b>	<b>10 Hours</b>
	Aged: Definition of ‘the aged’, Legal, social, cultural and medical. Concept of Geriatric and Gerontology. Perception of the role of the aged in India, and in a changing socioeconomic structure	
<b>Module II:</b>	<b>Physical, Social, Psychological and Economic aspects of Aged:</b>	<b>12 Hours</b>
	Physical, Social, Psychological and Economic aspects of Aged: Physical: Mobility and morbidity (process of change), common illnesses, their symptoms and treatment, e.g. Rheumatism, Respiratory disorders, Diabetes, Arthritis and Parkinson’s disease. Social: Changing roles and functions in the family and society. Alienation from the mainstream of in the Indian context. Psychological: Self perception by the individual and that of others in relation to the aged. Fear of dependency, loneliness, mental illness, senile dementia, fear of illness, dying and death. Economic: Reduction of income and its impact on the individual and his Family.	
<b>Module III:</b>	<b>Physical and Mental Health:</b>	<b>12 Hours</b>
	Physical and Mental Health: Strategies for restoration of physical and mental health. Role of family in promotion of physical and mental health.	
<b>Module IV:</b>	<b>Analysis of Services:</b>	<b>14 Hours</b>
	Analysis of Services: Governmental and Non-governmental, institutional and non institutional. Non-institutional services: Day-care centres, special holiday camps, outings, pre- retirement counseling, counseling for this stage of life, counseling to the family members on understanding the aged and living with them. Mobile health services, meals-on-wheels, recreation centres, senior citizens’ clubs, self-employment schemes, open universities scheme and adult education (continuing education): changes in legislation, creation of employment opportunities and voluntary work for the aged in the existing structure of society: involvement of the Aged in initiating and management of their services. Community education of the Aged. Institutions for the aged in the urban and rural areas. Need to integrate the aged population with other age groups, in planning services for the Aged.	
<b>Module V:</b>	<b>Legislation pertaining to the Aged:</b>	<b>12 Hours</b>



Legislation pertaining to the Aged: Pension, Provident Fund, Social Security and other Statutory Provisions and gaps in the same. Role of Social Worker in Improving the quality of life of the Aged.
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**BACHELOR SOCIAL WORK**  
**COURSE OF VSK UNIVERSITY**

**BSW: Semester V**

**BSWOE 507: REHABILITATION AND AFTERCARE SERVICES**

Sub Code: BSWOE 507:	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

- To understand the concept of handicap, rehabilitation and the scope for practice to identify the specific client categories requiring the rehabilitation services, problem specificity and rehabilitation service interventions.
- To acquire the social work skills adapted to facilitate the process of rehabilitation, the rights and legal provisions provided for differently able people and assimilate the knowledge of social work practice to disability specific client service

<b>Module I:</b>	<b>Aged:</b>	<b>10 Hours</b>
	Rehabilitation: Definition and scope for social work interventions; definition of Impairment, Disability, Handicap; causes of Handicap - heredity, acquired, Major illnesses - physical, neurological and psychiatric Stress, vulnerability, coping and competence to deal with handicaps; Need for comprehensive rehabilitation - psycho-social rehabilitation.	
<b>Module II:</b>	<b>History, philosophy and principles of psycho-social rehabilitation;</b>	<b>12 Hours</b>
	History, philosophy and principles of psycho-social rehabilitation; specific problem areas - physical handicap - vision, hearing, orthopedic, speech and language difficulties, mental retardation and others; neurological, psychiatric problems, disasters, alcohol and drug usage, terminal illnesses and any other. Intervention in rehabilitation: Assessment, planning, intervention, evaluation, tools for assessment, follow-up services.	
<b>Module III:</b>	<b>Rehabilitation Settings:</b>	<b>12 Hours</b>
	Rehabilitation Settings: Hospital based, day-care, night-care, quarter-way home, half- way-home, group home, hostels, long-stay homes, vocational guidance centre, sheltered workshop, occupational therapy centre, community based rehabilitation centre, home care, inclusive education and others Approaches: Therapeutic community, behavior modifications, transactional analysis and eclectic approach	
<b>Module IV:</b>	<b>Practice of Social work methods in the process of rehabilitation:</b>	<b>14 Hours</b>
	Practice of Social work methods in the process of rehabilitation: Case work, group work, community organization, research, administration and social action.	
<b>Module V:</b>	<b>Legal provisions for differently abled people:</b>	<b>12 Hours</b>
	Legal provisions for differently abled people - The Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act 1995, Rehabilitation Council of India: Formation, scope and functions, governmental policies and programmes, initiatives from the non- governmental sectors. International trends and national initiatives in the rehabilitation scenario.	

