### Annexure 1 – Roaster compliance status

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Course | Students Enrolled | SC-Boys | SC-Girls | ST-Boys | ST-Girls | OBC-Boys  (With Caste & Category) | OBC-Girls  (With Caste & Category) |
| Arts Stream |  |  |  |  |  |  |  |
| I BA |  |  |  |  |  |  |  |
| II BA |  |  |  |  |  |  |  |
| III BA |  |  |  |  |  |  |  |
| I MA |  |  |  |  |  |  |  |
| II MA |  |  |  |  |  |  |  |
|  | | | | | | | |
| Commerce |  |  |  |  |  |  |  |
| I B.Com |  |  |  |  |  |  |  |
| II B.Com |  |  |  |  |  |  |  |
| III B.Com |  |  |  |  |  |  |  |
| I M.Com |  |  |  |  |  |  |  |
| II M.Com |  |  |  |  |  |  |  |
|  | | | | | | | |
| Science |  |  |  |  |  |  |  |
| I B.Sc |  |  |  |  |  |  |  |
| II B.Sc |  |  |  |  |  |  |  |
| III B.Sc |  |  |  |  |  |  |  |
| I M.Sc |  |  |  |  |  |  |  |
| II M.Sc |  |  |  |  |  |  |  |
|  | | | | | | | |
| Education |  |  |  |  |  |  |  |
| B.Ed |  |  |  |  |  |  |  |
| M.Ed |  |  |  |  |  |  |  |
|  | | | | | | | |
| Management |  |  |  |  |  |  |  |
| I BBM |  |  |  |  |  |  |  |
| II BBM |  |  |  |  |  |  |  |
| III BBM |  |  |  |  |  |  |  |
| I MBA |  |  |  |  |  |  |  |
| II MBA |  |  |  |  |  |  |  |
|  | | | | | | | |
| Computer |  |  |  |  |  |  |  |
| I BCA |  |  |  |  |  |  |  |
| II BCA |  |  |  |  |  |  |  |
| III BCA |  |  |  |  |  |  |  |
| I MCA |  |  |  |  |  |  |  |
| II MCA |  |  |  |  |  |  |  |
|  | | | | | | | |
| Total Students |  |  |  |  |  |  |  |

**Annexure 2 – Faculty details (2.1)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl. No**  **.** | **Name of the Facult y** | **Designatio n** | **Ag e** | **Gende r** | **Categor y (GM/ SC/ ST/OBC**  **)** | **Educational qualification**  **/s** | **Profession al award/s** | **Sponsore d project/s** | **Paper/s publishe d (Apr ’17-Mar ’18)** | **No. of FDPs**  **attende d (Apr ’17-Mar ’18)** | **No. of Workshops**  **/ Seminars/ Others**  **(Apr ’17-**  **Mar ’18)** | **Universit y exam evaluato r** | **Involveme nt in Extension services** | **Adoption of innovativ e teaching practices** | **Photo with signatur e** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

* Include Librarian & physical Education Instructor

### Annexure 3 – Non-teaching staff

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sl.**  **No.** | **Name of the Faculty** | **Designation** | **Age** | **Gender** | **Category (GM/ SC/ ST/OBC)** | **Educational qualification/ s** |
|  |  |  |  |  |  |  |

**Annexure 4 – Student performance in exams (4.1)**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.**  **No.** | **Course** | **No. appeared for exam during**  **Previous year odd semester** | | | | **No. of students passed** | | | |
| **1st yr** | **2nd yr** | **3rd yr** | **Total** | **1st yr** | **2nd yr** | **3rd yr** | **Total** |
| 1 |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |  |  |
| 11 |  |  |  |  |  |  |  |  |  |
| 12 |  |  |  |  |  |  |  |  |  |
| 13 |  |  |  |  |  |  |  |  |  |
| 13 |  |  |  |  |  |  |  |  |  |
| 15 |  |  |  |  |  |  |  |  |  |

**Annexure 5: PG Course wise Information: M.Sc. / M.Com / M.A / M.F.A / M.Ed / M.B.A / M.C.A**

**College Code:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| PG Course: | Permitted  Intake | Students  Enrolled | No. of Staff  with PhD | No. of Staff  with NET/SLET | No. of Guest Faculty | Total  Staff |
| Year-I |  |  |  |  |  |  |
| Year-II |  |  |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| PG Course: | Permitted  Intake | Students  Enrolled | No. of Staff  with PhD | No. of Staff  with NET/SLET | No. of Guest Faculty | Total  Staff |
| Year-I |  |  |  |  |  |  |
| Year-II |  |  |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| PG Course: | Permitted  Intake | Students  Enrolled | No. of Staff  with PhD | No. of Staff  with NET/SLET | No. of Guest Faculty | Total  Staff |
| Year-I |  |  |  |  |  |  |
| Year-II |  |  |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| PG Course: | Permitted  Intake | Students  Enrolled | No. of Staff  with PhD | No. of Staff  with NET/SLET | No. of Guest Faculty | Total  Staff |
| Year-I |  |  |  |  |  |  |
| Year-II |  |  |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| PG Course: | Permitted  Intake | Students  Enrolled | No. of Staff  with PhD | No. of Staff  with NET/SLET | No. of Guest Faculty | Total  Staff |
| Year-I |  |  |  |  |  |  |
| Year-II |  |  |  |  |  |  |

***Annexure 6***

Income & Expenditure for the last three Financial Years (FYs).

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| FY 15-16  (in Lakhs) | Tuition Fee from  Students | Library Fee  Collected | Sports Fee Collected | All Others or Miscellaneous  Fee Collected | UGC / DST  Research Grants  Received | Salary Teaching  Staff | Salary  Non-Teaching  Staff |
| Total  Income |  |  |  |  |  | NA | NA |
| Budgeted /  Projected |  |  |  |  |  |  |  |
| Total  Expenses |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| FY 16-17  (in Lakhs) | Tuition Fee from  Students | Library Fee  Collected | Sports Fee Collected | All Others or Miscellaneous  Fee Collected | UGC / DST  Research Grants  Received | Salary Teaching  Staff | Salary  Non-Teaching  Staff |
| Total  Income |  |  |  |  |  | NA | NA |
| Budgeted /  Projected |  |  |  |  |  |  |  |
| Total  Expenses |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| FY 17-18  (in Lakhs) | Tuition Fee from  Students | Library Fee  Collected | Sports Fee Collected | All Others or Miscellaneous  Fee Collected | UGC / DST  Research Grants  Received | Salary Teaching  Staff | Salary  Non-Teaching  Staff |
| Total  Income |  |  |  |  |  | NA | NA |
| Budgeted /  Projected |  |  |  |  |  |  |  |
| Total  Expenses |  |  |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| ***Sl.***  ***No.*** | ***List of documents to be enclosed by colleges along***  ***with the filled-in tool*** | ***List of documents to be furnished for validation to the LIC***  ***members during their visit to colleges*** |
| *5.1* | *-* | *Proofs of the receipt & expenditure mention in the column* |
| *5.4* | *-* | *Audit report of the last three years.* |



# BENGALURU NORTH UNIVERSITY

### SRI DEVARAJ URS EXTENSION, TAMAKA, KOLAR-563 103

**Format for furnishing information by the College for Evaluation by the Local Inquiry Committee for the year 2019-20**

**(for all except Fresh Affiliation/Educations Colleges)**

|  |  |
| --- | --- |
| ***College Code:*** |  |
| ***Name & Address of the College, with phone no.***  ***and Website:*** |  |
| ***Name of the Society/ Trust*** |  |
| ***Type of Institution : Govt. / Private Aided / Private Un- Aided*** |  |
| ***Whether the Management***  ***belongs to SC/ST/Minority*** |  |
| ***Name of the Principal with***  ***Contact No. , E-mail, Website*** |  |

