

BENGALURU NORTH UNIVERSITY

Local Inquiry Committee Evaluation tool for the grant of Renewal Affiliation/Enhancement or Reduction of Intake/Additional course/Permanent affiliation/ Fresh Permanent Affiliation to (Name of the College) -----for the year 2018-19

Ref: University Notification No. Aca-III/LIC/2017-18 dated:

Date of Visit:

The Committee:

Sl. No.	Name of the Member	Designation
1.		
2.		
3.		
4.		

College Code	
Name & Address of the College, with phone no. and Website:	
Year of establishment:	
Name of the Principal with Contact No., E-mail, Website	
Name of the Society/Trust	
Type of Institution: Govt./Private Aided/ Un-aided	
Whether the Management belongs to SC/ST/Minority.	

I. Infrastructure Index (Max. Score: 65)			
No.	Parameter	Quality-Scores	Scores
1.1	Per Course : No. of class rooms (per section)	1 : 3 – 15 (for 3 years course) 1: 2 - 10 (for 3 years course) 1:1 - 0	
1.2	Courses : Laboratory (wherever applicable)	1 : 2 – 5 1: 1 - 3	
1.3	Library and space	Adequate - 5 Satisfactory - 3 Inadequate – 2	
1.4	Computer Lab space	Adequate - 3 Satisfactory - 2 Inadequate – 1	
1.5	No. of Computers: No. Students	1:10 -5 1:20-3 1:30 -1	
1.6	Internet facility	Available – 2	
1.7	Amount spent (Rs. In lakhs) for library books <u>per 500 students</u> during previous academic year (as per Accession Register)	> 2 lakh - 5 1 to 2 lakh – 3 0.5 to 1 lakh - 2 0.25 to 0.49 lakh - 1	
1.8	Auditorium	Available – 1	
1.9	Faculty Rooms	Adequate – 3 Satisfactory -2 Inadequate -1	
1.10	Exclusive Principal’s Chamber	Available – 1	
1.11	Administration Office	Available – 1	
1.12	Drinking water for students	Available – 1	
1.13	Separate Toilets for boys & girls (wherever applicable)	Adequate – 3 Satisfactory -2 Available – 1	
1.14	Canteen facility	Available -1	
1.15	Play Ground	Available-1	
1.16	Hostel facility (wherever applicable)	Available-1	
1.17	SC/ ST Book Bank	Available-1	
1.18	Exclusive Ladies room/ Rest room	Available-1	
1.19	Implementation status of last LIC recommendations	100% - 5 80 to 99 % - 4 60 to 79% - 3 40 to 59 % - 2 20 to 39% - 1 < 20 % - 0	
1.20	NAAC accreditation (mandatory for 5+ years college)	A - 5, B -3, C -2, Applied -1,	
	Total		

II. Faculty Index (Max. Score: 85)

No.	Parameter	Quality-Scores	Scores
2.1	Teacher : Students Ratio (overall for the college)	1:10 - 15 1:15 - 12 1:20 – 09 1:30 – 06 1:40 –03 1:50 –01 Beyond 1:50- 0	
2.2	Ratio of teaching staff : to Non-teaching staff	5:1 – 5	

		10:1 – 3 15:1 -1 & above- 0	
2.3	No. of Evaluators :Total no. of Faculty with > 3 years experience	100% - 25 090% - 20 080% - 15 070%- 10 060%- 08 050%- 06 <50% - 00	
2.4	% of faculty with Ph.D. (supported by Annexure 2)	≥ 25%– 3 10-24% - 2 < 10% - 1	
2.5	% of faculty with UGC NET/ SLET/ M.Phil. clearance	100% – 5 ≥75 - 4 ≥ 50 – 3 ≥ 25 - 2 < 20 - 1	
2.6	No. of sponsored projects sanctioned during the previous academic year	1 per project subject to a maximum of 5	
2.7	Percentage of faculty attending workshops/ seminars (atleast one during previous academic year)	≥ 75% - 5 50 to 74% -4 30 to 49% -3 10 to 29% - 2 <10% -1	
2.8	Percentage of faculty publishing atleast one paper during previous academic year	≥ 75% - 5 50 to 74% -4 30 to 49% -3 10 to 29% - 2 <10% -1	
2.9	Percentage of faculty attending one FDP during previous academic year	≥ 70% - 4 50 to 69% - 3 25% - 49% - 2 < 25% -1 None-0	
2.10	No. of faculty involved in Extension services organized during previous academic year	0.5 per faculty Subject to a maximum of 5	
2.11	Innovative teaching practices / Usage of technologies for teaching	Excellent – 3 Very good -2 Good -1	
2.12	Qualified Physical Education Instructor	Available-2	
2.13	Qualified Librarian	Available-3	
	Total		

III. Process/Management Index (Max. Score: 72)

No.	Parameter	Quality-Scores	Scores
3.1	Student attendance	≥75% students with 75% attendance – 3 < 75% students with 75% attendance -1	
3.2	Student admission register	100% Maintained- 3 ≥ 50% Maintained - 1 < 50% Maintained - 0	
3.3	Staff attendance register	100% Maintained- 2 ≥ 50% Maintained - 1 < 50% Maintained - 0	
3.4	Acquittance/ Salary Register	Salary through Bank -3 100% Maintained- 2 ≥ 50% Maintained - 1 < 50% Maintained – 0	
3.5	Teaching & Non-teaching Staff Service Register	100% Maintained- 3 ≥ 50% Maintained - 1 < 50% Maintained - 0	