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**BACHELOR OF SOCIAL WORK**  
**COURSE OF VSK UNIVERSITY**

**BSW: Semester VI**

**BSWH 601: SOCIAL WORK WITH URBAN COMMUNITIES**

Sub Code: BSWH 601	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

1. To develop an understanding of factors associated with urbanization and its consequences and to understand the policies and programmes of urban development.
2. To acquire knowledge of various approaches to urban community development and to sensitize trainees to the need and problems of urban communities.

<b>Module I:</b>	<b>Urbanization:</b>	<b>10 Hours</b>
	Urbanization: concept and theories of industrialization and urbanization, impact on rural society – urbanization in modern India – ecological patterns of cities – characteristics of town, city, metropolis, suburbs, satellite town, urbanization and social institutions-urbanization and social problems. Characteristics of urban life- urban problems- urban services and deficiencies.	
<b>Module II:</b>	<b>Poverty in urban areas:</b>	<b>12 Hours</b>
	Poverty in urban areas. Slums: definitions- theories causes, characteristics and consequences- Indian slums in general and slums in the cities of Karnataka in particular- slum clearance and slum improvement- governmental and non- governmental measures.	
<b>Module III:</b>	<b>Urban community development:</b>	<b>12 Hours</b>
	Urban community development: meaning, need, scope and related concepts- urban development and urban community development. Major voluntary agencies engaged in urban community development in India with focus on urban unorganized sectors- working with voluntary agencies. Governmental organizations for development of youth, women, aged and children.	
<b>Module IV:</b>	<b>Urban development policy and programmes:</b>	<b>14 Hours</b>
	Urban development policy and programmes- programmes of urban development agencies - Civic administration – history and functions of local self-government in urban areas in India - Urban development authorities in Karnataka.	
<b>Module V:</b>	<b>Environmental conditions of urban India:</b>	<b>12 Hours</b>
	Environmental conditions of urban India – causes and types of urban pollution – waste management measures. Community participation- relevance of community organization practice. Social work with urban communities- recent development and future perspective.	

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**BACHELOR OF SOCIAL WORK**  
**II SEMESTER**  
**BSWH 602: FIELD WORK PRACTICUM-VI (CONCURRENT FIELD WORK)**

Code	Title	Credits	Marks		Total Marks
			IA	Exam	
BSWH 602	Field work Practicum-VI (Concurrent Field Work)	4	30	70	100

**I. CONCURRENT FIELD WORK**  
**(ASSESSMENT SCHEME FOR 100 MARKS)**

**REQUISITS FOR COCURRENT FIELD WORK:**

1. **Structured Experience Laboratory:** - is a classroom activity, which provides opportunities through the games/activities, to form the involvement of self in various practice skills. These laboratory experiences are designed in small groups to encourage participation, sharing of the experience and aid in examining learning and applications of skills. These sessions have a specific objective of experiencing self, and applying /using self in practice. (Relationship skills, Communication skills etc., will be focused).
2. **Concurrent practice learning of two-days a week:** ongoing learning of practice is an opportunity to develop intervention skills in reality situations. This entails learning social work practice for two days or its equivalent (16 hours), each week of the semester.
  - a. Field work Allotment: After completion of the orientation visits each. The students can be placed in nearby open community setting/ non-government organizations working in local communities, urban/rural /tribal/Govt. agency, Industrial sector, Medical sector etc”. to practice the social work and each student will be monitored by faculty member. The Field work days are Wednesday and Thursday. This is mentoring the student to become professional.
  - b. Every student has to attend Maximum 25 concurrent fieldwork days including special field work in each semester and 75 percent attendance is compulsory in fieldwork.
  - c. Students will have to submit his/her weekly fieldwork report i.e., Two Log Reports on every Saturday and Two Detail Reports on every Monday.
  - d. It will be the responsibility of the student to keep his/her movement & attendance record specific and at a proper and easily approachable place, so that the supervisor under visit can locate them easily. Otherwise, it will be adverse observation against the student.
  - e. The students who will be found late in the fieldwork will be treated as absent on that every day.
  - f. Individual and Group conferences: To facilitate learning, Individual as well as group conference will be organized every week.

- g. Presentation of field-work visits/ internal viva: After completion of 10 visits and the end of the field work, students should present their learning in a special class which will be organized for this purpose.

### 3. Role of Field Work Supervisor:

Every staff member is required to visit periodically, supervise and monitor the field work training. All reports be regularly corrected and weekly individual and group conference be scheduled and held

1. Three-way matching of students-agency-fieldwork coordination in the department.
2. Providing adequate supervision inputs to the agency supervisor.
3. Providing counseling support, assistance to the students for effective learning in the field.
4. Another educational responsibility is the assessment of the student's performance, in terms of his/her progress in the field of learning social work perspectives and skills. With the emphasis on participatory learning and consistent interaction between the Field Supervisor and the student.
5. The Field work Supervisor is responsible for workload allocation to ensure that the student has sufficient number and variety of tasks to accomplish the objectives of the education plan.