***Note:***

|  |  |  |
| --- | --- | --- |
| ***Sl.***  ***No.*** | ***List of documents to be enclosed by colleges along with the filled-in tool (Copy only)*** | ***List of documents to be furnished for validation to the LIC members during their visit to colleges***  ***(Originals only)*** |
| *1.* | *Registration Certificate of the Trust* | *-do-* |
| *2.* | *Principals Bio data* | *-do-* |
| *3.* | *Affiliation order of the Previous year.* | *-do-* |
| *4.* | *Govt. order in case of Minority Institution, declaring the Institute as*  *Minority* | *-do-* |
| *5.* | *Certificate issued by Dept. Of Social Welfare in case of SC/ST Mgmt.* | *-do-* |
| *6.* | *NAAC accreditation Certificate.* | *NAAC accreditation Certificate.* |
| *7.* | *NCTE/AICTE approval letters* | *NCTE/AICTE approval letters* |

* 1. **Renewal of Affiliation to Existing Courses, Enhancement/ Reduction in intake & Withdrawal of course/ s:**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.**  **No.** | **Existing Courses** | **Sanctioned Intake** | **Enhanced intake sought** | **Reduced intake** | **Course/ s sought for Withdrawal**  **(tick the cell)** | **No. of students on-roll** | | |
| **2018-**  **19** | **2018-**  **19** | **2018-**  **19** |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |  |
| 11 |  |  |  |  |  |  |  |  |
| 12 |  |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 13 |  |  |  |  |  |  |  |  |
| 14 |  |  |  |  |  |  |  |  |
| 15 |  |  |  |  |  |  |  |  |

***Note***

* ***Courses*** *include both UG and PG; first list all UG and then the PG courses*

|  |  |  |
| --- | --- | --- |
| ***Sl.***  ***No.*** | ***List of documents to be enclosed by colleges along***  ***with the filled-in tool*** | ***List of documents to be furnished for validation to the LIC***  ***members during their visit to colleges*** |
| *1.* | *-* | *Student Admission Register to be furnished for the three years* |
| *2.* | *Details of affiliation fee paid course-wise* | *-do-* |

* 1. **Additional Course/ s sought for fresh affiliation:**

|  |  |  |
| --- | --- | --- |
| **Sl. No.** | **Additional Course/s sought** | **Intake (No.) sought** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 3 |  |  |

***Note:***

|  |  |  |
| --- | --- | --- |
| ***Sl.***  ***No.*** | ***List of documents to be enclosed by colleges along with the filled-***  ***in tool*** | ***List of documents to be furnished for validation to***  ***the LIC members during their visit to colleges*** |
| *1.* | *Details of affiliation fee paid course-wise* | *Details of affiliation fee paid course-wise* |
| *2.* | *Details of preparation made inrespect of new courses, about*  *additional accommodation, proposed faculty, Library books,* | *-do-* |

### Fresh Permanent Affiliation (PA):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl.  No. | Existing Course | Sanctioned in the year | Sanctioned Intake  (No.) | Remarks |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

***Note:***

|  |  |  |
| --- | --- | --- |
| ***Sl.***  ***No.*** | ***List of documents to be enclosed by colleges along***  ***with the filled-in tool*** | ***List of documents to be furnished for validation to the LIC***  ***members during their visit to colleges*** |
| *1.* | *NAAC accreditation Certificate.* | *NAAC accreditation Certificate.* |
| *2.* | *Sale Deed / Lease Agreement of the premises.* | *Sale Deed / Lease Agreement of the premises.* |
| *3.* | *Statement of Admissions and Results from the Past*  *5 years.* | *Statement of Admissions and Results from the Past 5 years.* |
| *4.* | *-* | *Proofs of Library Books purchased from past 5 years at the time of*  *LIC visit.* |

* 1. **Renewal of Permanent Affiliation (PA):**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Existing Course/ s** | **Year of sanction of PA** | **No. of intake sanctioned**  **for PA** | **Enhancement/ Reduction in the No. sanctioned**  **sought** | **No. of students on-roll** | | |
| **2018-19** | **2017-18** | **2016-17** |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |

***Note:***

|  |  |  |
| --- | --- | --- |
| ***Sl.***  ***No.*** | ***List of documents to be enclosed by colleges along***  ***with the filled-in tool*** | ***List of documents to be furnished for validation to the LIC***  ***members during their visit to colleges*** |
| *1.* | *Permanent affiliation order of the previous term.* |  |
| *2.* | *Renewal of affiliation order of the previous year* |  |
| *3.* | *Other similar documents mentioned in column. C.* |  |

1. ***Infrastructure***

|  |  |  |  |
| --- | --- | --- | --- |
| **1.1** | Per Course : No. of class rooms (per Section) |  | |
| **1.2** | No. of Courses : No. of Laboratories (wherever applicable) |  | |
| **1.3** | Library and space (in terms of adequacy) |  | |
| **1.4** | Computer Lab space (in terms of adequacy) |  | |
| **1.5** | No. of Computers: No. Students |  | |
| **1.6** | Internet facility | Available  Not Available | |
| **1.7** | Amount spent (Rs.) for library books per 500 students during  previous academic year (as per Accession Register) |  | |
| **1.8** | Auditorium (outdoor can be considered) | Available: | Not Available: |
| **1.9** | Faculty room | Adequate; | Available: |
| **1.10** | Principal’s Chamber (exclusive) | Available: | Not Available: |
| **1.11** | Administrative Office | Available: | Not Available: |
| **1.12** | Drinking water for students | Available: | Not Available: |
| **1.13** | Separate Toilets for boys & girls students (Wherever applicable) | Adequate; | Available: |
| **1.14** | Canteen | Available: | Not Available: |
| **1.15** | Play ground | Available: | Not Available: |
| **1.16** | Hostel | Available: | Not Available: |
| **1.17** | SC/ ST book Bank | Available: | Not Available: |
| **1.18** | Exclusive Ladies room/ Rest room | Available: | Not Available: |
| **1.19** | Implementation status of last LIC recommendations | 100%  80 to 99 %  60 to 79%  40 to 59 %  20 to 39%  <20 % - 0 | |
| **1.20** | NAAC accreditation (mandatory for 5+ years college) | A B,  C or Applied or In process | |

***Note:***

|  |  |  |
| --- | --- | --- |
| ***Sl. No.*** | ***List of documents to be enclosed by colleges***  ***along with the filled-in tool*** | ***List of documents to be furnished for validation to the LIC***  ***members during their visit to colleges*** |
| *1.1* | - | Supporting documents for Area, Total built-up, No. of class-rooms |
| *1.2* | *-* | Supporting documents for No. of laboratories & average size of  each lab in sq. ft. |
| *1.3* | *-* | Supporting documents for Library size and books |
| *1.4* |  | Supporting documents for No. of computers |
| *1.5* |  | Supporting documents for computers in IT Lab |
| *1.6* | *-* | Supporting documents for Internet facility (bills) |
| *1.7* | *-* | Supporting documents for Amount spent (Rs.) for library books during previous year  Supporting documents for Amount spent for journals & magazine  during previous year |
| *1.10 &*  *1.11* | *-* | Supporting documents for Size of faculty office space (sq. ft.) |
| *1.18* | *-* | *SC/ST Books receipt and disbursement register* |
| *1.19* | Pervious LIC report and Compliance report | Supporting documents for Compliance |
| *1.20* | *NAAC accreditation certificate, if any* | *-do-* |

