

BENGALURU NORTH UNIVERSITY

Local Inquiry Committee Evaluation tool of the Local Inquiry Committee for the grant of Renewal Affiliation/Enhancement or Reduction of Intake/Additional course/Permanent affiliation/ Fresh Permanent Affiliation to Education colleges (College name) -----
----- for the year **2018-19**

Ref: University Notification dated:

Date of Visit:

The Committee:

Sl. No.	Name of the Member	Designation
1.		
2.		
3.		
4.		

College Code	
Name & Address of the College, with phone no. and Website:	
Year of establishment:	
Name of the Principal with Contact No., E-mail, Website	
Name of the Society/Trust	
Type of Institution: Govt./Private Aided/ Un-aided	
Whether the Management belongs to SC/ST/Minority.	

I. Infrastructure Index (Max. Score: 65)			
No.	Parameter	Quality-Scores	Scores
1.1	Per Course : No. of class rooms (per section) (Including class rooms and Method rooms)	1 : 5 – 10 (For one course: B.Ed.) 1: 4 - 05 <1:4 - 0	
1.2	Courses : Laboratories (Per course)		
1.2a	Education Technology Lab	Available – 2	
1.2b	Psychology Lab	Available – 3	

1.2c	Science Lab (Physics, Chemistry, Biology)	Available – 6	
1.2d	Language Lab	Available – 2	
1.2e	Social Science Lab	Available – 2	
1.3	Library Books	> 4000 – 4 > 3800 - 3 > 3600 - 2 > 3000 - 1 < 3000 - 0	
1.4	Computer Lab space	Adequate - 2 Inadequate – 1	
1.5	No. of Computers: No. Students	1:10 -3 1:20-2 1:30 -1	
1.6	Internet facility	Available – 1	
1.7	Amount spent (Rs. In lakhs) for library books <u>per 100 students</u> during previous academic year (as per Accession Register)	> 0.5 lakh -4 > 0.4 lakh -3 >0.30 lakh – 2 >0.25 lakh - 1 <0.25 lakh - 0	
1.7a	Education Journals & Magazines	<10 – 3 < 5 to 10 -1	
1.8	Auditorium	Available – 1	
1.9	Faculty Rooms	Adequate - 2 Inadequate -1	
1.10	Exclusive Principal’s Chamber	Available – 1	
1.11	Administration Office	Available – 1	
1.12	Drinking water for students	Available – 1	
1.13	Separate Toilets for boys & girls (wherever applicable)	Adequate - 2 Available – 1	
1.14	Canteen facility	Available -1	
1.15	Play Ground	Available-1	
1.16	Hostel facility (wherever applicable)	Available-1	
1.17	SC/ ST Book Bank	Available-1	
1.18	Exclusive Ladies room/ Rest room	Available-1	
1.19	Implementation status of last LIC recommendations	100% - 5 80 to 99 % - 4 60 to 79% - 3 40 to 59 % - 2 20 to 39% - 1 < 20 % - 0	
1.20	NAAC accreditation (mandatory for 5+ years college)	A - 5, B -3, C -2 Applied -1,	
Total			

II. Faculty Index (Max. Score: 82)

No.	Parameter	Quality-Scores	Scores
2.1	Teacher : Students Ratio (overall for the college) (As per the Teachers list approved by the University)	1:12.5 - 15 1:14.3 - 13 1:16.7 - 12 1:20 - 09	
2.2	Ratio of teaching staff : to Non-teaching staff	8:4 – 5 8:3 – 3 8:2 -1 & above- 0	
2.3	No. of Evaluators :Total no. of Faculty with > 3 years experience	100% - 25 090% - 20	

		080% - 15 070%- 10 060%- 08 050%- 06 <50% - 00	
2.4	% of faculty with Ph.D. (supported by Annexure 2)	≥ 25%- 3 10-24% - 2 < 10% - 1	
2.5	% of faculty with UGC NET/ SLET/ M.Phil. clearance	100% - 5 ≥75 - 4 ≥ 50 - 3 ≥ 25 - 2 < 20 - 1	
2.6	Percentage of faculty attending workshops/ seminars (atleast one during previous academic year)	≥ 75% - 6 50 to 74% -4 30 to 49% -3 10 to 29% - 2 <10% -1	
2.7	Percentage of faculty publishing atleast one paper during previous academic year	≥ 50% - 3 25% - 49% - 2 < 25% -1 None-0	
2.8	Percentage of faculty attending one FDP during previous academic year	≥ 50% - 3 25% - 49% - 2 < 25% -1 None-0	
2.9	No. of faculty involved in Extension services organized during previous academic year	0.5 per faculty Subject to a maximum of 5	
2.10	Innovative teaching practices / Usage of technologies for teaching	Excellent – 6 Very good -4 Good -2	
2.11	Qualified Physical Education Instructor	Available-3 Not available- 0	
2.12	Qualified Librarian	Available-3 Not available- 0	
	Total		

III. Process/Management Index (Max. Score: 75)

No.	Parameter	Quality-Scores	Scores
3.1	Student attendance	≥75% students with 75% attendance – 3 < 75% students with 75% attd. -1	
3.2	Student admission register	100% Maintained- 3 ≥ 50% Maintained - 1 < 50% Maintained - 0	
3.3	Staff attendance register	100% Maintained- 2 ≥ 50% Maintained - 1 < 50% Maintained - 0	
3.4	Acquittance/ Salary Register	Salary through Bank -3 100% Maintained- 2 ≥ 50% Maintained - 1 < 50% Maintained – 0	
3.5	Teaching & Non-teaching Staff Service Register	100% Maintained- 2 ≥ 50% Maintained - 1 < 50% Maintained - 0	
3.6	Issue Register of Students and Staff at Library	100% Maintained- 2 ≥ 50% Maintained - 1 < 50% Maintained - 0	

