# Introduction of PG Online Exam Application Form , Internal Marks Assignment & Hall ticket Generation

Minimum infrastructure required to start

⬚ Desktop / Laptop computer with recent configuration
⬚ Broadband internet
⬚ Laser printer
⬚ UPS

How to start?

⬚ Open internet browser – such as Google Chrome, Internet Explorer. We recommend Google Chrome or internet explorer for nic project.
⬚ Type www.vskub.ac.in/ in the address bar of the browser.
⬚ **To Login to the Online System Directly Type http://164.100.133.129:82/emsvskubonline** in the address bar of the browser.
⬚ On successful operations, you will be directed to login screen as shown below.
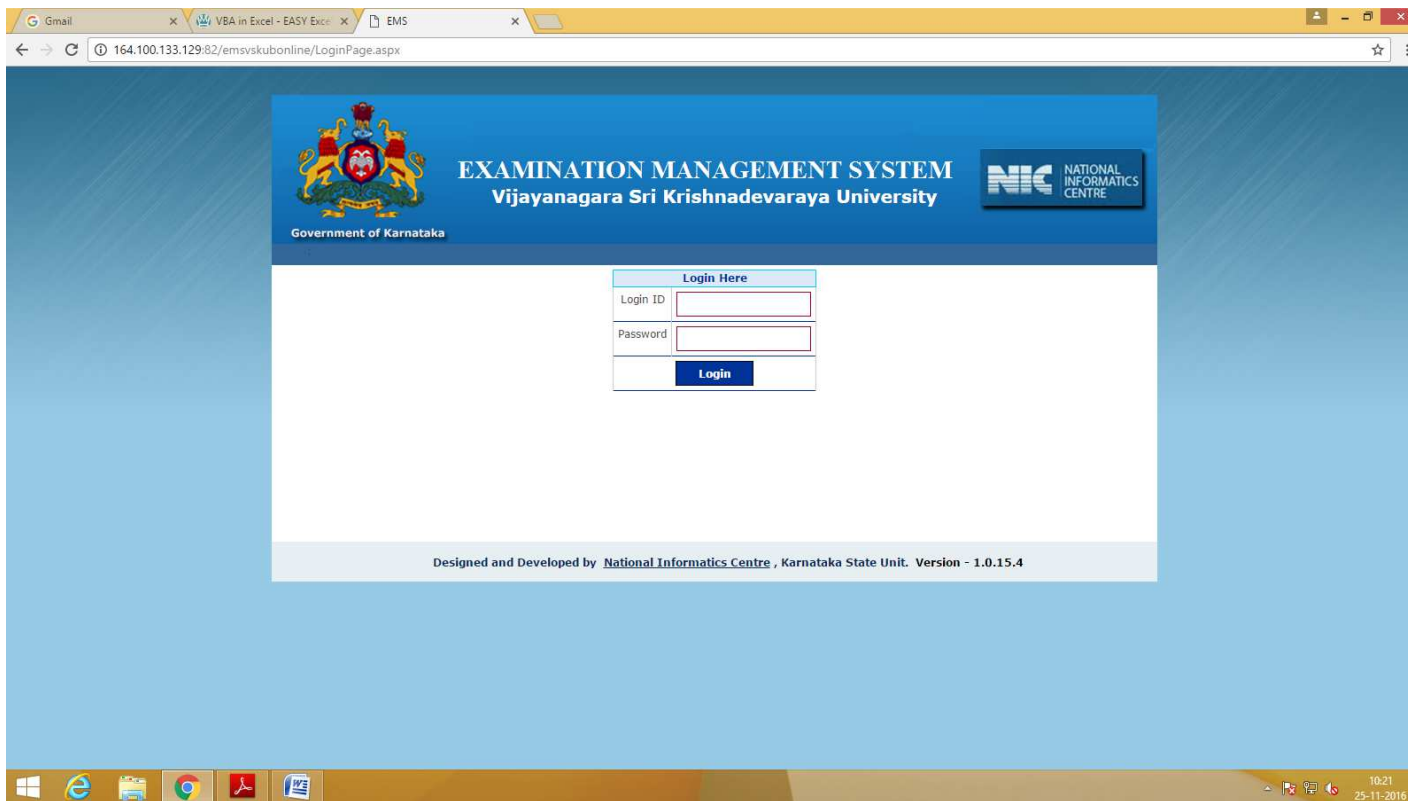
You are required to enter Two parameters at this stage.Username and password.
⬚ The college administrator (known as collegecode at the time of login)
⬚ **Change your password immediately after first time login to the system. (IMPORTANT)**