1. ***Faculty :****(All data in this section should pertain to previous academic year)*

|  |  |  |
| --- | --- | --- |
| **2.1** | Teacher : Students Ratio (overall for the college)  (only those no. of faculty whose service registers are complete and reflect thoroughly in acquaintance register- Annexure 1,2): total no. of students  admitted. |  |
| **2.2** | Teaching : Non-teaching Ratio  (Annexure 2,3) |  |
| **2.3** | No. of Evaluators :Total no. of Faculty with > 3 years | 100% |
|  | experience | 090% |
|  |  | 080% |
|  |  | 070% |
|  |  | 060% |
|  |  | 050% |
|  |  | <50% |
| **2.4** | Faculty with Ph.D. (Annexure 2) | ≥25%  10-24% |
|  |  | <10% |
| **2.5** | Faculty with UGC NET/ SLET/ M.phil. clearance | 100%  ≥75 |
|  |  | ≥ 50 |
|  |  | ≥ 25 |
|  |  | < 20 |
| **2.6** | No. of sponsored projects sanctioned during the  previous academic year |  |
| **2.7** | Percentage of faculty attending workshops/ seminars at least one during previous academic year | ≥ 75%  50 to 74%  30 to 49% |
|  |  | 10 to 29% |
|  |  | <10% |
| **2.8** | Percentage of faculty publishing at least one paper during previous academic year | ≥ 75%  50 to 74%  30 to 49% |
|  |  | 10 to 29% |
|  |  | <10% |
|  |  | None-0 |
| **2.9** | Percentage of faculty attending one FDP during previous academic year | ≥70%  50 to 69%  25% - 49% |
|  |  | < 25% |
|  |  | None-0 |
| **2.10** | No. of faculty involved in Extension services organized during  previous academic year |  |
| **2.11** | Innovative teaching practices / Usage of technologies for teaching | Excellent Very good  Good |
| **2.12** | Qualified Physical Education Instructor | Available  Not available |
| **2.13** | Qualified Librarian | Available  Not available |

***Note:***

|  |  |  |
| --- | --- | --- |
| ***Sl.***  ***No.*** | ***List of documents to be enclosed by colleges along with***  ***the filled-in tool*** | ***List of documents to be furnished for validation to the LIC***  ***members during their visit to colleges*** |
| *2.1* | Annexure 1,2 | Annexure 1,2 |
| *2.2* | Annexure 1,3 | Annexure 1,3 |
| *2.3* | - | Attendance certificates issued to faculty members by the  concerned Custodians / Valuation Units. |
| *2.4* | Faculty details to be furnished as sought in Annexure 2- all to be supported with proofs of documents (PhD be  specified) | *-do-* |

|  |  |  |
| --- | --- | --- |
| *2.5* | Faculty details to be furnished as sought in Annexure 2- all to be supported with proofs of documents (NET/SLET be  specified) | *-do-* |
| *2.6* | - | Supporting documents for faculty with min. one sponsored  project (currently running) |
| *2.7* | - | Supporting documents for faculty attending workshops/  seminars/ others alike during previous year |
| *2.8* | *-* | Supporting documents for faculty publishing at least one paper during previous year |
| *2.9* | *-* | Supporting documents for faculty attending atleast one FDP  during previous year |
| *2.10* | *-* | Supporting documents for faculty involved in Extension  services |
| *2.11* | *-* | Supporting documents for faculty adopting innovative  teaching practices |
| *2.12* | *Details may also be included in Annexure-2* | Details of Qualified Physical Education Instructor (be  specified in (Annexure-2) |
| *2.13* | *Details may also be included in Annexure-2* | Qualified Librarian (Annexure-2) |

## *Processes:*

|  |  |  |
| --- | --- | --- |
| **3.1** | Student attendance (pertaining to previous semester) | ≥75% students with 75% attendance  < 75% students with 75% attendance |
| **3.2** | Student admission Register | 100% Maintained  Not < 50% maintenance  < 50% maintenance |
| **3.3** | Staff attendance Register | 100% Maintained  Not < 50% maintenance  < 50% maintenance |
| **3.4** | Acquaintance/ Salary Register | Salary through Bank -3 100% Maintained  Not < 50% maintenance  < 50% maintenance |
| **3.5** | Service Register for Teaching and Non-teaching staff | 100% Maintained  Not < 50% maintenance  < 50% maintenance |
| **3.6** | Issue Register for students and staff at library | 100% Maintained  Not < 50% maintenance  < 50% maintenance |
| **3.7** | SC/ ST/Other ScholarshipRegister | 100% Maintained  Not < 50% maintenance  < 50% maintenance |
| **3.8** | No. of learning activities outside the classroom viz. industry  visit, field visit, research labs/ stations, etc. during previous academic year |  |
| **3.9** | No. of extra-curricular activities within the campus viz. employability training, add-on courses, etc., during previous  academic year |  |
| **3.10** | No. of experts/ educationists visited the campus for interaction  with students during previous academic year |  |
| **3.11** | No. of companies that visited the campus for recruitment of  students during previous academic year |  |
| **3.12** | No. of cultural events conducted in the college during previous  academic year |  |
| **3.13** | No. of sports events conducted in the college during previous  academic year. |  |
| **3.14** | No. of fests/ exhibitions conducted in the college during  academic previous year. |  |

|  |  |  |
| --- | --- | --- |
| **3.15** | NCC Units : Programmes conducted |  |
| **3.16** | NSS Units : Programmes conducted |  |
| **3.17** | Reward scheme to encourage teaching staff / students | No. of Schemes |
| **3.18** | No. of FDPs/ Workshops/ Seminars/ others alike conducted by  the college faculty during previous academic year. |  |
| **3.19** | No. of faculty belonging to SC/ ST/ OBC categories : Total no. of  faculty (Annexure-2) |  |
| **3.20** | No. of Staff belonging to SC/ ST/ OBC categories : Total no. of  staff (Annexure-3) |  |
| **3.21** | No. of students belonging to SC/ ST/ OBC categories : Total no.  of students on-roll (Annexure-1) |  |
| **3.22** | No. of Governing Council meetings held during previous academic year mandatorily with University nominee | 2 meetings  1 meeting |
| **3.23** | Student Grievance redressal cell | Functional/ Available |
| **3.24** | Counseling Cell | Functional/ Available |
| **3.25** | Sexual Harassment Redressal cell | Functional/ Available |
| **3.26** | Anti Ragging Cell | Functional/ Available |
| **3.27** | Equal Opportunity Cell | Functional/ Available |
| **3.28** | Remedial Classes conducted during previous academic years | Conducted / Not conducted |
| **3.29** | D.C.F Format in AISHE Portal | Uploaded/Not uploaded |