### 4. Viva Voce examination

After completion of the field work, BoE Chairman has to schedule viva-voce examination for concurrent field work as follows..

1. Every student has to submit duly signed by internal and external supervisor live visit diary or records to the department for the purpose of assessment.
2. The students learning and applicability of theory into practice will be assessed.
3. Viva-voce examination will be conducted for seventy marks (70) marks at the PG-Department of Social work, VSKU, Bellary/P.G Centre, Nandihalli, PG centre Koppal and each student is expected to give a presentation on field work.
4. Maximum 20 students Viva-voce examination may be schedule during morning and afternoon each session.

### 5. ASSESSMENT/ EVALUATION GUIDELINES

#### 1. Internal assessment Criteria- Field Work

##### Concurrent Field Work

Max marks= 30

Sl. No.	Criteria	Marks
1	Field Work Diary and Report	05
2	Action Plan Preparation and Performance	10
3	No. of Live Visits	05
4	Professional Learning	05
5	Field Work Presentation	05
<b>Total</b>		<b>30</b>

**\*Note: Internal evaluation/ Assessment shall be done in two or three stages**

**1. Field work Diary and Report= Max Marks= 05**

Sl. No.	Area	Max marks	Dimensions to be considered while awarding marks	Criteria
1	Maintenance of field work diary	2	Language, content, logical connection, etc	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
2	Field work report	3	Language, content, logical connection, submitted the reports in time, etc	Rating scale <1 <span style="float:right">3</span> ----- Satisfactory <span style="float:right">Very Good</span>
<b>Total</b>		<b>05</b>		

**2. Action plan and performance- Max Marks=10**

Sl No	Area	Max marks	Dimensions to be considered while awarding marks	Criteria
1	Takes initiative in preparing future visits plan	2	discuss with the faculty supervisor, agency supervisor, review the related literature	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
2	Participation in individual conference	2	Participation in individual conference	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
3	Administrative procedures	2	Understanding the knowledge of administrative procedures, programme management.	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
4	Capacity to work in a team	2	Has adaptable skills in the agency	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
5	Field work supervision/consultation with agency officials	2	Periodically meets the agency supervisor , regular in field work, etc	Rating scale <1 <span style="float:right">2</span> ----- Satisfactory <span style="float:right">Very Good</span>
<b>Total</b>		<b>10</b>		

**3. No of Live Visits - Max Marks= 05**

Sl. No.	Area	Max Marks	Dimensions to be considered while awarding marks	Criteria
1	Number of live visits	5	75% - 80% 81% to 85% 86% to 90% 91%-95% 96% -100%	1 Mark 2 Marks 3 Marks 4 Marks 5 Marks
<b>Total</b>		<b>05</b>		



#### 4. Professional learning- Max Marks=05

Sl. No.	Area	Max marks=05	Dimensions to be considered while awarding marks	Criteria						
1	Application of theory in to practical context	2	Integration of theory into practice, able to understand the theory and relates to practice	Rating scale <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; border-bottom: 1px solid black;">&lt;1</td> <td style="width: 33%; border-bottom: 1px solid black;">2</td> <td style="width: 33%; border-bottom: 1px solid black;"></td> </tr> <tr> <td>Satisfactory</td> <td></td> <td>Very Good</td> </tr> </table>	<1	2		Satisfactory		Very Good
<1	2									
Satisfactory		Very Good								
2	Practice of case work/ group work etc.) in the first semester.	3	Practices case work and group work process, skills, etc in first semester.	Rating scale <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; border-bottom: 1px solid black;">&lt;1</td> <td style="width: 33%; border-bottom: 1px solid black;">2-3</td> <td style="width: 33%; border-bottom: 1px solid black;"></td> </tr> <tr> <td>Satisfactory</td> <td></td> <td>Very Good</td> </tr> </table>	<1	2-3		Satisfactory		Very Good
<1	2-3									
Satisfactory		Very Good								
<b>Total</b>		<b>05</b>								

