



VIJAYANAGARA SRI KRISHNADEVARAYA UNIVERSITY

Jnana Sagara Campus,
Vinayaka Nagar, Cantonment,
Ballari-583 105.

INSTRUCTIONS TO CANDIDATES

1. Applications and all other details will have to be downloaded from the University website (www.vskub.ac.in) and no printed application form will be supplied by the University.
2. Qualification, pay scales and other eligibility conditions are as per UGC norms as revised from time to time.
3. Demand Draft towards fee shall be drawn in favour of **The Finance Officer, Vijayanagara Sri Krishnadevaraya University, Ballari.**
4. The candidates who wish to apply for more than one post should submit separate application form for each post along with prescribed fee.
5. The selected candidates must be prepared to work in any Post Graduate Centre / Constituent College coming under the jurisdiction of Vijayanagara Sri Krishnadevaraya University, Bellary.
6. No TA/DA will be paid to the candidates attending the interview.
7. Late and incomplete applications will be rejected.
8. Any type of direct or indirect canvassing for the post will disqualify the candidate.
9. Duly filled in applications should reach the office of The Registrar, Vijayanagara Sri Krishnadevaraya University, Ballari on or before 01.07.2016.
10. The copies of publications, testimonials, certificates, caste certificates, marks cards, and bio-data form should be enclosed to all eight sets of application.
11. Those who are employed should send their application through proper channel. However an advance copy may be sent directly.
12. The envelopes containing application should be superscribed as "Application for the post of _____ in _____".
13. In case of Assistant Professors the bio-data form and the application form along with all relevant documents should be sent in bound form.
14. In case of Professors and Associate Professors the bio-data form, application form and the Annexure related to API along with all relevant documents should be submitted in bound form.

15. API scores should be calculated as per the instructions provided separately in Annexure.
16. In case of copies of publications enclosed to the application the pages containing ISSN/ISBN number as well as authors name should be necessarily included.
17. The University has got the right to reduce the number of posts or alter or re-allocate or cancel posts as per its requirement.
18. The University reserves the right to fill or not to fill the posts advertised.
19. The candidate selected will be appointed on probation for a period of 2 years and the probationary period may be extended if the University so desires.
20. Intimation about interview will be sent through SMS, e-mail, as well as written communication. Communication in any one form reaching the candidates could be considered as proper communication.
21. The University will not be responsible for any postal delay in any correspondence with the candidates / applicants.
22. Any change in address of correspondence/ mobile/telephone number and e-mail address shall be communicated to the University, in writing.
23. All applications claiming reservation under different categories should enclose necessary documents.
24. The candidates should fulfill the eligibility criteria as on the date of submission of application.
25. In case of any inadvertent mistake in the process of selection, which may be detected at any stage, even after issue of appointment, the University reserves the right to modify/withdraw/cancel any communication made to the candidate(s).
26. Applicants with Ph.D. seeking exemption from the requirement of the minimum eligibility condition of NET/SLET/SET are also required to submit relevant marks cards / documents and a Certificate from the concerned University that the Ph.D. Degree is in accordance with the UGC (Minimum standards and procedure for Award of Ph.D. Degree) Regulation, 2009.
27. The service conditions of the selected candidates shall be governed by the Statutes of Vijayanagara Sri Krishnadevaraya University / UGC and any other rules of the Government issued from time to time.
28. Specialization of subjects if any will be decided at the time of interview.
29. Fee once paid will not be refunded.
30. Percentage conversion certificate should be furnished from the competent authority wherever grade marks are awarded.
31. Wherever necessary use separate sheets for furnishing details/enclosures.
