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BENGALURU NORTH UNIVERSITY

Ex-II/B.P.Ed/Fee Notification/2020.

Office of the Registrar (Evl)
Sri Devaraj Urs Extension,
Tamaka, Kolar – 563103
Date: 24.12.2019

FEE NOTIFICATION

Sub: Collection of Exam fees I / III Semester B.P.Ed. Examination Freshers & Repeaters. To be held during January / February 2020.

Ref: Vice – Chancellor's approval dated: 18.12.2019

Bengaluru North University is introducing several student friendly measures related to conduct of examinations by making use of Information Technology. In this regard, the University intends to provide accurate and timely information as well as communication using Web Portal and Mobile Applications. Accordingly, the options are provided to students to pay their examination fee for the above mentioned examination through Digital Net Banking / any other digital modes.

The procedure for making payment of examination fee is applicable for all Theory / Practical examinations scheduled to be held during January / February 2020.

Detailed time table for Practical / Theory examinations shall be announced separately. Other related information is given below:-

Students eligible to appear in the examination need to pay and submit their application form as detailed in this document.

a	Last Date for Payment of examination fee by the candidates **WITHOUT FINE**	03.01.2020
b	Last date for payment of **examination fee with a Fine** of Rs.200/-	05.01.2020
c	Last date for payment of **examination fee with a special fine** of Rs. 500/-	06.01.2020
d	Last Date for submission of Application Forms to the University	08.01.2020
e	Uploading of Internal Assessment online	10.01.2020
f	Practical Examinations (I & III SEM)	09.01.2020 To 17.01.2020
g	Commencement of Theory Examinations	Notified Shortly

Payment of examination fee and submission of examination application forms:

The Examination fees for Repeaters for each Theory & Practical paper, Viva-Voce for all 1st & 3rd Semester of the respective courses are prescribed as below:-

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Whole Examination Fee	**Rs. 1500/-**
Per Subject	**Rs. 500/-**

In addition to the prescribed fee for the Examination, the below mentioned amount has to be paid by all the candidates irrespective of the Caste / Category.

Sl. No	Fee Particulars	Amount
1	Examination Application Fee	15/-
2	Marks Card	150/-
3	Processing Fee	50/-
4	Scrutiny Fee	10/-
	Total Rs.	**225/-**

Information to students for submission of Examination Application Form and payment of Examination Fee:

1. Student is required to login to the web portal www.studentportal.universitysolutions.in identify the degree and semester and submit the Examination Application Form.
2. Students are required to ensure accuracy of all information prior to payment of Examination Fee.
3. Students are required to ensure the subjects / papers in which they are appearing prior to payment of Examination Fee.
4. Student will have choice to remit examination fee through multiple payment modes. Details of the same are given below.
    a. The Student shall also have an option to pay the examination fee through "Payment Gateway" that is available through the Student Web Portal. Payment of fee through Net-Banking, Credit Card, Debit Card, Wallets and other means shall be available through the "Payment Gateway".
5. Students are allowed to download Hall Ticket by themselves directly from the Web Portal.
6. **The mere payment of examination fee and submission of application does not entail the student to appear for the examination, unless he/she fulfils all the conditions of the course laid down in the regulation of the course by the University.**
7. If the students use Internet Browsing Center for making payment and if the payment is made from the bank account of other than student and if there are any malfunctions during the payment, then the students only be responsible for the same.
8. Students belonging to Category 2B are not entitled for exemption in Examination Fee. Such students are required to pay full Examination Fee. As per the Govt. of Karnataka order MWD:400:MDS-2014 dated 17.10.2014.

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Information to Principals of the Colleges regarding procedures to be followed:

01. The Principals of all affiliated B.P.Ed colleges shall use the College Web Portal as provided by the Bengaluru North University. All the necessary instructions are provided through digital communication in the form of SMS / e-mail / Web Portal.

02. The University shall generate Register Number and Unique Student Id for students on approval of admission and the same shall be communicated to College and students.

03. The Colleges shall decide on the eligibility of students for appearing in the examination through College Web Portal.

04. It shall be the responsibility of the college to identify students who are eligible for concessional fee through College Web Portal.

05. The Colleges shall have provision to identify the students for whom the Examination Hall Ticket is to be withheld by citing reasons for the same through College Web Portal.