#### 5. Presentation of reports and discussion with faculty supervisor- Max Marks=05

Sl. No.	Area	Max marks=05	Dimensions to be considered while awarding marks	Criteria						
1	Presentation of reports and discussion with faculty supervisor	05	Part A: Profile of the community/ organization/Industry <ul style="list-style-type: none"> <li>• Address</li> <li>• Genesis (History of the agency)</li> <li>• Vision and mission (Aim and objectives)</li> <li>• Interventions/ Programmes</li> <li>• Target group/s</li> <li>• Organizational structure</li> <li>• Funding sources</li> <li>• Monitoring and evaluation framework</li> </ul> Part B: Observational & Experiential learning <ul style="list-style-type: none"> <li>• Personal learning</li> <li>• Professional learning</li> <li>• Social problems and the role of social work</li> </ul>	Rating scale <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; border-bottom: 1px solid black;">&lt;1</td> <td style="width: 33%; border-bottom: 1px solid black;">2-3</td> <td style="width: 33%; border-bottom: 1px solid black;">4-5</td> </tr> <tr> <td>Satisfactory</td> <td>Good</td> <td>Very Good</td> </tr> </table>	<1	2-3	4-5	Satisfactory	Good	Very Good
<1	2-3	4-5								
Satisfactory	Good	Very Good								
<b>Total</b>		<b>05</b>								

## II. Criterion for Field Work Viva-Voce Examination

The following criterion is designed to assess the BSW student's performance in the Field Work Viva-Voce examination.

**Maximum marks: 70**

Sl. No.	Assessment Domains	Marks	Assessment tool
1	Field Work Diary and Report	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
2.	Understanding about the community/ Organization/ industry: structure, target group and Programmes	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
3.	Action plan (Preparation of action plan and implementation)	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
4.	Learning outcome (Professional and personal)	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
5.	Theoretical and conceptual knowledge (Social Work Practice linkage)	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
	<b>Total</b>	<b>70</b>	<hr/> <hr/>

**BACHELOR SOCIAL WORK**  
**COURSE OF VSK UNIVERSITY**  
**BSW: Semester V**  
**BSWH 603: BLOCK PLACEMENT**

Sub Code: BSWH 603	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**II.BLOCK PLACEMENT (INTERNSHIP)**  
**(ASSESSMENT SCHEME FOR 100 MARKS)**

This opportunity is provided at the end of the Forth semester. Block placement is designed to integrate the theory and practice and to enhance competence of social work practice and experience of self.

**The main objectives of the block placement are as follows:**

1. Develop and enhance practice skills and integrate learning.
2. Develop greater understanding of reality situations through involvement in day to day work.
3. Develop appreciation of others efforts and sensitivity to gaps in the programme.
4. Enhance awareness of self in the role of a professional social worker.

The forth semester students, immediately after completion of theory examination shall undergo 30 Days Block Placement training (on the job training). The Chairman/Co-ordinator will select the setting appropriate to meet the learner's interest and needs in consultation with social work agencies/ industries. The candidate has to send weekly report duly certified by the agency supervisor.

**Viva Voce examination**

After completion of the Block Placement, BoE Chairman has to schedule viva-voce examination for concurrent field work as follows.

1. Every student has to submit duly signed Block Placement report by the internal supervisor and department Chairman/Co-ordinator to the department for the purpose of assessment.
2. The students learning and applicability of theory into practice will be assessed.
3. Viva-voce examination will be conducted for seventy marks (70) marks at the PG-Department of Social Work, VSKU, Bellary/P.G Centre, Nandihalli, PG centre Koppal and each student is expected to give a presentation on Block Placement.
4. Maximum 20 students Viva-voce examination may be schedule during morning and afternoon each session.

## I. ASSESSMENT/ EVALUATION GUIDELINES

**Internal evaluation/Assessment**

**Max marks= 30**

Sl. No	Criteria	Marks
1	Block Placement Diary and Report	05
2	Action Plan Preparation and Performance	10
3	No. of live Visits	05
4	Professional Learning	05
5	Block Placement Presentation	05
<b>Total</b>		<b>30</b>

### 1. Block Placement Diary and Report= Max Marks= 05

Sl No	Area	Max marks	Dimensions to be considered while awarding marks	Criteria
1	Maintenance of field work diary	2	Language, content, logical connection, etc	Rating scale <1 <span style="float: right;">2</span> <hr style="width: 80%; margin: 0 auto;"/> Satisfactory <span style="float: right;">Very</span> Good
2	Field work report	3	Language, content, logical connection, submitted the reports in time, etc	Rating scale <1 <span style="float: right;">2-3</span> <hr style="width: 80%; margin: 0 auto;"/> Satisfactory
<b>Total</b>		<b>05</b>		