***Note:***

|  |  |  |
| --- | --- | --- |
| ***Sl.***  ***No.*** | ***List of documents to be enclosed by colleges along***  ***with the filled-in tool*** | ***List of documents to be furnished for validation to the LIC***  ***members during their visit to colleges*** |
| *3.1* | *-* | *Student attendance register/ s* |
| *3.2* | *-* | *Student admission register/s* |
| *3.3* | *-* | *Staff attendance register/s* |
| *3.4* | *-* | Acquaintance register |
| *3.5* | *-* | Faculty-wise Service Register |
| *3.6* | *-* | Issue Register for students and staff at library |
| *3.7* | *-* | Scholarship disbursal register |
| *3.8* | - | Supporting documents for No. of learning activities outside the classroom viz. industry visit, bazaar visit, research labs/ stations,  etc. |
| *3.9* | - | Supporting documents for No. of non-academic sessions within the campus viz. employability training, life skills, additional  certificate courses, etc. |
| *3.10* | - | Supporting documents for No. of experts/ educationists visiting  the campus for interaction with students |
| *3.11* | - | Supporting documents for No. of companies that visited the  campus for recruitment of students |
| *3.12* | - | Supporting documents for No. of cultural events conducted in  the college |
| *3.13* | - | Supporting documents for No. of sports events conducted in the  college |
| *3.14* | - | Supporting documents for No. of fests/ exhibitions conducted in  the college |
| *3.15* | - | Supporting documents for of NCC units& programmers’  conducted |
| *3.16* | - | Supporting documents for NSS units& programmers’ conducted |
| *3.17* | *-* | Supporting documents for Reward scheme to encourage  teaching staff |

|  |  |  |
| --- | --- | --- |
| *3.18* | *-* | Supporting documents for No. of FDPs/ Workshops/ Seminars/  others alike conducted by the college faculty |
| *3.19* | Annexure-2 | No. of faculty belonging to SC/ ST/ OBC categories : Total no. of  faculty |
| *3.20* | Annexure-3 | No. of Staff belonging to SC/ ST/ OBC categories : Total no. of  staff |
| *3.21* | Annexure-1 | No. of students belonging to SC/ ST/ OBC categories : Total no.  of students on-roll |
| *3.22* |  | Proceedings of the meetings of the Governing Council |
| *3.23* |  | Supporting documents for Student Grievance Redressal Cell |
| *3.24* |  | Supporting documents for Counseling Cell |
| *3.25* |  | Supporting documents for Sexual Harassment Redressal Cell |
| *3.26* |  | Supporting documents for Anti Ragging Cell |
| *3.27* |  | Supporting documents Supporting documents for Equal  Opportunity Cell |
| *3.28* |  | Supporting documents Supporting documents for Remedial  Class |
| *3.29* |  | Supporting documents Supporting documents for Uploading DCF  format |

## *Student Performance:*

|  |  |  |
| --- | --- | --- |
| **4.1** | Total pass percentage (as per annexure- 4) |  |
| **4.2** | No. of students securing University Ranks during  previous academic year in all courses |  |
| **4.3** | Percentage of students with I Class during previous academic year in all courses (stream-wise) | ≥75  ≥50  ≥25 |
|  |  | 10 to 24% |
|  |  | <10 |
| **4.4** | Career guidance and placement service | ≥10% |
|  |  | > 5% |
|  |  | < 5% |
| **4.5** | No. of Prizes won in extra-curricular activities during | International : |
|  | previous academic year | National : |
|  |  | State : |
|  |  | Inter-University : |
|  |  | Intra-University : |
| **4.6** | No. of Prizes won in sports activities during previous | International : |
|  | academic year | National : |
|  |  | State : |
|  |  | Inter-University : |
|  |  | Intra-University : |

***Note:***

|  |  |  |
| --- | --- | --- |
| ***Sl.***  ***No.*** | ***List of documents to be enclosed by colleges along with***  ***the filled-in tool*** | ***List of documents to be furnished for validation to the LIC***  ***members during their visit to colleges*** |
| *4.1* | *Students detail of enrolment and examination should be*  *furnished as per Annexure 4 to be furnished with proof* | *-do-* |
| *4.2* | *-* | *List of Rank Students of previous years if any* |
| *4.3* | *-* | *Stream wise list of Students with Ist class of previous years if*  *any* |
| *4.4* | *-* | Supporting documents *and list of students placed on the*  *campus if any* |
| *4.5* | *-* | Supporting documents for *Prizes won in extra-curricular*  *activities during Previous year* |
| *4.6* | *-* | Supporting documents for *Prizes won in sports activities*  *during Previous year* |

**Mandatory Financial information with relevant Proofs**

|  |  |  |
| --- | --- | --- |
| **Sl. No.** | **Information** | **Name the proofs enclosed** |
| 1 | Bank Account maintained in the name of  the college |  |
| **2** | Details of Bank Balance/Deposits earmarked in the name of the  Trust/Society/College for different |  |
| **3** | Affiliation fees and other charges that have  been remitted to B.U. fund |  |
| **4** | Total financial resources proposed to be utilized for land / building/equipment/furniture and library  for the next year |  |
| **5** | Budget estimate for the next three academic years |  |
| **6** | Audited accounts of the college up to date (enclose last three years audited reports) |  |
| **7** | Scale of pay for the teaching and non- teaching staff |  |
| **8** | Mode of payment of salary (cheque/cash) |  |
| **9** | Benefits like leave, PF Pension etc., given to the staff. |  |
| **10** | Immovable property |  |
| **11** | Movable property |  |
| **12** | Deposits, security |  |

**\*To be signed by the: PRINCIPAL SECRETARY Date:**



**BENGALURU NORTH UNIVERSITY**

### SRI DEVARAJ URS EXTENSION, TAMAKA, KOLAR-563 103

*Local Inquiry Committee Evaluation tool for the grant of Renewal Affiliation/Enhancement or* Reduction of Intake/Additional course/Permanent affiliation/Fresh Permanent Affiliation to (Name of the College) for the

*year 2019-20*

*Ref: University letter/notification No.BNU/Affiliation/LIC/260/2018-19 dated: 14.02.2019* Date of Visit:

*The Committee:*

|  |  |  |
| --- | --- | --- |
| ***Sl. No.*** | ***Name of the Member*** | ***Designation*** |
| ***1.*** |  |  |
| ***2.*** |  |  |
| ***3.*** |  |  |
| ***4.*** |  |  |