06. Students shall be communicated their eligibility to appear in the examination on confirmation from the Colleges. The communication to student shall be sent through SMS / e-mail / notification through Web Portal.

07. College shall get information of all the students who have paid the examination fee through "Payment Gateway".

08. The University shall send digital communication to both students and colleges as and when the Examination Hall Tickets are made available on the Web Portal.

09. Students can download the Examination Hall Ticket by themselves through the Student Web Portal on getting the communication from University.

10. Colleges shall provide necessary infrastructure if the students desire to download the Examination Hall Ticket at College premises.

11. Based on the examination fee paid, the Question Paper indent is generated by the University at its end. In other words, Colleges need not prepare and send the Question Paper indent to University.

12. The Question Paper indent generated at the University end shall be made available to Colleges through Web Portal for information. Colleges shall verify the Question Paper indent and bring it to the notice of University officials in the case of any discrepancy.

13. Colleges shall print the list of students appearing in the examination and a copy of the same is to be submitted to the Registrar (Evaluation) after the same is affixed by the Principal.

14. Candidate list of students appearing in the examination shall be made available to colleges through Web Portal.

15. Principals shall ensure that, only those students who have fulfilled the attendance requirement as laid down in the regulation of the course, shall be allowed to fill in the online examination application and only such students shall be permitted to appear for examination.

16. Colleges are required to prepare for Practical Examination through the Web Portal only.

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17. Colleges are mandatorily required to use the Web Portal for Practical Batch preparation and marks entry.

18. The Principals of the colleges shall ensure that the students who paid the examination fees are having required percentage of attendance.

NOTE: College offering courses having practical/ Viva-Voce/ Project/ Dissertation Examinations shall contact the respective BOE Chairpersons well in advance for conduct of the said examinations.

19. Colleges are mandatorily required to use the "Room Allotment" option available in the Web Portal for Theory Examinations.

20. Invigilator Dairy in duplicate are to be printed from the Web Portal and one copy of the Invigilator Dairy is to be sent along with the Answer Books to the University.

21. Students absent in the Theory Examination has to be updated Online through Web Portal prior to the completion of Theory Examination. The consolidated absent statement generated through the Web Portal is to be sent to University along with Answer Books.

22. INFORMATION REGARDING SCHOLARSHIP (FEE CONCESSION FROM THE GOVT):

a. The Principals of the colleges are not supposed to demand the prescribed examination fees from SC/ST students of Karnataka (ಸರ್ಕಾರದ ಆದೇಶ ಸಂಖ್ಯೆ: ಸಕಾಇ-83/ ಪ.ಕಾ.ಬಿ 2012, ಬೆಂಗಳೂರು ದಿನಾಂಕ: 27-06-2013). The fees prescribed to be paid by them will be reimbursed by the Social Welfare Department on submission of On-line Post–Metric applications by the SC/ST students.

The Principals should ascertain that the SC/ST students have submitted the following photocopies of the documents (attested by the Gazetted Officer) along with on-line Post-Metric Application (on which the photo of the student and 15 digit Registration Number is displayed) so as to avail the concession fee.

1. Caste Certificate of the Student issued by the Tahsildar.
2. Parents' Annual Income Certificate (less than or equal to Rs.2.5 laks) issued by the Tahsildar. (valid up to 5 years) (If the parent of the student is a State/Central Government Employee, salary slip shall be insisted along with the Income Certificate).
3. Previous Year Marks Card/Result sheet.

However the SC/ST students whose fees are reimbursed from the Social welfare Department shall pay only Rs. 225/- (Rupees Two Twenty Five only) each for Theory, Practical and Viva-Voce/Project/Dissertation.

The Principals of the colleges shall obtain the reimbursement of fees by forwarding the Online Post-Metric applications to the Social Welfare Department. The fees will be remitted to Principal's account DIRECTLY by CASH TRANSFER from The Social Welfare Department. **If the fee so remitted to Principal's account is disbursed to the concerned students, the concerned Principal shall collect the prescribed fees of this semester along with the fees of previous semester from such SC /ST students and remit the same to the University account without fail. If the fee is not**

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disbursed to the concerned students, then the reimbursed fee is to be transferred to University's bank account through RTGS / NEFT.

b. The following SC/ST candidates are not eligible to claim fee reimbursement

1. SC/ST Students from other states.
2. SC/ST students of Karnataka whose parents' annual income is more than 2.5 lakhs.

c. However, if the above documents are not found to be enclosed along with the Online Post-Metric application, the Principals shall ensure that the full prescribed fee is paid from the SC/ST students.

