



**B.A./B.Com./B.Sc./B.Sc.(GMT)/B.B.A./B.B.M./B.C.A./B.S.W./
I.M.B.A./B.H.M. II Semester Degree Examination, Sept./Oct. -
2024**

ENGLISH (OPEN ELECTIVE)

Functional English

(NEP)

Time : 2 Hours

Maximum Marks : 60

Note : Attempt **all** the sections.

SECTION - A

I. Answer the following sub-questions, each sub-question carries **one** mark. **10x1=10**

- (a) What is the first step in the listening process ?
- (b) Listening to understand the emotion behind the words is known as _____.
- (i) Empathetic Listening
- (ii) Critical Listening
- (c) What are the techniques to improve speaking skills ?
- (d) The act of greeting someone is part of _____.
- (i) Conversing
- (ii) Requesting
- (e) Define Skimming.
- (f) _____ is a technique used to quickly find specific information in a text.
- (g) What are the different stages of writing ?
- (h) _____ is the part of writing skills where the main ideas are organised logically.
- (i) Drafting
- (ii) Editing
- (i) What is a Pronoun ?
- (j) The action word in a sentence is called _____.
- (i) Adjective
- (ii) Verb



SECTION - B

II. Answer **any four** of the following questions, each carries **five** marks. **4x5=20**

1. Explain the difference between listening and hearing.
2. What are the main types of listening ? Explain each briefly.
3. Write a report for your college magazine describing an Environmental Awareness campaign held in your college.
4. Describe the process of reading and its importance.
5. What are the key strategies for skimming and scanning ?
6. Identify the parts of speech in the passage given below :

Arun was born in a bustling City in the West of India called Mumbai. Arun grew up to be an intelligent and hard working individual. He excelled in his academics and was very active in extra curricular activities. When he completed his academics and was very active in extra curricular activities. When he completed his schooling, Arun decided to pursue his higher education in Delhi, enrolling in a prestigious university.

SECTION - C

III. Answer **any three** of the following questions, each question carries **ten** marks. **3x10=30**

1. Analyze the role of vocabulary in shaping a writer's style.
2. Discuss in detail about the methods to enhance speaking skills on various occasions such as greeting, requesting, and giving warnings.
3. On the basis of your understanding of the passage below, answer **any four** of the following questions in **30-40** words each.

Ravi is a young boy, who enjoys spending time in his garden. He has a small garden behind his house where he grows colourful flowers and tasty vegetables. Every morning, Ravi waters the plants and checks if they need any care. His favourite flowers are roses because they have a pleasant smell and beautiful colours. Ravi also grows tomatoes, cucumbers, and carrots. He loves watching the plants grow and become healthy. On Weekends, he invites his friends over to show them his garden. They often help him with gardening and learn about different plants. Ravi feels proud when he sees his garden flourishing. He also enjoys making vegetable salad from the produce he grows. Gardening has become his favourite hobby. Ravi dreams of having a bigger garden one day.



- (a) What does Ravi enjoy doing in his free time ?
 - (b) What kinds of plants does Ravi grow in his garden ?
 - (c) Why are Roses Ravi's favourite flowers ?
 - (d) What does Ravi do with his friends on weekends ?
 - (e) What is Ravi's dream related to gardening ?
4. Explain the process of writing and the importance of words as building blocks in writing.
5. Rewrite this passage in the present tense.

She will be organizing a community clean-up event next weekend. Volunteers will be gathering at the community centre at 9AM. They will be provided with cleaning supplies and safety gear. The goal is to clean-up the park and surrounding areas.

Rewrite the passage in the past tense.

I am enjoying the beautiful scenery while hiking up the mountain. The birds are chirping, and the fresh air feels wonderful. I reach the summit and take in the breath taking view, feeling accomplished and happy.

Rewrite the passage in the future tense.

I was reading a book quietly in the library when I noticed a commotion at the entrance. A group of students had just come in, talking loudly. The Librarian asked them to be quiet, and they quickly settled down.

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