### 2. Action plan and performance- Max Marks=10

Sl No	Area	Max marks	Dimensions to be considered while awarding marks	Criteria
1	Takes initiative in preparing future visits plan	2	discuss with the faculty supervisor, agency supervisor, review the related literature	Rating scale <1 <span style="float: right;">2</span> <hr style="width: 80%; margin: 0 auto;"/> Satisfactory <span style="float: right;">Very Good</span>
2	Participation in individual conference Administrative procedures	2	Participation in individual conference Understanding the knowledge of administrative procedures, programme management.	Rating scale <1 <span style="float: right;">2</span> <hr style="width: 80%; margin: 0 auto;"/> Satisfactory <span style="float: right;">Very Good</span>
3	Administrative procedures	2	Understanding the knowledge of administrative procedures, programme management.	Rating scale <1 <span style="float: right;">2</span> <hr style="width: 80%; margin: 0 auto;"/> Satisfactory <span style="float: right;">Very</span> Good
4	Capacity to work in a team BPT	2	Has adaptable skills in the agency.	Rating scale <1 <span style="float: right;">2</span> <hr style="width: 80%; margin: 0 auto;"/> Satisfactory <span style="float: right;">Very Good</span>
5	supervision/consultation with agency officials in BPT	2	Periodically meets the agency supervisor , regular in field work, etc.	Rating scale <1 <span style="float: right;">2</span> <hr style="width: 80%; margin: 0 auto;"/> Satisfactory <span style="float: right;">Very Good</span>
<b>Total</b>		<b>10</b>		

**3. No of Live visits- Max Marks= 05**

Sl No	Area	Max marks	Dimensions to be considered while awarding marks	Criteria
1	Number of Live visits	05	75% - 80% 81% to 85% 86% to 90% 91%-95% 96% -100%	1 Mark 2 Marks 3 Marks 4 Marks 5 Marks
	<b>Total</b>	<b>05</b>		

**4. Professional learning- Max Marks=05**

Sl No	Area	Max marks =05	Dimensions to be considered while awarding marks	Criteria						
1	Application of theory in to practical context	2	Integration of theory into practice, able to understand the theory and relates to practice	Rating scale <table style="width:100%; border:none;"> <tr> <td style="width:33%; border:none;">&lt;1</td> <td style="width:33%; border:none; text-align:center;">2</td> <td style="width:33%; border:none;"></td> </tr> <tr> <td style="border:none;">Satisfactory</td> <td style="border:none; text-align:center;">Very Good</td> <td style="border:none;"></td> </tr> </table>	<1	2		Satisfactory	Very Good	
<1	2									
Satisfactory	Very Good									
2	Practice of case work/ group work etc.) in the Fourth semester. Practice of respective specialization in the field	3	Practice of respective specialization in the field in the fourth semester.	Rating scale <table style="width:100%; border:none;"> <tr> <td style="width:33%; border:none;">&lt;1</td> <td style="width:33%; border:none; text-align:center;">2-3</td> <td style="width:33%; border:none;"></td> </tr> <tr> <td style="border:none;">Satisfactory</td> <td style="border:none; text-align:center;">Very Good</td> <td style="border:none;"></td> </tr> </table>	<1	2-3		Satisfactory	Very Good	
<1	2-3									
Satisfactory	Very Good									
	<b>Total</b>	<b>05</b>								

**5. Presentation of reports and discussion with faculty supervisor- Max Marks=05**

Sl no	Area	Max marks	Dimensions to be considered while awarding marks	Criteria						
1	Presentation of reports and discussion with faculty supervisor	05	Part A: Profile of the community/ organization/Industry <ul style="list-style-type: none"> <li>• Address</li> <li>• Genesis (History of the agency)</li> <li>• Vision and mission (Aim and objectives)</li> <li>• Interventions/ Programmes</li> <li>• Target group/s</li> <li>• Organizational structure</li> <li>• Funding sources</li> <li>• Monitoring and evaluation framework</li> </ul> Part B: Observational & Experiential learning <ul style="list-style-type: none"> <li>• Personal learning</li> <li>• Professional learning</li> <li>• Social problems and the role of social work</li> </ul>	Rating scale <table style="width:100%; border:none;"> <tr> <td style="width:33%; border:none;">&lt;1</td> <td style="width:33%; border:none; text-align:center;">2-3</td> <td style="width:33%; border:none; text-align:right;">4-5</td> </tr> <tr> <td style="border:none;">Satisfactory</td> <td style="border:none; text-align:center;">Good</td> <td style="border:none; text-align:right;">Very Good</td> </tr> </table>	<1	2-3	4-5	Satisfactory	Good	Very Good
<1	2-3	4-5								
Satisfactory	Good	Very Good								
	<b>Total</b>	<b>05</b>								

## II. Criterion for Block Placement Viva-Voce Examination

The following criterion is designed to assess the BSW student's performance in the Block Placement Viva-Voce examination.

