

**M.S.W. I Semester Degree Examination, April/May - 2024****SOCIAL WORK****Skills for Social Work Practitioner****(NEP)**

Time : 1 Hours

Maximum Marks : 30

1. What should you give as your objectives to the audience ?
(A) Aim (B) Goals (C) Purpose (D) All of these
2. All your information should support your :
(A) Purpose (B) Ideas (C) Topic (D) Merits
3. A good presenter should :
(A) Sequencing your idea (B) Manage the time
(C) Clear all the confusion (D) All of these
4. Keeping the audience attention :
(A) Emphasizing
(B) Summarise the topic
(C) Use bore words
(D) None of the above
5. A conclusion should be :
(A) Short and easy (B) Lengthy
(C) Difficult words (D) Specific key points
6. Visual involves the audience :
(A) Motivate (B) Attention
(C) Reinforce idea (D) All of these
7. Facial expression should be :
(A) Aggressive (B) Shy (C) Naturally (D) Bored
8. A speaker looks into the eyes of the audience :
(A) Confident (B) Impatient (C) Rude (D) Impolite
9. The tone of the speaker should be :
(A) Loud (B) Clear (C) Low (D) Soft



10. A speech must advance _____.
(A) dishonesty (B) negativity (C) truth (D) aggressiveness
11. Which of these doesn't enhance listening skills ?
(A) Attention (B) Frankness
(C) Clear perception (D) Ignoring
12. Using your whole body to communicate is called what ?
(A) Miming (B) Sign language
(C) Body language (D) Gesture
13. _____ means that we are able to express ourselves, both verbally and nonverbally, so that our ideas are effectively transmitted to others.
(A) Interpersonal relationship skills
(B) Effective communication
(C) Critical thinking
(D) Decision making
14. The goal of the _____ approach is to promote healthy, sociable behaviour.
(A) life skills (B) job skills
(C) personal skills (D) functioning skills
15. The act of choosing between two or more courses of action :
(A) Self-awareness (B) Empathy
(C) Critical thinking (D) Decision making
16. What are soft skills ?
(A) Specific technical abilities related to a particular job
(B) Non-technical interpersonal and personal attributes
(C) Computer programming skills
(D) Academic qualifications and degrees
17. Which of the following is an example of a soft skill ?
(A) Coding in Python (B) Problem-solving
(C) Operating heavy machinery (D) Data analysis
18. Why are soft skills important in the workplace ?
(A) They are not essential for career success
(B) They contribute to a positive work environment and enhance teamwork
(C) Soft skills are only relevant for leadership positions
(D) Soft skills are not transferable to different job roles
19. Which soft skill refers to the ability to convey information effectively and listen actively to others ?
(A) Creativity (B) Emotional intelligence
(C) Communication (D) Time management



20. What is emotional intelligence ?
(A) The ability to understand and manage one's emotions and empathize with others
(B) The capability to learn programming languages quickly
(C) The skill of managing time effectively
(D) The aptitude to work well in a team environment
21. How do soft skills differ from hard skills ?
(A) Soft skills are specific and measurable abilities, while hard skills are transferable
(B) Soft skills are technical, while hard skills are interpersonal
(C) Soft skills are not essential in the workplace
(D) Soft skills and hard skills are synonymous terms
22. Which soft skill involves the capability to adjust to changing circumstances and embrace new challenges ?
(A) Emotional intelligence (B) Adaptability
(C) Leadership (D) Conflict resolution
23. Why are employers seeking candidates with strong soft skills ?
(A) Soft skills are irrelevant in the workplace
(B) Soft skills contribute to a negative work environment
(C) Soft skills enhance teamwork and productivity
(D) Soft skills are only needed in creative fields
24. What soft skill involves the capacity to influence and guide others towards shared goals ?
(A) Communication (B) Adaptability
(C) Leadership (D) Decision making
25. Which soft skill is crucial for effectively managing and resolving disagreements or disputes ?
(A) Conflict resolution (B) Creativity
(C) Time Management (D) Emotional intelligence
26. What is the significance of time management as a soft skill ?
(A) Time management leads to inefficiency and missed deadlines
(B) Time management has no impact on productivity
(C) Time management is irrelevant in the workplace
(D) Time management allows individuals to prioritize tasks and meet deadlines effectively
27. How can soft skills contribute to personal relationships ?
(A) Soft skills limit effective communication and understanding
(B) Soft skills avoid empathy and emotional connection
(C) Soft skills foster effective communication, empathy and mutual understanding
(D) Soft skills are not applicable in personal relationships



- 28.** Why is adaptability important in today's fast-paced work environment ?
- (A) Adaptability limits creativity and innovation
 - (B) Adaptability avoids change and challenges
 - (C) Adaptability allows individuals to adjust to evolving circumstances and remain effective
 - (D) Adaptability is only relevant for leadership positions
- 29.** How can individuals develop their soft skills ?
- (A) Soft skills cannot be developed or improved.
 - (B) Soft skills are innate and cannot be refined.
 - (C) Soft skills are irrelevant in personal development.
 - (D) Soft skills can be developed through training, practice and real-life experiences.
- 30.** What soft skill involves the capability to think innovatively and generate original ideas and solutions ?
- (A) Creativity
 - (B) Decision making
 - (C) Collaboration
 - (D) Conflict resolution

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