In case of non-receipt of Scholarship/Fee reimbursement of a particular student from the Social Welfare Department for the reasons mentioned therein by the Social Welfare Department, the Principal shall ensure that the students pay the fee along with fee of next semester without fail.

d. **As per Govt. Order No. »©¹ಕ/ 589/ ಬಿಎಂಎಸ್/ 2013, ದಿನಾಂಕ:05-10-2013 ಮತ್ತು 06- 08- 2014,** the Tuition, Laboratory, Examination, Library and Sports fee (The amount of Fees prescribed by the University or the maximum limit of fees fixed by the BCWD whichever is less) of the Cat-1, 2A , 3A & 3B and other students will be reimbursed to the concerned College Bank Account, for the students who are eligible for admission to the said course and year, subject to the condition that the Annual Income limit which is reflected in the Government Order(Cat-1 students whose Parents' Annual Income is less than or equal to Rs. 2.5 lakhs and other 2A, 3A & 3B students whose Parents' annual Income is less than or equal to Rs.1.0 lakhs are eligible to apply for the reimbursement of fees).

e. The candidates belonging to **minorities** (i.e., Muslims, Christians, Buddhists, Sikhs, Anglo Indians, Jains etc.,) whose parents' annual income is less than or equal to Rs. 2,00,000/- (Rupees Two Lakhs only) are eligible to apply for incentive of Rs. 4,000/- from **Minorities Welfare Department** (MWD) as per the norms of MWD (ಸರ್ಕಾರದ ಆದೇಶ ಸಂಖ್ಯೆ: MWD 21/MDS 2011 dated: 02-08-2014).

f. The principals of the Colleges shall ensure the prescribed examination fees from the Cat-1, 2A, 2B, 3A, 3B and other students. The prescribed fee shall also be collected from SC/ST students whose parent's annual income is more than are 2.5 lakhs.

g. The Principals of the Colleges should give undertaking to the effect that they would get the re-imbursement of Examination fees of students and remit them to the University.

23. The Practical examinations time-table for the course wherever prescribed will be notified by the Chief-Superintendent of the concerned examination centre. The practical examination should be conducted before theory examination. Marks awarded by the examiners are to be updated into the Web Portal by the colleges on the day of examination itself. Necessary instructions in this regard shall be provided by the University. A copy of the marks entered into the Web Portal is to be printed, verified and signed by all the examiners which then is inserted into a cover, sealed and submitted to the Office of the Registrar (Evaluation), Bengaluru North University, Kolar on or before **20.01.2020** Detailed Time Table for Theory Examination will be notified in due course.

24. The Internal Assessment/Grading (as applicable) shall be updated through on-line web portal on or before **10.01.2020.** A copy of the marks entered is to be printed, verified, signed and submitted to the office of the Registrar (Evaluation) prior to commencement

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of theory examination. IA received after the commencement of theory examination shall not be accepted. Therefore, the Principals are requested to pay their personal attention and ensure that IA marks/ grades are correctly submitted before the last date positively to avoid any inconvenience to the students. The Principal of the respective college will be personally held responsible for non-submission of IA marks/Grades. Failure on the part of the Principal in this regard will be viewed seriously and the matter will be reported to the commissioner, Higher Education and the Principal Secretary, Higher Education for further action.

25. All other rules and regulations of Bangalore University shall be applicable for conducting of examinations.

26. For any clarification / information / help, Principals are informed to contact 6363329547, 63633 19646 and 6363327020 or bnusupport@uniclare.com.

By Order,

04/12/2019

REGISTRAR (EVALUATION)

Registrar (Evaluation)
Bengaluru North University
Tamaka, Kolar-Karnataka-563 103.

To,

The Principals of Affiliated B.P.Ed Colleges, BNU.

Copy to:

1. PS to Vice-Chancellor, Bengaluru North University, Tamaka, Kolar – 563 103.
2. PA to Registrar, Bengaluru North University, Tamaka, Kolar – 563 103.
3. Finance Officer, Bengaluru North University, Tamaka, Kolar – 563 103.
4. The Director of Students' Welfare, BNU.
5. System Analyst – Examination Portal.
6. The above information may be obtained from the following Univ. Website www.bnu.ac.in.
7. OC.

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