**Maximum marks: 70**

Sl No	Assessment Domains	Marks	Assessment tool
1.	Block Placement Diary and Report	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
2	Understanding about the community/ Organization/ industry: structure, target group and Programmes	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
3	Action plan (Preparation of action plan and implementation)	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
4	Learning outcome (Professional and personal)	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
5	Theoretical and conceptual knowledge (Social Work Practice linkage)	14	Rating scale <4                      5-9                      10-14 <hr/> Satisfactory      Good                      Very Good
<b>Total= 70</b>			

**BACHELOR OF SOCIAL WORK**  
**COURSE OF VSK UNIVERSITY**

**BSW: Semester VI**

**BSWS 604: POPULATION DYNAMICS AND FAMILY WELFARE**

Sub Code: BSWS 604	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

1. To understand the probable causes and consequences of population phenomenon for themselves and their communities
2. To understand the various aspects related to family life and Family Welfare Programmes in India and Population Education.

<b>Module I:</b>	<b>Population Dynamics:</b>	<b>10 Hours</b>
	Population Dynamics: population growth – world population trends- patterns or population growth in India – sources of demographic data. Census: National Sample Survey: registration of births, deaths and marriages, components of population change fertility mortality and migration	
<b>Module II:</b>	<b>Fertility:</b>	<b>12 Hours</b>
	Fertility: biological determinants of fertility, incidence and causes of primary and secondary sterility. Social, economic, psychological and cultural determinants of fertility at the micro and macro levels- measurement of fertility.	
<b>Module III:</b>	<b>Mortality and Migration and Urbanization:</b>	<b>12 Hours</b>
	Mortality: Causes of mortality change and determinants of mortality differentials- infant mortality, child mortality and maternal mortality- components, levels, trends and determinants. Determinants of fertility and mortality at the micro level, causal relationship between fertility and mortality, components and social and economic development of the family. Migration and Urbanization- causes and consequences of migration- role of migration in population change- future of migration components- impact o migration on the family – migration and urbanization	
<b>Module IV:</b>	<b>Anatomy and physiology of Reproduction:</b>	<b>14 Hours</b>
	Anatomy and physiology of Reproduction: methods of contraception – medical termination of pregnancy act – clinical aspects of family planning methods, their use and effectiveness.	
<b>Module V:</b>	<b>Family Welfare Programmes in India and Population Education:</b>	<b>12 Hours</b>
	Family Welfare Programmes in India: components, levels of services availability: differentials in their utilization in rural and urban areas and various social and economic classes – approaches to family planning- national population policy. Role of government and non-government agencies in the promotion of family planning programmes. Population Education: needs, aims, scope and dimensions of population education. Family life education. Role of social worker in the implementation of family planning programmes	

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**BACHELOR OF SOCIAL WORK**  
**COURSE OF VSK UNIVERSITY**

**BSW: Semester VI**

**BSWS 605: SOCIAL WORK AND MENTAL HEALTH CARE**

Sub Code: BSWS 605	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

1. To understand the concepts 'mental health and 'mental illness'
2. To understand the signs and symptoms, etiology, diagnosis and treatment of mental health problems.

<b>Module I:</b>	<b>Mental Health:</b>	<b>10 Hours</b>
	Mental Health: Concept of Mental Health, Mental Illnesses, Community Mental Health and Community Psychiatry. Mental Health as a part of General Health	
<b>Module II:</b>	<b>Policies and legislations related to mental health in India:</b>	<b>12 Hours</b>
	Policies and legislations related to mental health in India: its implementations –National Mental Health Programme for India.	
<b>Module III:</b>	<b>Magnitude of the Problem world-wide and analysis of problem:</b>	<b>12 Hours</b>
	Magnitude of the Problem world-wide and analysis of problem from different perspectives. Present mental health care services, identification of needs and related services in India and abroad.	
<b>Module IV:</b>	<b>Rural and Urban Community Mental Health Programmes:</b>	<b>14 Hours</b>
	Rural and Urban Community Mental Health Programmes. Yoga and other indigenous therapeutic measures.	
<b>Module V:</b>	<b>Rehabilitation:</b>	<b>12 Hours</b>
	Rehabilitation: prevention of mental illness and promotion of mental health, methods and techniques and role of the social worker, individually or as part of a team of professionals and Para-professionals.	

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**BACHELOR OF SOCIAL WORK**  
**COURSE OF VSK UNIVERSITY**

**BSW: Semester VI**

**BSWS 606: LEGAL INFORMATION OF SOCIAL WORK**

Sub Code: BSWS 606	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**Objectives:**

1. Develop an understanding of the processes and problems of Public Interest Litigation and legal aid to the marginalized sections of the society.
2. To acquire information on the legal rights of people and develop an understanding of the legal system and get acquainted with the process of the legal systems.