|  |  |
| --- | --- |
| ***College Code*** |  |
| ***Name & Address of the College, with phone no. and Website:*** |  |
| ***Year of establishment:*** |  |
| ***Name of the Principal with Contact No., E-mail, Website*** |  |
| ***Name of the Society/Trust*** |  |
| ***Type of Institution: Govt./Private Aided/ Un-aided*** |  |
| ***Whether the Management belongs to SC/ST/Minority.*** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| ***I. Infrastructure Index (Max. Score: 65)*** | | | |
| **No.** | **Parameter** | **Quality-Scores** | **Scores** |
| **1.1** | Per Course : No. of class rooms (per section) | 1 : 3 – 15 (for 3 years course)  1: 2 - 10 (for 3 years course)  1:1 - 0 |  |
| **1.2** | Courses :Laboratory (wherever applicable) | 1 : 2 – 5  1: 1 - 3 |  |
| **1.3** | Library and space | Adequate - 5  Satisfactory - 3  Inadequate – 2 |  |
| **1.4** | Computer Lab space | Adequate - 3  Satisfactory - 2  Inadequate – 1 |  |
| **1.5** | No. of Computers: No. Students | 1:10 -5  1:20-3  1:30 -1 |  |
| **1.6** | Internet facility | Available – 2 |  |
| **1.7** | Amount spent (Rs. In lakhs) for library books per 500 students during previous academic year (as per Accession Register) | >2 lakh-5  1 to 2 lakh– 3  0.5 to1lakh - 2  0.25 to 0.49 lakh- 1 |  |
| **1.8** | Auditorium | Available – 1 |  |
| **1.9** | FacultyRooms | Adequate – 3  Satisfactory -2  Inadequate -1 |  |
| **1.10** | Exclusive Principal’s Chamber | Available – 1 |  |
| **1.11** | Administration Office | Available – 1 |  |
| **1.12** | Drinking water for students | Available – 1 |  |
| **1.13** | Separate Toilets for boys & girls (wherever applicable) | Adequate – 3  Satisfactory -2  Available – 1 |  |
| **1.14** | Canteen facility | Available -1 |  |
| **1.15** | Play Ground | Available-1 |  |
| **1.16** | Hostel facility (wherever applicable) | Available-1 |  |
| **1.17** | SC/ ST Book Bank | Available-1 |  |
| **1.18** | Exclusive Ladies room/ Rest room | Available-1 |  |
| **1.19** | Implementation status of last LIC recommendations | 100% - 5  80 to 99 % - 4  60 to 79% - 3  40 to 59 % - 2  20 to 39% - 1  < 20 % - 0 |  |
| **1.20** | NAAC accreditation (mandatory for 5+ years college) | A - 5,  B -3,  C -2,  Applied -1, |  |
|  | **Total** |  |  |
| ***II. Faculty Index (Max. Score: 85)*** | | | |
| **No.** | **Parameter** | **Quality-Scores** | **Scores** |
| **2.1** | Teacher : Students Ratio (overall for the college) | 1:10 - 15  1:15 - 12  1:20 – 09  1:30 – 06  1:40 –03  1:50 –01  Beyond 1:50- 0 |  |
| **2.2** | Ratio of teaching staff : to Non-teaching staff | 5:1 – 5  10:1 – 3 |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | 15:1 -1  & above- 0 |  |
| **2.3** | No. of Evaluators :Total no. of Faculty with > 3 years experience | 100% - 25  090%- 20  080%- 15  070%- 10  060%- 08  050%- 06  <50% - 00 |  |
| **2.4** | % of faculty with Ph.D. (supported by Annexure 2) | ≥25%– 3  10-24% - 2  <10% - 1 |  |
| **2.5** | % of faculty with UGC NET/ SLET/ M.phil. clearance | 100% – 5  ≥75 - 4  ≥ 50 – 3  ≥ 25 - 2  < 20 - 1 |  |
| **2.6** | No. of sponsored projects sanctioned during the  previous academic year | 1 per project  subject to a maximum of 5 |  |
| **2.7** | Percentage of faculty attending workshops/ seminars (at least one during previous academic year) | ≥ 75% - 5  50 to 74% -4  30 to 49% -3  10 to 29% - 2  <10% -1 |  |
| **2.8** | Percentage of faculty publishing at least one paper during previous academic year | ≥ 75% - 5  50 to 74% -4  30 to 49% -3  10 to 29% - 2  <10% -1 |  |
| **2.9** | Percentage of faculty attending one FDP during previous academic year | ≥70% -4  50 to 69% - 3  25% - 49% - 2  < 25% -1  None-0 |  |
| **2.10** | No. of faculty involved in Extension services organized  during previous academic year | 0.5 per faculty  Subject to a maximum of 5 |  |
| **2.11** | Innovative teaching practices / Usage of technologies for teaching | Excellent – 3  Very good -2  Good -1 |  |
| **2.12** | Qualified Physical Education Instructor | Available-2 |  |
| **2.13** | Qualified Librarian | Available-3 |  |
|  | **Total** |  |  |
| ***III. Process/Management Index (Max. Score: 72 )*** | | | |
| **No.** | **Parameter** | **Quality-Scores** | **Scores** |
| **3.1** | Student attendance | ≥75% students with 75% attendance – 3  < 75% students with 75% attendance -1 |  |
| **3.2** | Student admission register | 100% Maintained- 3  ≥ 50% Maintained - 1  < 50% Maintained - 0 |  |
| **3.3** | Staff attendance register | 100% Maintained- 2  ≥ 50% Maintained - 1  < 50% Maintained - 0 |  |
| **3.4** | Acquaintance/ Salary Register | Salary through Bank -3 100% Maintained- 2  ≥ 50% Maintained - 1  < 50% Maintained – 0 |  |
| **3.5** | Teaching &Non-teaching Staff Service Register | 100% Maintained- 3  ≥ 50% Maintained - 1  < 50% Maintained - 0 |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **3.6** | Issue Register of Students and Staff at Library | 100% Maintained- 2  ≥ 50% Maintained - 1  < 50% Maintained - 0 |  |
| **3.7** | SC/ ST/Other Scholarship Register | 100% Maintained- 2  ≥ 50% Maintained - 1  < 50% Maintained - 0 |  |
| **3.8** | No. of learning activities outside the classroom viz., field  study/ research labs etc., during previous academic year | ≥2 per semester – 2  1 per semester – 1 |  |
| **3.9** | No. of extra-curricular activities within the campus viz. employability training, add-on courses, etc., during  previous academic year | ≥2 per semester – 2 1 per semester – 1 |  |
| **3.10** | No. of experts/ educationists who visited the campus  during previous academic year | ≥2 / semester – 2  1 / semester – 1 |  |
| **3.11** | No. of companies that visited the campus for  recruitment during previous academic year | ≥3– 2  1 to 2 - 1 |  |
| **3.12** | No. of cultural events conducted during previous  academic year | 2 per year - 2  Conducted – 1 |  |
| **3.13** | No. of sports events conducted during previous year | 2 per year - 2  Conducted – 1 |  |
| **3.14** | No. of exhibitions/fests conducted during previous academic year | 2 and above -2  Conducted – 1 |  |
| **3.15** | NCC Units : Programmes conducted | 2 and above - 3  Conducted – 1 |  |
| **3.16** | NSS Units : Programmes conducted | 2 and above - 3  Conducted – 1 |  |
| **3.17** | Reward scheme to encourage staff/students | Per Scheme -1  Subject to a max. of 3 |  |
| **3.18** | No. of FDPs/ Workshops/ Seminars/ others alike  conducted during previous year | At least 1 per semester- 1  1 per event with a maximum of 5 |  |
| **3.19** | Roster followed in Faculty appointment | 90 to 100% - 5  60 to 89 % - 3  40 to 59 % - 2  < 40 % - 0 |  |
| **3.20** | Roster followed in Staff appointment | 90 to 100% - 5  60 to 89 % - 3  40 to 59 % - 2  < 40 % - 0 |  |
| **3.21** | Roster followed in Student’s admission | 90 to 100% - 5  60 to 89 % - 3  40 to 59 % - 2  < 40 % - 0 |  |
| **3.22** | No. of Governing Council meetings held during previous  academic year mandatorily with University nominee | 2 meetings- 2  1 meeting- 1 |  |
| **3.23** | Student Grievance Redressal cell | Functional -1 |  |
| **3.24** | Counseling Cell | Functional -1 |  |
| **3.25** | Sexual Harassment Redressal Cell | Functional -1 |  |
| **3.26** | Anti Ragging Cell | Functional -1 |  |
| **3.27** | Equal Opportunity Cell | Available – 1 |  |
| **3.28** | Remedial Classes conducted previous academic year | Conducted -2 |  |
| **3.29** | D.C.F Format in AISHE Portal | Uploaded – 2 |  |
|  | **Total** |  |  |
| ***IV. Student Performance Index: (Max. Score: 28) all pertaining toprevious academic year*** | | | |
| **4.1** | What is the total pass percentage during previous | >90%- 8 |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | academic years? | 75-89%- 6  60-74%- 4  50-59%- 2  35-49%- 1 |  |
| **4.2** | University Ranks during previous academic year | 5 or more - 3  2 or more - 2  1 - 1 |  |
| **4.3** | % of students with I Class | ≥75 - 4  ≥50 – 3  ≥25 – 2  10 to 24% -1  <10 -0 |  |
| **4.4** | Career guidance and placement service | ≥10% - 3  > 5% - 2  Less than 5% – 1 |  |
| **4.5** | Prizes won in Co-curricular activities during previous year | International- 5  National – 4 State-3  Inter-University- 2  Intra-University- 1 |  |
| **4.6** | Prizes won in sports activities during previous year | International- 5  National – 4 State-3  Inter-University- 2  Intra-University- 1 |  |
|  | **Total** |  |  |