3.7	SC/ ST/Other Scholarship Register	100% Maintained- 2 ≥ 50% Maintained - 1 < 50% Maintained - 0	
3.8	No. of learning activities outside the classroom viz., Educational Tour, Field Visit, etc., during previous academic year	≥2 per semester – 2 1 per semester – 1	
3.9	No. of extra-curricular activities within the campus viz. employability training/add-on courses, etc., during previous academic year	≥2 per semester – 2 1 per semester – 1	
3.10	No. of experts/ educationists who visited the campus during previous academic year	≥ 2 / semester – 2 1 / semester – 1	
3.11	No. of Schools that visited the campus for recruitment during previous academic year	≥ 3 – 2 1 to 2 - 1	
3.12	No. of cultural events conducted during previous academic year	Conducted – 1	
3.13	No. of sports events conducted during previous year	2 per year - 2 Conducted – 1	
3.14	No. of exhibitions/fests conducted during previous academic year	Conducted – 1	
3.15a	Communication Skill	Conducted – 5	
3.15b	Micro Teaching	Conducted – 5	
3.15c	Practice -in-Teaching	Conducted – 10	
3.16	Community Leaving Camp	Conducted- 2	
3.17	Reward scheme to encourage staff/students	Existed -1	
3.18	No. of FDPs/ Workshops/ Seminars/ others alike conducted during previous year	Conducted -1	
3.19	Roster followed in Faculty appointment	90 to 100% - 3 60 to 89 % - 2 40 to 59 % - 1 < 40 % - 0	
3.20	Roster followed in Staff appointment	90 to 100% - 3 60 to 89 % - 2 40 to 59 % - 1 < 40 % - 0	
3.21	Roster followed in Student's admission	90 to 100% - 3 60 to 89 % - 2 40 to 59 % - 1 < 40 % - 0	
3.22	No. of Governing Council meetings held during previous academic year mandatorily with University nominee	2 meetings- 2 1 meeting- 1	
3.23	Student Grievance Redressal cell	Functional-2 Established -1	
3.24	Counselling Cell	Functional -1	
3.25	Sexual Harassment Redressal Cell	Functional -2 Available – 1	
3.26	Anti Ragging Cell	Functional -1	
3.27	Equal Opportunity Cell	Available – 1	
3.28	Remedial Classes conducted previous academic year	Conducted -1	
3.29	D.C.F Format in AISHE Portal	Uploaded – 1	
3.30	Endowment & Reserve fund (5 lakhs +3 lakhs) in the Joint Account of NCTE and concerned colleges.	Available – 2	
	Total		
IV. Student Performance Index: (Max. Score: 28) all pertaining to previous academic year			
4.1	What is the total pass percentage during previous academic years?	> 90%- 8 75-89%- 6 60-74%- 4	

		50-59%- 2 35-49%- 1	
4.2	University Ranks during previous academic year	2 or more - 2 1 - 1	
4.3	% of students with I Class	≥75 - 5 ≥50 - 3 ≥25 - 2 10 to 24% -1 <10 -0	
4.4	Career guidance and placement service	≥10% - 5 > 5% - 3 Less than 5% - 2	
4.5	Prizes won in <u>Co-curricular</u> activities during previous year	Inter-University- 4 Intra-University- 3	
4.6	Prizes won in sports activities during previous year	Inter-University- 4 Intra-University- 3	
Total			

V. Total scores of all the index parameters:

No.	Parameter	Weightage assigned (%)	Max. Scores Possible	Scores secured	Weighted score (Score secured/ Max. Score possible) X Weightage (%)
1	<i>Infrastructure Index</i>	30	65		
2	<i>Faculty Index</i>	40	82		
3	<i>Process Index</i>	15	75		
4	<i>Student Performance Index</i>	15	28		
Total		100	250	-	
Minimum percentage of score required for : A) <i>Renewal of affiliation - 40%</i> B) <i>Enhancement of intake - 45%</i> C) <i>Sanction of additional Course -50%</i> D) <i>Fresh Permanent affiliation -60%</i> E) <i>Renewal of Permanent affiliation -65%</i>					

VI. Observations if any:

VII. Recommendation:

a. Renewal Affiliation to Existing Courses/ Enhancement or Reduction in intake number or Withdrawal of existing course/s

Sl. No.	Existing Courses	Sanctioned Intake	On-Roll for			Enhancement or Reduction in intake number sought (if any) or Withdrawal	Recommended (write recommended number or mention as 'not recommended')	Comments, if any (Continue/ Discontinue/ Withdrawal)
			2017-18	2016-17	2015-16			
1								
2								

b. Additional Course/ s Affiliation

Sl. No.	Additional Course/s sought	Intake Sought	Recommended (write recommended number or mention as 'not recommended')	Comments, if any
1				

c. Renewal of Permanent Affiliation

Sl. No.	Existing Course	PA sanctioned in the year	Renewal of Permanent Affiliation sought (Yes/ No)	Recommended (write recommended number or mention as 'not recommended')	Comments, if any
1					

d. Fresh Permanent Affiliation

Sl. No.	Existing Course	Sanctioned in the year	Sanctioned Intake in that year	Fresh Permanent Affiliation Sought (Yes/ No)	Enhancement seats sanctioned if any/ year	Recommended (write recommended number or mention 'not recommended')	Comments, if any
1							

MEMBER 1

MEMBER 2

MEMBER 3

MEMBER 4

CHAIRPERSON