Upon Successful login, Main screen will be displayed as shown below with the college code and the name at the header with the login username.
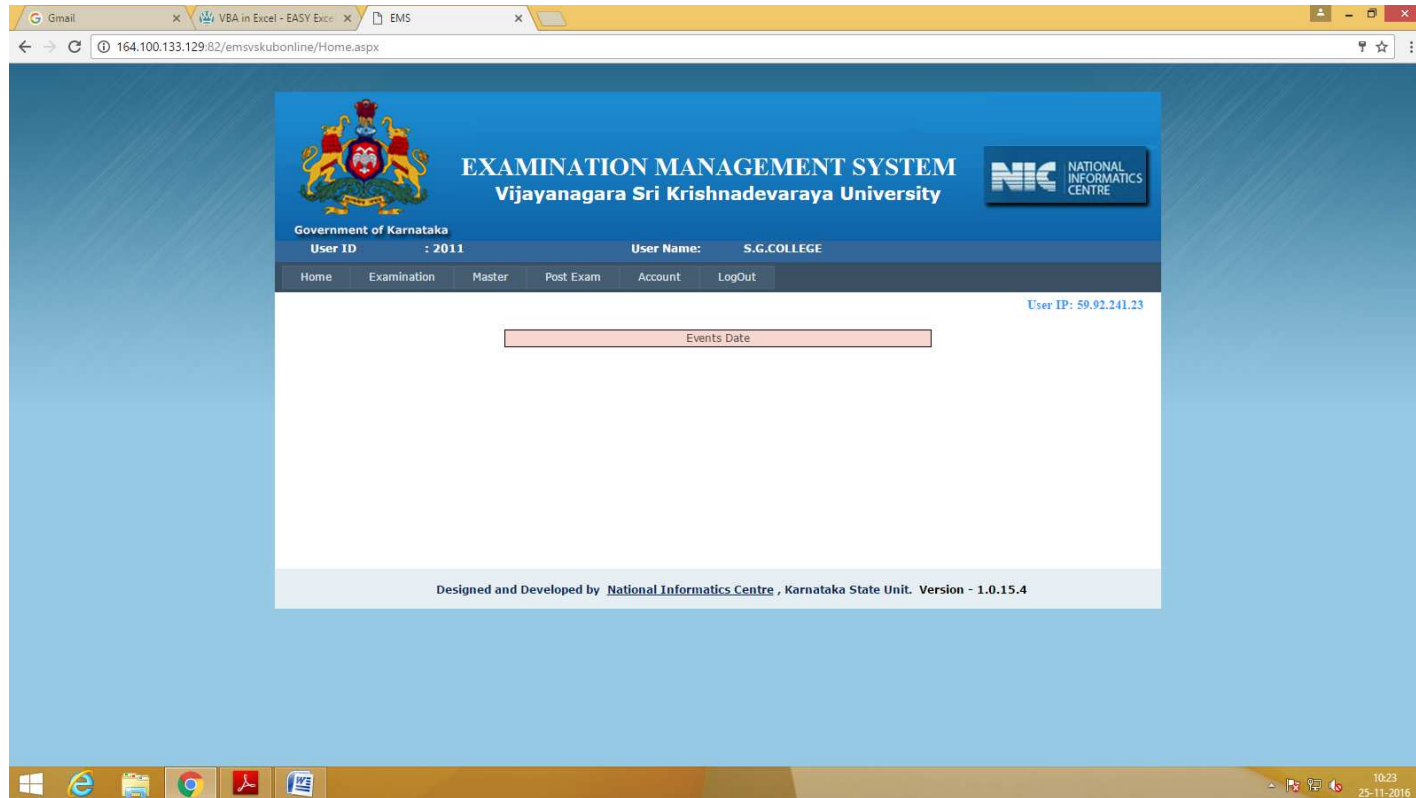
For the first time click on Examination →Application → Exam Application select the The Course Level select the Batch- select Degree Student List Will Appear As shown Below .

After the Student List is appeared Click On Apply You Will see the subjects By Default All check boxes are Applied   You should Uncheck the Boxes which Are Not Applied .