1. ***Total scores of all the index parameters:***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Parameter** | **Weight age assigned (%)** | **Max. Scores Possible** | **Scores secured** | ***Weighted score*** (Score secured/ Max. Score possible)  X Weight age (%) |
| ***1*** | ***Infrastructure Index*** | **30** | **65** |  |  |
| ***2*** | ***Faculty Index*** | **40** | **85** |  |  |
| ***3*** | ***Process Index*** | ***15*** | **72** |  |  |
| ***4*** | ***Student Performance Index*** | **15** | **28** |  |  |
| ***Total*** | | **100** | **250** | **-** |  |
| ***Minimum percentage of score required for :***   1. ***Renewal of affiliation - 40%*** 2. ***Enhancement of intake - 45%*** 3. ***Sanction of additional Course -50%*** 4. ***Fresh Permanent affiliation -60%*** 5. ***Renewal of Permanent affiliation -65%*** | | | |  | |

1. ***Observations if any:***
2. ***Recommendation:***
   1. ***Renewal Affiliation to Existing Courses/ Enhancement or Reduction in intake number or Withdrawal of existing course/s***

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.**  **No.** | **Existing Courses** | **Sanctioned Intake** | **On-Roll for the**  **years** | | | **Enhancement or Reduction in intake number sought (if any) or Withdrawal** | **Recommended (write recommended number or mention as ‘not**  **recommended’** | **Comments, if any (Continue/ Discontinue/ Withdrawal)** |
| **2018-**  **19** | **2017-**  **18** | **2016-**  **17** |
| 1 |  |  |  | | |  |  |  |
| 2 |  |  |  | | |  |  |  |
| 3 |  |  |  | | |  |  |  |
| 4 |  |  |  | | |  |  |  |

* 1. ***Additional Course/ s Affiliation***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No.** | **Additional Course/s sought** | **Intake Sought** | **Recommended (write recommended number or mention as ‘not**  **recommended’** | **Comments, if any** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

* 1. ***Renewal of Permanent Affiliation***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl.**  **No.** | **Existing Course** | **PA sanctioned in the year** | **Renewal of Permanent Affiliation sought (Yes/ No)** | **Recommended (write recommended number or mention as ‘not**  **recommended’** | **Comments, if any** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |

* 1. ***Fresh Permanent Affiliation***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.**  **No.** | **Existing Course** | **Sanctioned in the year** | **Sanctioned Intake in that year** | **Fresh Permanent Affiliation Sought (Yes/ No)** | **Enhancement seats sanctioned if any/ year** | **Recommended (write recommended number or mention ‘not**  **recommended’** | **Comments, if any** |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |

### MEMBER 1 MEMBER 2 MEMBER 3 MEMBER 4

**CHAIRPERSON**



**BENGALURU NORTH UNIVERSITY**

**SRI DEVARAJ URS EXTENSION, TAMAKA, KOLAR-563 103**

**Evaluation Tool for Local Inquiry Committee of BNU 2019-20 for Fresh Affiliation (only)**

**Fresh Affiliation:**

**Objective of the fresh college:** *(a qualitative statement)-*

### General Information

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***Name & Address of the Trust/Society:*** |  | | | | |
| ***Name & Address of the Proposed College:*** |  | | | | |
| ***Type of Institution – Govt. / Private Aided / Private Un-Aided / Minority (If minority, SC/***  ***ST/ Other Minority- mention)*** |  | | | | |
| ***Name of the Principal identified with education***  ***qualification/s*** |  | | | | |
| ***Financial Status*** | **Bank Balance** | **Fund Allocation for college**  **expenses** | **Movable Property**  **Details** | **Immovable Property**  **Details** | **Remarks** |
|  |  |  |  |  |
|  |  |  |  |  |
| ***Building & land details*** | **Own/Rented/ Leased** | **Total Built-up**  **area** | **Land**  **available** | **Remarks** |  |
|  |  |  |  |  |  |

1. **Courses for which affiliation is being sought**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl.**  **No.** | **Course** | **Combination** | **Intake Sought (No.)** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 3 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |

1. **Identified Teaching staff details**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl. No**  **.** | **Na me of the Fac ult y** | **Desig natio n** | **A**  **g e** | **Ge nde r** | **Cate gory (GM**  **/ SC/ ST/ OBC**  **)** | **Educati onal qualific ation/s** | **Profe ssiona l award**  **/s** | **Spon sore d proje ct/s** | **Pape r/s publi shed (Apr ’17-**  **Mar ’18)** | **No. of FDP**  **s atte nde d (Apr ’17-**  **Mar ’18)** | **No. of Work shops**  **/ Semin ars/ Other s (Apr ’17-**  **Mar ’18)** | **Univ ersit y exa m eval uato r** | **Involv ement in Exten sion servic es** | **Adop tion of inno vativ e teac hing pract ices** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

* + Include Librarian & Physical Education Instructor

### Non-teaching staff

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sl.**  **No.** | **Name of the Faculty** | **Designation** | **Age** | **Gender** | **Category (GM/ SC/ ST/OBC)** | **Educational qualification/ s** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

1. **Infrastructure**

|  |  |  |  |
| --- | --- | --- | --- |
| **1** | No. of class-rooms |  | |
| **2** | Size of classrooms in sq. ft. |  | |
| **3** | No. of laboratories |  | |
| **4** | Size of each lab in sq. ft. |  | |
| **5** | No. of computers in IT Lab (available or proposed with budget  earmarked) |  | |
| **6** | Internet facility | Available: | Not Available: |
| **7** | Auditorium (even outdoor can be considered) | Available: | Not Available: |
| **8** | Size of faculty office space (sq. ft.) | Available: | Not Available: |
| **9** | Principal’s Chamber (exclusive) | Available: | Not Available: |
| **10** | Administration Office | Available: | Not Available: |
| **11** | Drinking water for students | Available: | Not Available: |
| **12** | Toilets for students (boys – girls) | Available: | Not Available: |
| **13** | Food Lounge | Available: | Budgeted: |
| **14** | Play Area | Available: | Budgeted: |
| **15** | Hostel | Available: | Budgeted: |
| **16** | Library | Available: | Budgeted: |
| **17** | SC/ ST book Bank | Available: | Budgeted: |
| **18** | Teaching Aids | Available: | Budgeted: |
| **19** | Furniture | Available: | Budgeted: |
| **20** | Laboratory Equipments | Available: | Budgeted: |