<b>Module I:</b>	<b>Social Legislation and Social Justice:</b>	<b>10 Hours</b>
	Social Legislation, Social Justice, Social Defense. Indian Constitution- Preamble, Fundamental Rights, Directive Principles and Fundamental Duties.	
<b>Module II:</b>	<b>Indian Judicial System:</b>	<b>12 Hours</b>
	Indian Judicial System: Courts- Civil Courts, Criminal Courts, Family Courts, Juvenile Courts. Prisons-, Probation, Parole, Criminal Procedure Code and Indian Penal Code Criminology.	
<b>Module III:</b>	<b>Personal Laws:</b>	<b>12 Hours</b>
	Personal Laws- Marriage, divorce and Adoption legislations for Hindus, Muslims and Christians, special marriage act.	
<b>Module IV:</b>	<b>Legal Aid:</b>	<b>14 Hours</b>
	Legal Aid, Lok Adalats, Public Interest Litigation, Human rights- Human Rights Commission, Women's Commission, child rights, Judicial Activism, Right to Information Act.	
<b>Module V:</b>	<b>Laws for the Protection and Care:</b>	<b>12 Hours</b>
	Laws for the Protection and Care: of Women, Children, Disabled, SC/ST Social security Legislations- Maternity Benefits Act, ESI Act, Factories Act, Workmen's Compensation Act.	

**REFERENCES:**

1. Sharma, Brig Kishore: Introduction to the Constitution of India, prentice hall of India Pvt. Limited, New Delhi 2007.
2. Chaudhary, Jayant : Handbook of Human Rights, Wisdom Press, New Delhi , 2004
3. Kagzi, M.C. Jain: The Constitutional of India Vol.1 & 2. -New Delhi: India Law House, 2001.
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**BACHELOR OF SOCIAL WORK**  
**COURSE OF VSK UNIVERSITY**  
**BSW: Semester VI**  
**BSWS 607: RESEARCH PROJECT**

Sub Code: BSWS 607	No. of Lecture Hours per week : 04
Total Credit =04	Internal Marks : 30 and Exam Marks : 70 = 100

**RESEARCH PROJECT**

The candidate is expected to select a theme relevant to the current social issues in consultation with the supervisor and make an exhaustive survey of literature on the chosen theme including empirical studies made on the same. The candidate shall also collect the experiences or opinions of people on the issue and make a presentation which becomes a second part of the Research Project.

Flexibility is accorded in planning and executing the Research Project. Creativity and analytical approach are the hallmarks of designing project. However, the activities are to be carried out under the direct supervision of the faculty supervisor. The report has to be submitted before the end of theory examination of that semester to the University, through the Supervisor and Chairman/Principal. Evaluation of the Research project will be done along with the viva-voce examination by the viva-voce committee, constituted for the assessment of social work practicum or similar committee may be constituted, if required.

**OBJECTIVES:**

The objectives of conducting Research Project during 4<sup>th</sup> semester of Master of Social Work program are:

1. To provide an opportunity for students to apply theoretical concepts in real life situations at the work place.
2. To enable students to manage resources, work under deadlines, identify and carry out specific goal oriented tasks.
3. To enable students discover their professional strengths and weaknesses and align them with the changing social environment.
4. To sharpen domain knowledge and provide cross functional skills.
5. To expose the students to the current social issues.
6. To learn apply multidisciplinary concepts, tools and techniques to solve organizational problems.
7. To understand the processes involved in the working of the various functional departments of the organization.
8. To create awareness for various research topics in the social environment.

### **Submissions and Evaluation of Research Project:**

1. The candidate has to submit the project/dissertation within the time frame as prescribed by Board of Studies.
2. The responsibility of allocating the project work including the topic of the project, duration and the time for the field work etc., shall be decided by the Departmental Council during the previous semester.
3. Right from the initial stage of defining the problem, the candidate has to submit the progress reports periodically and also present his/her progress in the form of seminars in addition to the regular discussion with the guide. Components of evaluation of the Research Project.
4. The marks for report evaluation and the viva voce examination shall be decided by the respective Board of Studies.
5. If any difficulty arises in the implementation of these regulations (VSK University's CBCS regulations governing the Master of Social Work) the regulations governing the PG degree shall be applicable and appropriate clarifications shall be obtained from the competent authorities.

### **General Guidelines:**

- A. Nature of Research Project:** The student will have to identify a project work in the student's area of specialization. Students are expected to study the functioning of an organization, identify a problem area and provide suggestions to overcome the problems.
1. No two students of the PG Department/ College shall work on the same topic in the same organization.
  2. Students can take field based research in different sectors of the society.
  3. No two students of the department/college shall work **on the same problem in the same organization.**
  4. Maximum of TWO [02] students of different college can work in the same organization with different topics.
- B. Duration of project work:** The project works shall be for a period of TWO months [60 Days].The project works commence after successful completion of Work in the first phase of the forth semester. Students are expected to take up the preliminary work such as identifying the organization, finalization of topic and review of literature during the 4<sup>th</sup> semester and start the project work.