Procedures to be followed to enter the Online Internal Assessment Marks:

☐ Click on "Before Examinatin→I.A Marks Entry"
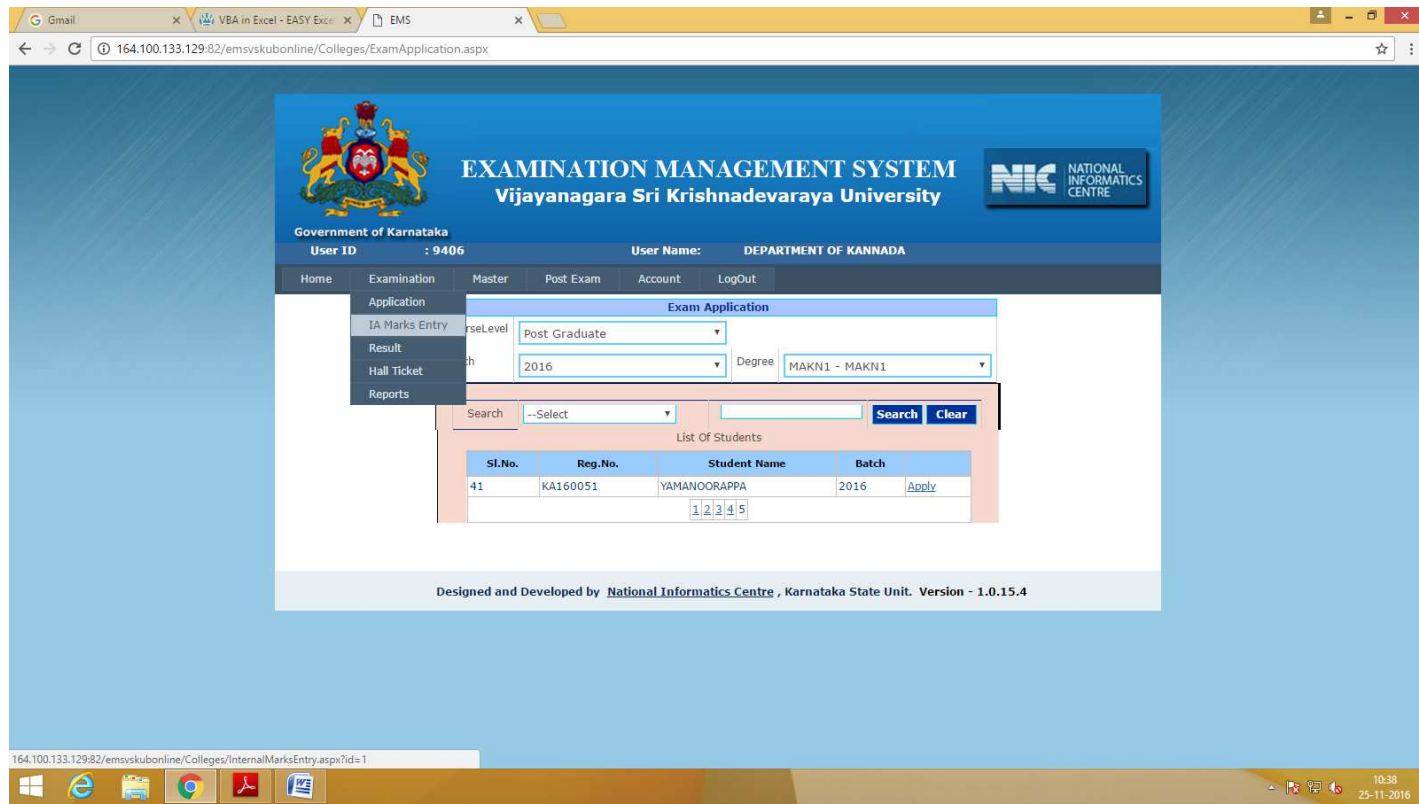
☐ Select **I.A. (Theory)** to enter the marks for theory I.A or select **I.A. (Practical)** to enter the marks for practical I.A.

☐ Select college, degree, Batch and Exam Name. Term code,subject name And Component Name Students eligible under this selection will be displayed as shown below.