Subject Matter Experts

Quantifiable columns to be prepared

***Note:***

|  |  |  |
| --- | --- | --- |
| ***Sl.***  ***No.*** | ***List of documents to be enclosed by colleges along with the filled-in***  ***tool*** | ***List of documents to be furnished for validation to***  ***the LIC members during their visit to colleges*** |
| *1.* | *Society Registration Certificate / Trust Deed/ Bylaw* | *-do-* |
| *2.* | *Sale Deed / Rent or Lease Agreement (Min. duration 3 years) of the*  *premises.* | *-do-* |
| *3.* | *Land documents/ Building Plans.* | *-do-* |
| *4.* | *Certificate issued by Social Welfare Department in case of SC/ST*  *Management to the effect that the Management belongs to SC/ST.* | *-do-* |
| *5.* | *Audit report of the Trust/ Society.* | *-do-* |
| *6.* | *Proposed Budget Estimates for 3 years.* | *-do-* |
| *7.* | *Details of S.B. Account Fixed Deposits if any.* | *-do-* |
| *8.* | *List of Teaching and Non-Teaching staff identified.* | *-do-* |
| *9.* | *List of feeding Institutions.* | *-do-* |
| *10.* | *Details of affiliation fee paid* | *-do-* |
| ***11.*** | *-* | *Job offer made to teaching staff* |
| ***12.*** | *-* | *Job offer made to non- teaching staff* |
| ***13.*** | *Proposed Principal detailed bio-data with contact nos.* | *-do-* |
| ***14.*** | *Proofs of the educational qualification/s of the proposed Principal* | *-do-* |



# BENGALURU NORTH UNIVERSITY

### SRI DEVARAJ URS EXTENSION, TAMAKA, KOLAR-563 103

*Local Inquiry Committee Evaluation tool of the Local Inquiry Committee for the grant of Renewal* Affiliation/Enhancement or Reduction of Intake/Additional course/Permanent affiliation/ Fresh Permanent Affiliation to Education colleges (College name) ---------------------------------------------

*-------------------------------------------------- for the year 2019-20*

*Ref: University letter/notification No. BNU/Affiliation/LIC/260/2018-19 dated:* 14.02.2019

*Date of Visit:*

*The Committee:*

|  |  |  |
| --- | --- | --- |
| ***Sl. No.*** | ***Name of the Member*** | ***Designation*** |
| ***1.*** |  |  |
| ***2.*** |  |  |
| ***3.*** |  |  |
| ***4.*** |  |  |

|  |  |
| --- | --- |
| ***College Code*** |  |
| ***Name & Address of the College, with phone no. and Website:*** |  |
| ***Year of establishment:*** |  |
| ***Name of the Principal with Contact No., E-mail, Website*** |  |
| ***Name of the Society/Trust*** |  |
| ***Type of Institution: Govt./Private Aided/ Un-aided*** |  |
| ***Whether the Management belongs to SC/ST/Minority.*** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| ***I. Infrastructure Index (Max. Score: 65)*** | | | |
| **No.** | **Parameter** | **Quality-Scores** | **Scores** |
| **1.1** | Per Course : No. of class rooms (per section) (Including class rooms and Method rooms) | 1 : 5 – 10 (For one course: B.Ed.)  1: 4 - 05  <1:4 - 0 |  |
| **1.2** | Courses : Laboratories (Per course) |  |  |
| **1.2a** | Education Technology Lab | Available – 2 |  |
| **1.2b** | Psychology Lab | Available – 3 |  |
| **1.2c** | Science Lab (Physics, Chemistry, Biology) | Available – 6 |  |
| **1.2d** | Language Lab | Available – 2 |  |
| **1.2e** | Social Science Lab | Available – 2 |  |
| **1.3** | Library Books | > 4000 – 4  > 3800 - 3  > 3600 - 2  > 3000 - 1  < 3000 - 0 |  |
| **1.4** | Computer Lab space | Adequate - 2  Inadequate – 1 |  |
| **1.5** | No. of Computers: No. Students | 1:10 -3  1:20-2  1:30 -1 |  |
| **1.6** | Internet facility | Available – 1 |  |
| **1.7** | Amount spent (Rs. In lakhs) for library books per 100 students during previous academic year (as per Accession Register) | > 0.5 lakh -4  > 0.4 lakh -3  >0.30 lakh – 2  >0.25 lakh - 1  <0.25 lakh - 0 |  |
| **1.7a** | Education Journals & Magazines | <10 – 3  < 5 to 10 -1 |  |
| **1.8** | Auditorium | Available – 1 |  |
| **1.9** | Faculty Rooms | Adequate - 2  Inadequate -1 |  |
| **1.10** | Exclusive Principal’s Chamber | Available – 1 |  |
| **1.11** | Administration Office | Available – 1 |  |
| **1.12** | Drinking water for students | Available – 1 |  |
| **1.13** | Separate Toilets for boys & girls (wherever applicable) | Adequate - 2  Available – 1 |  |
| **1.14** | Canteen facility | Available -1 |  |
| **1.15** | Play Ground | Available-1 |  |
| **1.16** | Hostel facility (wherever applicable) | Available-1 |  |
| **1.17** | SC/ ST Book Bank | Available-1 |  |
| **1.18** | Exclusive Ladies room/ Rest room | Available-1 |  |
| **1.19** | Implementation status of last LIC recommendations | 100% - 5  80 to 99 % - 4  60 to 79% - 3  40 to 59 % - 2  20 to 39% - 1  < 20 % - 0 |  |
| **1.20** | NAAC accreditation (mandatory for 5+ years college) | A - 5,  B -3,  C -2  Applied -1, |  |
|  | **Total** |  |  |
| ***II. Faculty Index (Max. Score: 82)*** | | | |
| **No.** | **Parameter** | **Quality-Scores** | **Scores** |
| **2.1** | Teacher : Students Ratio (overall for the college)  (As per the Teachers list approved by the University) | 1:12.5 - 15  1:14.3 - 13  1:16.7 - 12 |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | 1:20 - 09 |  |
| **2.2** | Ratio of teaching staff : to Non-teaching staff | 8:4 – 5  8:3 – 3  8:2 -1  & above- 0 |  |
| **2.3** | No. of Evaluators :Total no. of Faculty with > 3 years experience | 100% - 25  090% - 20  080% - 15  070%- 10  060%- 08  050%- 06  <50% - 00 |  |
| **2.4** | % of faculty with Ph.D. (supported by Annexure 2) | ≥ 25%– 3  10-24% - 2  < 10% - 1 |  |
| **2.5** | % of faculty with UGC NET/ SLET/ M.Phil. clearance | 100% – 5  ≥75 - 4  ≥ 50 – 3  ≥ 25 - 2  < 20 - 1 |  |
| **2.6** | Percentage of faculty attending workshops/ seminars (atleast one during previous academic year) | ≥ 75% - 6  50 to 74% -4  30 to 49% -3  10 to 29% - 2  <10% -1 |  |
| **2.7** | Percentage of faculty publishing atleast one paper during previous academic year | ≥ 50% - 3  25% - 49% - 2  < 25% -1  None-0 |  |
| **2.8** | Percentage of faculty attending one FDP during previous academic year | ≥ 50% - 3  25% - 49% - 2  < 25% -1  None-0 |  |
| **2.9** | No. of faculty involved in Extension services organized  during previous academic year | 0.5 per faculty  Subject to a maximum of 5 |  |
| **2.10** | Innovative teaching practices / Usage of technologies for teaching | Excellent – 6  Very good -4  Good -2 |  |
| **2.11** | Qualified Physical Education Instructor | Available-3  Not available- 0 |  |
| **2.12** | Qualified Librarian | Available-3  Not available- 0 |  |
|  | **Total** |  |  |
| ***III. Process/Management Index ( Max. Score: 75 )*** | | | |
| **No.** | **Parameter** | **Quality-Scores** | **Scores** |
| **3.1** | Student attendance | ≥75% students with 75% attendance – 3  < 75% students with 75% attd. -1 |  |
| **3.2** | Student admission register | 100% Maintained- 3  ≥ 50% Maintained - 1  < 50% Maintained - 0 |  |
| **3.3** | Staff attendance register | 100% Maintained- 2  ≥ 50% Maintained - 1  < 50% Maintained - 0 |  |
| **3.4** | Acquittance/ Salary Register | Salary through Bank -3 100% Maintained- 2  ≥ 50% Maintained - 1  < 50% Maintained – 0 |  |
| **3.5** | Teaching &Non-teaching Staff Service Register | 100% Maintained- 2  ≥ 50% Maintained - 1  < 50% Maintained - 0 |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **3.6** | Issue Register of Students and Staff at Library | 100% Maintained- 2  ≥ 50% Maintained - 1  < 50% Maintained - 0 |  |
| **3.7** | SC/ ST/Other Scholarship Register | 100% Maintained- 2  ≥ 50% Maintained - 1  < 50% Maintained - 0 |  |
| **3.8** | No. of learning activities outside the classroom viz., Educational Tour, Field Visit, etc., during previous  academic year | ≥2 per semester – 2 1 per semester – 1 |  |
| **3.9** | No. of extra-curricular activities within the campus viz. employability training/add-on courses, etc., during  previous academic year | ≥2 per semester – 2 1 per semester – 1 |  |
| **3.10** | No. of experts/ educationists who visited the campus  during previous academic year | ≥ 2 / semester – 2  1 / semester – 1 |  |
| **3.11** | No. of Schools that visited the campus for recruitment  during previous academic year | ≥ 3 – 2  1 to 2 - 1 |  |
| **3.12** | No. of cultural events conducted during previous  academic year | Conducted – 1 |  |
| **3.13** | No. of sports events conducted during previous year | 2 per year - 2  Conducted – 1 |  |
| **3.14** | No. of exhibitions/fests conducted during previous  academic year | Conducted – 1 |  |
| **3.15a** | Communication Skill | Conducted – 5 |  |
| **3.15b** | Micro Teaching | Conducted – 5 |  |
| **3.15c** | Practice -in-Teaching | Conducted – 10 |  |
| **3.16** | Community Leaving Camp | Conducted- 2 |  |
| **3.17** | Reward scheme to encourage staff/students | Existed -1 |  |
| **3.18** | No. of FDPs/ Workshops/ Seminars/ others alike  conducted during previous year | Conducted -1 |  |
| **3.19** | Roster followed in Faculty appointment | 90 to 100% - 3  60 to 89 % - 2  40 to 59 % - 1  < 40 % - 0 |  |
| **3.20** | Roster followed in Staff appointment | 90 to 100% - 3  60 to 89 % - 2  40 to 59 % - 1  < 40 % - 0 |  |
| **3.21** | Roster followed in Student’s admission | 90 to 100% - 3  60 to 89 % - 2  40 to 59 % - 1  < 40 % - 0 |  |
| **3.22** | No. of Governing Council meetings held during previous  academic year mandatorily with University nominee | 2 meetings- 2  1 meeting- 1 |  |
| **3.23** | Student Grievance Redressal cell | Functional-2  Established -1 |  |
| **3.24** | Counselling Cell | Functional -1 |  |
| **3.25** | Sexual Harassment Redressal Cell | Functional -2  Available – 1 |  |
| **3.26** | Anti Ragging Cell | Functional -1 |  |
| **3.27** | Equal Opportunity Cell | Available – 1 |  |
| **3.28** | Remedial Classes conducted previous academic year | Conducted -1 |  |
| **3.29** | D.C.F Format in AISHE Portal | Uploaded – 1 |  |
| **3.30** | Endowment & Reserve fund (5 lakhs +3 lakhs) in the Joint Account of NCTE and concerned colleges. | Available – 2 |  |
|  | **Total** |  |  |
|  | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| ***IV. Student Performance Index: (Max. Score: 28) all pertaining to previous academic year*** | | | |
| **4.1** | What is the total pass percentage during previous academic years? | > 90%- 8  75-89%- 6  60-74%- 4  50-59%- 2  35-49%- 1 |  |
| **4.2** | University Ranks during previous academic year | 2 or more - 2  1 - 1 |  |
| **4.3** | % of students with I Class | ≥75 - 5  ≥50 – 3  ≥25 – 2  10 to 24% -1  <10 -0 |  |
| **4.4** | Career guidance and placement service | ≥10% - 5  > 5% - 3  Less than 5% – 2 |  |
| **4.5** | Prizes won in Co-curricular activities during previous  year | Inter-University- 4  Intra-University- 3 |  |
| **4.6** | Prizes won in sports activities during previous year | Inter-University- 4  Intra-University- 3 |  |
|  | **Total** |  |  |