3.6	Issue Register of Students and Staff at Library	100% Maintained- 2 ≥ 50% Maintained - 1 < 50% Maintained - 0	
3.7	SC/ ST/Other Scholarship Register	100% Maintained- 2 ≥ 50% Maintained - 1 < 50% Maintained - 0	
3.8	No. of learning activities outside the classroom viz., field study/ research labs etc., during previous academic year	≥2 per semester – 2 1 per semester – 1	
3.9	No. of extra-curricular activities within the campus viz. employability training, add-on courses, etc., during previous academic year	≥2 per semester – 2 1 per semester – 1	
3.10	No. of experts/ educationists who visited the campus during previous academic year	≥ 2 / semester – 2 1 / semester – 1	
3.11	No. of companies that visited the campus for recruitment during previous academic year	≥ 3 – 2 1 to 2 - 1	
3.12	No. of cultural events conducted during previous academic year	2 per year - 2 Conducted – 1	
3.13	No. of sports events conducted during previous year	2 per year - 2 Conducted – 1	
3.14	No. of exhibitions/fests conducted during previous academic year	2 and above -2 Conducted – 1	
3.15	NCC Units : Programmes conducted	2 and above - 3 Conducted – 1	
3.16	NSS Units : Programmes conducted	2 and above - 3 Conducted – 1	
3.17	Reward scheme to encourage staff/students	Per Scheme -1 Subject to a max. of 3	
3.18	No. of FDPs/ Workshops/ Seminars/ others alike conducted during previous year	Atleast 1 per semester- 1 1 per event with a maximum of 5	
3.19	Roster followed in Faculty appointment	90 to 100% - 5 60 to 89 % - 3 40 to 59 % - 2 < 40 % - 0	
3.20	Roster followed in Staff appointment	90 to 100% - 5 60 to 89 % - 3 40 to 59 % - 2 < 40 % - 0	
3.21	Roster followed in Student's admission	90 to 100% - 5 60 to 89 % - 3 40 to 59 % - 2 < 40 % - 0	
3.22	No. of Governing Council meetings held during previous academic year mandatorily with University nominee	2 meetings- 2 1 meeting- 1	
3.23	Student Grievance Redressal cell	Functional -1	
3.24	Counselling Cell	Functional -1	
3.25	Sexual Harassment Redressal Cell	Functional -1	
3.26	Anti Ragging Cell	Functional -1	
3.27	Equal Opportunity Cell	Available – 1	
3.28	Remedial Classes conducted previous academic year	Conducted -2	
3.29	D.C.F Format in AISHE Portal	Uploaded – 2	
	Total		
IV. Student Performance Index: (Max. Score: 28) all pertaining to previous academic year			
4.1	What is the total pass percentage during previous	> 90% - 8	

	academic years?	75-89%- 6 60-74%- 4 50-59%- 2 35-49%- 1	
4.2	University Ranks during previous academic year	5 or more - 3 2 or more - 2 1 - 1	
4.3	% of students with I Class	≥75 - 4 ≥50 - 3 ≥25 - 2 10 to 24% -1 <10 -0	
4.4	Career guidance and placement service	≥10% - 3 > 5% - 2 Less than 5% - 1	
4.5	Prizes won in <u>Co-curricular</u> activities during previous year	International- 5 National - 4 State-3 Inter-University- 2 Intra-University- 1	
4.6	Prizes won in sports activities during previous year	International- 5 National - 4 State-3 Inter-University- 2 Intra-University- 1	
Total			

V. Total scores of all the index parameters:

No.	Parameter	Weightage assigned (%)	Max. Scores Possible	Scores secured	Weighted score (Score secured/ Max. Score possible) X Weightage (%)
1	Infrastructure Index	30	65		
2	Faculty Index	40	85		
3	Process Index	15	72		
4	Student Performance Index	15	28		
Total		100	250	-	
Minimum percentage of score required for : A) Renewal of affiliation - 40% B) Enhancement of intake - 45% C) Sanction of additional Course -50% D) Fresh Permanent affiliation -60% E) Renewal of Permanent affiliation -65%					

VI. Observations if any:

VII. Recommendation:

- a. **Renewal Affiliation to Existing Courses/ Enhancement or Reduction in intake number or Withdrawal of existing course/s**

Sl. No.	Existing Courses	Sanctioned Intake	On-Roll for the years			Enhancement or Reduction in intake number sought (if any) or Withdrawal	Recommended (write recommended number or mention as 'not recommended'	Comments, if any (Continue/ Discontinue/ Withdrawal)
			2016-17	2015-16	2014-15			
1								

2						
3						
4						

b. Additional Course/ s Affiliation

Sl. No.	Additional Course/s sought	Intake Sought	Recommended (write recommended number or mention as 'not recommended')	Comments, if any
1				
2				
3				

c. Renewal of Permanent Affiliation

Sl. No.	Existing Course	PA sanctioned in the year	Renewal of Permanent Affiliation sought (Yes/ No)	Recommended (write recommended number or mention as 'not recommended')	Comments, if any
1					
2					
3					
4					

d. Fresh Permanent Affiliation

Sl. No.	Existing Course	Sanctioned in the year	Sanctioned Intake in that year	Fresh Permanent Affiliation Sought (Yes/ No)	Enhancement seats sanctioned if any/ year	Recommended (write recommended number or mention 'not recommended')	Comments, if any
1							
2							
3							

MEMBER 1

MEMBER 2

MEMBER 3

MEMBER 4

CHAIRPERSON