Enter the marks against the students and click "Save". Enter "-2" if the student is absent for the subject.
⬚ Click on Save Print the marks check list for the verification purpose with original handwritten marks list. Make the corrections if Any by Repeating the above steps.
⬚ On confirmation of the accuracy, the subject has to be frozen by clicking on "Before Exam→Subjectwise Freezing". Then the final printout has to be taken. Modification is not possible after the marks is frozen.
⬚ Click on "Before Exam→Marks List (Student wise)" to print the marks list Student wise. Display the marks list on notice board and take the students signature before submitting to the university

For hall ticket Generation CLICK ON EXAMINATION HALLTICKET AS SHOWN BELOW
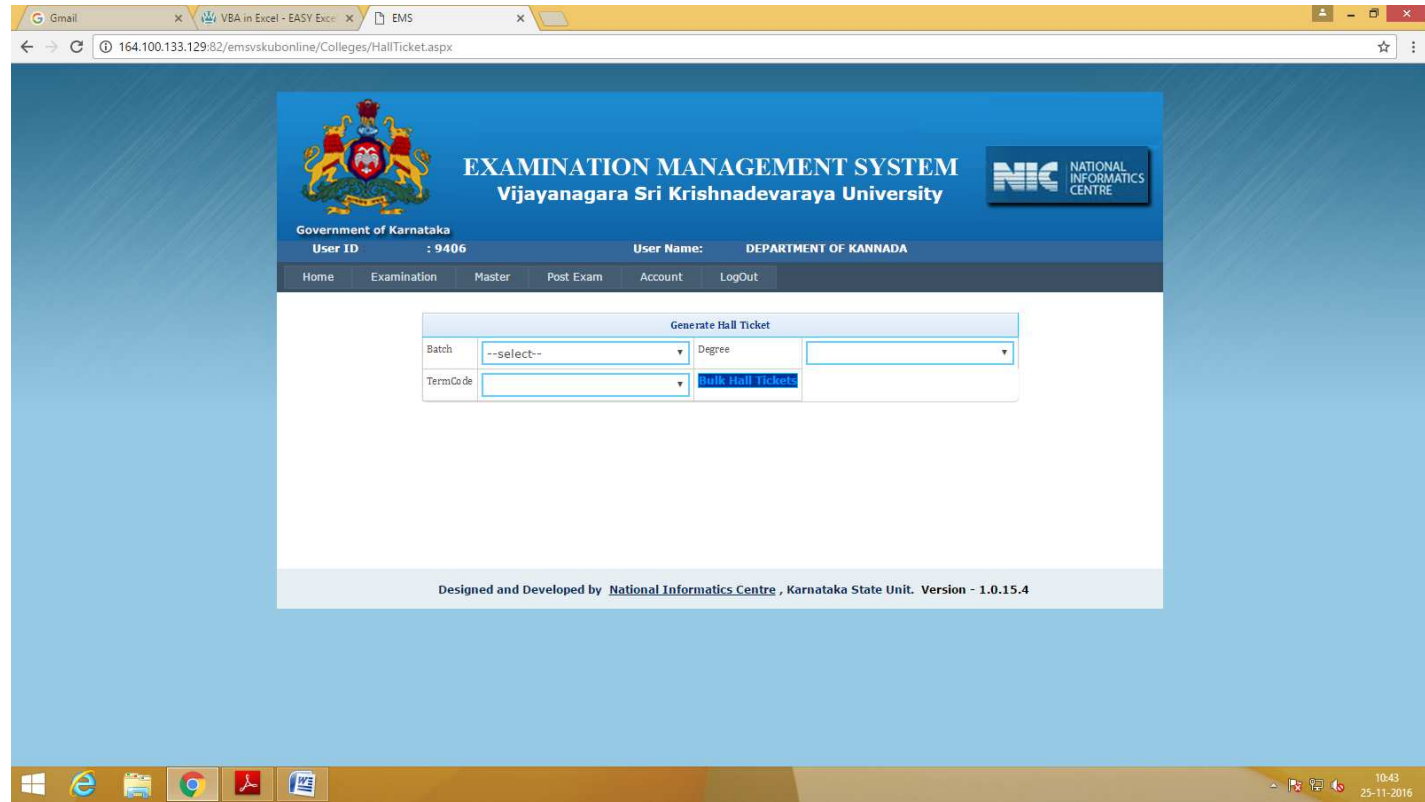
Select The Batch , Degree,Termcode As Shown Below

Then Student List will APPEAR As Shown below You Can Download THE Hall Ticket one By One Genearate The Complete Course Hall Ticket At Once