1. ***Total scores of all the index parameters:***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Parameter** | **Weightage assigned (%)** | **Max. Scores Possible** | **Scores secured** | ***Weighted score***  (Score secured/ Max. Score possible) X Weightage (%) |
| ***1*** | ***Infrastructure Index*** | **30** | **65** |  |  |
| ***2*** | ***Faculty Index*** | **40** | **82** |  |  |
| ***3*** | ***Process Index*** | ***15*** | **75** |  |  |
| ***4*** | ***Student Performance Index*** | **15** | **28** |  |  |
| ***Total*** | | **100** | **250** | **-** |  |
| ***Minimum percentage of score required for :***   1. ***Renewal of affiliation - 40%*** 2. ***Enhancement of intake - 45%*** 3. ***Sanction of additional Course -50%*** 4. ***Fresh Permanent affiliation -60%*** 5. ***Renewal of Permanent affiliation -65%*** | | | |  | |

1. ***Observations if any:***
2. ***Recommendation:***
   1. ***Renewal Affiliation to Existing Courses/ Enhancement or Reduction in intake number or Withdrawal of existing course/s***

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.**  **No.** | **Existing Courses** | **Sanctioned Intake** | **On-Roll for** | | | **Enhancement or Reduction in intake number sought (if any) or Withdrawal** | **Recommended (write recommended number or mention as ‘not**  **recommended’** | **Comments, if any (Continue/ Discontinue/ Withdrawal)** |
| **2018-**  **19** | **2017-**  **18** | **2016-**  **17** |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |

* 1. ***Additional Course/ s Affiliation***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No.** | **Additional Course/s sought** | **Intake Sought** | **Recommended (write recommended number or mention as ‘not**  **recommended’** | **Comments, if any** |
| 1 |  |  |  |  |

* 1. ***Renewal of Permanent Affiliation***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl.**  **No.** | **Existing Course** | **PA sanctioned in the year** | **Renewal of Permanent Affiliation sought (Yes/ No)** | **Recommended (write recommended number or mention as ‘not**  **recommended’** | **Comments, if any** |
| 1 |  |  |  |  |  |

* 1. ***Fresh Permanent Affiliation***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.**  **No.** | **Existing Course** | **Sanctioned in the year** | **Sanctioned Intake in that year** | **Fresh Permanent Affiliation Sought (Yes/ No)** | **Enhancement seats sanctioned if any/ year** | **Recommended (write recommended number or mention ‘not**  **recommended’** | **Comments, if any** |
| 1 |  |  |  |  |  |  |  |

### MEMBER 1 MEMBER 2 MEMBER 3 MEMBER 4

**CHAIRPERSON**