### A. Time table and Activities

Activity	Time-line	Remarks
Identifying the Organization and Problem Identification	First two weeks	Student individually identifies an organization and identifies problem for his/her study, according to his/her interest
Problem Statement	3rd week	His/her interests discussed with Guide
Research design	4th week	Discussion with internal guide to decide on suitable design for the research
Synopsis preparation	5 <sup>th</sup> and 6 <sup>th</sup> week	Preparation of synopsis- incorporating the Objectives
Presentation of synopsis	synopsis 7 <sup>th</sup> and 8 <sup>th</sup> week	The student will present Synopsis with the detailed execution plan to the concerned guide who will review and may a) approve, b) approve with modification or c) reject for fresh synopsis.
Approval status	9 <sup>th</sup> and 10 <sup>th</sup> week	The approval status is submitted to Chairman, Post Graduate Department of Social Work who will officially give concurrence for execution of the internship.

### B. Schedule to be followed during Research Project

Activity	Time-line	Remarks
Understanding structure, culture and functioning of the organization.	15 Days	Student should understand products /services and problems of the organization.
Preparation of research instrument for data collection	10 Days	Discussion with the guide for finalization of research instrument in his/her domain and submit the same to the guide.
Data collection and processing	15 Days	Data collected to be edited, coded, tabulated and present for analysis with the guide's suggestions.
Analysis and finalization of Report	15 Days	Analysis of the research work and preparation of draft report
Submission of report	05 Days	Final report should be submitted to the university before two week of the commencement of theory examination

### C. Format of the Research Project:

1. The report shall be prepared using a MS word processor with Times New Roman font sized 12, on a page layout of A4 size with 1" margin on all three sides and left

with 1.5”, 1.5 line spacing and only front side print, [no back-to-back print]. The report may not exceed 40 pages.

**D. Evaluation:**

1. The **Research Project** of a candidate shall be assessed for maximum of 50 marks [consisting of 15 marks for **Research Project** evaluation by the internal guide and 35 marks by external guide for viva-voce examination].
2. **Internal Evaluation:** The internal guide shall evaluate the report for a maximum of FIFTEEN (15) marks based on parameters specified by BOS in Social work.
3. **Guide: Internal guide** of the project work is a full-time faculty member working in Social Work department of the VSKU/affiliated colleges where **Bachelor of Social Work** program offered.
4. **External Evaluation:** An Assistant professor, associate professor or professor level faculty member of other university shall do external evaluation for maximum of THIRTY FIVE (35) marks.
5. **Viva-voce/Presentation:** A viva-voce examination will be conducted for THIRTY FIVE (70) marks at the PG-Department of Social work, VSKU, Bellary/P.G Centre, Nandihalli, PG centre Koppal and each student is expected to give a presentation of his/her work.
6. The Chairman//Coordinator/faculty of the department and an expert appointed by the BOE chairman shall conduct the viva-voce examination.
7. The Candidate who fails to attend and/or fulfill the requirements of the course shall not be eligible and he/she shall re-register for the course when offered.

**Marks allocation for Research Project**

**Max Marks=30**

<b>Evaluation by Internal Guide for 30Marks</b>		
<b>Sl. No</b>	<b>Aspects</b>	<b>Marks</b>
1	Introduction and Methodology	6
2	Profile of the study area	6
3	Theoretical Background of the Study	6
4	Data Analysis and interpretation	6
5	Summary of Findings, suggestions and Conclusion	6
	<b>Total</b>	<b>30</b>

**Viva-Voce examination by external examiner for 70 Marks**

<b>Sl. No</b>	<b>Aspects</b>	<b>Marks</b>
1	Presentation skill	14
2	Communication skill	14
3	Subject knowledge	14
4	Methodology	14
5	Analysis, findings and suggestion	14
	<b>Total</b>	<b>70</b>

# BSW Semester Degree Examinations

**Paper Code:**

**Paper Title:**

Time: 3 Hours

Max. Marks: 70

Instruction: Answer all Sections

## SECTION-A

Answer any **Three** questions

(3X5=15)

- Q1. English version followed by next line Kannada
- Q2.
- Q3.
- Q4.
- Q5.
- Q6.

## SECTION-B

Answer any **Four** of the following questions

(4X10=40)

- Q7.
- Q8.
- Q9.
- Q10.
- Q11.
- Q12.

## SECTION-C

Answer any **One** of the following questions

(1X15=15)

- Q13.
- Q14.